

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, June 12, 2018

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Cuffe Jr. at 6:30 P.M. in the Council Chambers, City Hall.

Present: Councillors Paulsen, Friedlieb, Johnson, Baribeau, Baranzelli, Mayor Cuffe, Jr.(7)

Absent: None

Mayor Cuffe led the Pledge of Allegiance.

PUBLIC FORUM

Mr. Lee Gustafson discussed the razing of his hazardous building located at 301 8th Street South. He is planning on repairing the building to bring up to code. There have been several letters and notices that were sent to Mr. Gustafson to repair the building. The Council will continue to move forward with the process of razing the building. Mr. Gustafson can contact the City Administrator and the Engineering Department to discuss the plan he has for bringing the building up to code.

Moved by Councillor Friedlieb, supported by Councillor Baribeau to approve consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held May 22, 2018
2. Adoption of Finance Resolution No. 18-011 Schedule of Bills
3. Approve the following Transient Merchant Licenses:
 - a. Jack Baratto D/B/A High on the Hog Barbeque
 - b. Gerald Breyer D/B/A Generous Jerry's Fireworks
4. Approve the following Travel Request:
 - a. City Council and Staff to attend the CGMC Summer Conference July 25-27, 2018 in Mankato MN cost of \$799.93 each
 - b. City Administrative Staff to attend the CGMC Labor & Employee Relations Seminar, June 14, 2018 in Detroit Lakes, MN cost of \$210.00 each
 - c. Sherry Erickson to attend SHRM National Conference June 17-20, 2018 in Chicago, IL cost of \$1,295.00
 - d. Jessie Holecek, VPD to attend the Advanced SRO July 30, to August 2, 2018 in Forest Lake, MN cost of \$959.30
 - e. Troy Mealey, VPD to attend the ALICE instructor Training August 7-8, 2018 in St Louis Park, MN cost of \$887.04
 - f. Eric Thomsen, VPD to attend the Vehicle CQB Training June 19-20, 2018 in Moorhead, MN cost of \$625.00
 - g. City Council and Staff to attend the De-escalation Strategies for Persons with Mental Illness, June 13, 2018 Tower, MN no fee, plus mileage

5. Approve surplus equipment for sale: antiquated SCBA Trailer and quartz light and two fill chambers
6. Approve the Professional Services invoice for DSGW for 118 Chestnut Street in the amount of \$2,000
7. Approve Pay estimate #4 to Lenci Enterprises, Inc. for Olcott Park Fountain Project in the amount of \$11,396.20

Motion Carried

DISCUSSION ITEMS:

Moved by Councillor Jorgensen, supported by Councillor Paulsen to adopt Resolution 18079 to appoint Phil Pasch to the Charter Commission for a four year term ending June 12, 2022. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to appoint Jenny Smith to the VEDA Commission for the remainder of the term ending 12-31-2020. Motion Carried.

City Administrator See-Benes updated the Council on the request to proceed from the VCCU with the division of land north of the property that was conveyed to them. The VCCU is in the process of dividing the land to adjacent property owners and is requesting permission from the City to proceed with the division.

Moved by Councillor Johnson, supported by Councillor Baribeau to approve of the division of land along 9th Avenue North by the VCCU to the adjacent property owners. Motion Carried.

Approve the following variances, as recommended by the Planning and Zoning Commission at regular meeting held June 4, 2018:

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve the variance request by Rob Raplinger at 916 17th Street North

1. Approve a 10'-8" foot variance to the required 20 foot front yard setback in order to construct a new deck 9'-2" feet from the front (17th Street) property line.
2. Approve a 2'-8" variance to the required 5 foot side yard setback in order to construct a new deck 2'4" from the East property line.

Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to approve the variance request by Brian & Shelby Elg at 1204 18th Street South:

1. Approve a 4 foot variance to the required 5 foot side yard setback in order to construct a new garage 1 foot from the side (East) property line
2. Approve a 45 square foot variance to the required maximum 30% rear yard coverage (915) square foot requirement in order to have a new garage total of 960 square feet

Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve payment of accounts payable for second half of July 2018. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the request from the Virginia High School Band to block 2nd Street and 5th Avenue and 4th Street and 6th Avenue for preview night June 13, 2018. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to approve blocking 4th Avenue West between 1st and 2nd Street North for the Farmers Market every Thursday from noon to 6 p.m. Motion Carried.

COMMITTEE REPORTS:

Personnel Committee Meeting held May 29, 2018:

Moved by Councillor Paulsen, supported by Councillor Johnson to approve the Memorandum of Agreement between Hennepin County Medical Center Paramedic Program and the City of Virginia for the period after June 1, 2018 through May 31, 2023. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve modifications to the hiring policy regarding background checks. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to authorize staff to proceed with the development of job descriptions for a Park/Recreation Director and a Public Works Director. Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Johnson to appoint Mr. Gregory Gilness to the Parks and Recreation Commission for the term ending on February 1, 2021. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to authorize staff to develop a full-time job description for an Administrative Support/Finance position. Motion Carried.

Committee of the Whole meeting held June 5, 2018:

Moved by Councillor Jorgensen, supported by Councillor Johnson to adopt Resolution 18080 ordering the razing of a hazardous building located at 212 9th Street South. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baribeau to adopt Resolution 18081 ordering

the razing of a hazardous building located at 406 7th Avenue East. Resolution adopted unanimously.

Moved by Councillor Paulsen, supported by Councillor Baranzelli to adopt Resolution 18082 ordering the razing of a hazardous building located at 110 3rd Street South. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt Resolution 18083 ordering the razing of a hazardous building located at 301 8th Street South. Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor Baranzelli to adopt Resolution 18084 ordering the razing of a hazardous building located at 506 4th Street South. Resolution adopted unanimously.

Moved by Councillor Baranzelli, supported by Councillor Paulsen to adopt Resolution 18085 ordering the razing of a hazardous building located at 611 13th Street North. Resolution adopted unanimously.

Moved by Councillor Baranzelli, supported by Councillor Baribeau to adopt Resolution 18086 ordering the razing of a hazardous building located at 713 3rd Street South. Resolution adopted unanimously.

Moved by Councillor Baranzelli, supported by Councillor Friedlieb to adopt Resolution 18087 ordering the razing of a hazardous building located at 232 5th Street South. Resolution Adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baribeau to direct City staff work with the Salvation Army regarding the standing water issue at 12th Avenue West. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Paulsen to allow City staff to open the Greenhouse on a regular basis in accordance with staff schedules. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baribeau to direct City staff to continue working with the Lyric Center for the Arts for a Use agreement allowing them the use of the City owned building formerly known as the Teen Center. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Paulsen to direct City staff to work with the Historic Society to determine if the City has appropriate storage capacity for the Virginia Historical Society's document preservation. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Friedlieb to proceed with the grant addendum for the Laurentian Vision Partnership for additional improvements on the berms at the site of the former 2nd

Avenue loop and along Midway Drive. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Baribeau to approve the Professional Services Agreement with SEH for the 9th Street North Road Reconditioning Project. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Johnson to adopt Resolution 18088 for the purchase of a Toro Groundsmaster 3280-D 72" Turf mower from MTI Distributing for the Parks & Recreation Department in the amount of \$21,555.76 and authorize City staff to negotiate sale or trade in of the mower that was replaced. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baribeau to adopt Resolution 18089 to increase the Residential Garbage Rates effective July 1, 2018 by \$6.00 per month, \$2.00 per month residential recycling fee and \$4.00 per month for weight based tipping fee. Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor Baribeau to adopt Resolution 18090 to approve the easement request from, Regional Rail Authority, for placement of a snowmobile trail crossing the SW-NW, Sec. 28m T58, R17, Lot 2, Block 5. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Paulsen to adopt a Resolution 18091 to hire three single role EMT's Stephanie Smith, Robert Peterson and Patrick Fitzsimmons. Resolution adopted unanimously.

Moved by Councillor Baranzelli, supported by Councillor Johnson to approve hiring a part-time seasonal parking monitor position to help the current parking monitor. Motion Carried.

City Administrator See-Benes informed the Council that the request for an SRO at the East Range Academy was not approved by the school board. No action taken.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt a Resolution 18092 to hire Patrol Officer Mr. Mathew Holman. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Friedlieb to table the conveyance of tax forfeit Property at 702 South 3rd Street until further information is received and can be discussed at the next Committee of the Whole meeting. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to adopt Resolution 18093 approving

the purchase of the property between the alley and Baileys Lake, west of 420 N 3rd Avenue with the funds for the sale be paid from the Lakes Beautification Fund. Resolution adopted unanimously.

Moved by Councillor Paulsen, supported by Councillor Baribeau to adopt Resolution 18094 approving the purchase of the property between the alley and Baileys Lake, west of 414 N 3rd Avenue, and to convey the 25' lot known as *N 25 FT OF S 125 FT EX PART TAKEN FOR ALLEY, Block 4, Virginia Plat.* with the funds for the sale be paid from the Lakes Beautification Fund. Resolution adopted unanimously.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

Councillor Johnson noted that he will be in the dunk tank at the Land of the Loon event Saturday from 2:30 p.m. to 3:00 p.m. and Mayor Cuffe, Jr. will be in the dunk tank from 11:30 a.m. to 12:00 p.m. City staff will be walking with the Loon during the parade and handing out trinkets.

City Administrator See-Benes noted that the dedicated Building Official will be looking at homes and issuing condemnation orders on property. Once an order is posted on a home it cannot be sold until the order is removed. It was suggested to contact the Engineering Department regarding demolition of buildings.

It was also noted that homeowners who are selling property in the City still need to cut their grass and maintain their property.

The meeting was adjourned at 7:29 p.m. to Tuesday, June 26, 2018 at 6:30 p.m. in the Council Chambers.

(OFFICIAL SEAL)

Larry Cuffe, Jr. Mayor

Pamela LaBine, City Clerk