

**VIRGINIA CITY COUNCIL
AGENDA
February 12, 2019 – 5:30 P.M.**

1. CALL MEETING TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)

5. CONSENT AGENDA (Note: Motion will be to approve the Consent Agenda as listed.)

The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:

5.1 Approval/correction of minutes of Regular Meeting held January 22, 2019

5.2 Adoption of Finance Resolution No. 19-003 Schedule of Bills.

5.3 Approve the following travel request:

Fire Department:

A) Jake Keehl, Zach Yurczyk to attend the Ice Rescue Train the Trainer, March 1-3, 2019 Dunbar WI at a cost of \$1,730 total.

B) Erik Jonassen, Dustin Erickson, Allen Lewis to attend the USAR Training, February 7-8, 2019, Volk Field Military Base cost of \$60 total

Police Department:

C) Nicole Mattson to attend the MN Chief Conference, April 14-17, 2019 in St. Cloud, cost of \$777

D) Mathew Holeman to attend the Street Cop Training, August 28-29, 2019 in Duluth MN cost of \$320.48

Administration:

E) Jennifer Mogensen to attend the MN Municipal Clerks Institute, May 6-10, 2019 St Cloud cost of \$1,311.92

F) Sherry Erickson, Pamela LaBine, Kris Johnson to attend the MCFOA Region II Training, February 22, 2019 in Mt Iron, cost of \$30 each

6. APPEARANCES (Limited to 10 minutes)

7. UNFINISHED BUSINESS

8. DISCUSSION ITEMS

8.1 Re-appoint Mrs. Gail Baribeau to a four-year term on the Charter Commission ending January 14, 2023

8.2 Appoint Fire Chief Lewis to the Emergency Communications Board and Deputy Chief Frederickson as the alternate for 2019.

9. COMMITTEE REPORTS

9.1 Committee of the Whole Finance held January 28, 2019

A) Allow City Administrator See-Benes to collaborate with HRA Director Dana Hiltunen to create a long term plan toward the procurement of Washington Manor by the Virginia Housing Authority.

B) Direct Virginia HRA Director Dana Hiltunen and the HRA Board to address the top priority repair issues in the Physical Assessment summary

- 9.2 Committee of the Whole Finance held February 5, 2019
- A) Approve advertising for bids for the Midway Drive Improvement Project
 - B) Authorize the purchase the 2019 Chevrolet Equinox for the Deputy Fire Chief when there is adequate funding
 - C) Table modification of the existing Ambulance Agreement with Biwabik until the Committee of the Whole meeting February 19, 2019
 - D) Allow staff to work with Essentia Health for a plan to staff an ambulance at the Essentia Health Virginia Facility
 - E) Approve forgiving the blight assessments on the property located at 611 North 13th Street
 - F) Approve the change to City Code Section 2.31 titled "Joint Airport Commission"
 - G) Respectfully decline the invitation for a corporate table sponsorship at the Laurentian Chamber Annual Dinner on February 22, 2019 and the YMCA Annual Fundraiser on April 4, 2019.
 - H) Approve the Permanent Easement with the Regional Rail Authority for a Snowmobile Trail on City Property located on Parcel Code #090-0194-000070.
 - I) Set an Insurance Committee meeting on Tuesday, February 12, 2019 at 4:30 p.m.
 - J) Allow staff to submit an offer for the purchase of Parcel ID #090-0010-05960
 - K) Authorize City Staff to negotiate a one year first right of refusal and potential sale of city owned Parcels 090-0138-00070, 090-0194-00190, 090-0180-01535 and 090-0180-01537

9.3 Street and Alley Committee Meeting

- A) Authorize City Staff to move forward with creating a plan for a two phase Street Improvement Project beginning in 2020
- B) Allow City staff to develop an access agreement with the property owner at 36 Vermillion Drive

10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

11. Adjourn to Tuesday, February 26, 2019 at 5:30 p.m. in the Council Chambers