

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, August 13, 2019

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Cuffe Jr. at 5:30 P.M. in the Council Chambers, City Hall.

Present: Councillors Paulsen, Baranzelli, Biondich, Baribeau, Friedlieb, Johnson, Mayor Cuffe Jr. (7)

Absent: None

Mayor Cuffe, Jr. led the Pledge of Allegiance

Moved by Councillor Paulsen, supported by Councillor Baribeau to approve the consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held July 9, 2019; Special meeting held July 15, July 16, July 19, July 30, and August 1, 2019
2. Adoption of Finance Resolution No. 19-015 Schedule of Bills
3. Approve the Transient License for Nancy Kwiatkowski, d/b/a Jue's Wok'n Roll Kitchen(oriental food)
4. Approve the Temporary Liquor License for Iron Range Partnership for Sustainability on August 24, 2019
5. Approve the following travel requests:
 - A.) Jacob Keehl, Fire Department to attend the Fire Code Requirements September 4-6, 2019, Little Falls, MN cost of \$452.10 (MBFTE Reimbursable)
 - B.) Henry Trunk and Jake Roskoski, Police Department to attend the Field Training Officer, August 19-23, 2019 in Duluth, MN cost of \$778.00 each
 - C.) Nicholas Grivna, Police Department to attend the 2019 MN Police Canine Competition, August 17, 2019, Cocoran, MN no cost
6. Approve pay estimate #1 to Casper Construction for the Midway Drive Project in the amount of \$243,074.48
7. Approve pay estimate #1 to Mesabi Bituminous for the 12th Avenue West Improvement Project in the amount of \$105,863.15
8. Approve 3.2 Off Sale Malt Liquor License for AppleGreen Midwest, LLC d/b/a Freedom Valu #3 located at 202 8th Street
9. Approve cigarette license for AppleGreen Midwest, LLC d/b/a Freedom Valu #3

10. Approve the Transient License for Mitch Kerfeld, d/b/a Northern Divide and Eatery contingent upon submission of required paperwork

Motion Carried.

APPEARANCES:

Mr. Erik Wedge and Mr. John Gerzina, DSGW, gave an update on the Miners Event and Convention Center. They discussed the number of meeting rooms, hockey rinks and the capacity of the event center. The facility will be approximately 112 thousand square feet. They noted that more meetings will be conducted with the user groups to finalize the official plan and to reviewed by the Council. Two site plans were presented to the Council. DSGW is requesting approval of the concept design that has been presented so the plan can be submitted to the State of Minnesota.

Steve Trudeau, Krause Anderson, reviewed the proposed budget. There is approximately \$4 million in soft costs and \$28 million in hard construction. The bids will need to be requested by February 1, 2020 and potentially break ground in April of 2020 with a completion of the facility by 2021.

Moved by Councillor Baribeau, supported by Councillor Johnson to approve the proposed general concept design presented to the Council for the new construction of the Miner's Memorial Convention Center (MECC) for presentation to the State of Minnesota. Motion Carried.

DISCUSSION ITEMS:

Moved by Councillor Johnson, supported by Councillor Friedlieb to adopt Resolution 19105 for the donation to the City Dunk Tank in the amounts of \$500.00 from the Land of the Loon Committee. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Biondich to adopt Resolution 19106 for the donation to the Virginia Fire Department in the amounts of \$1,500.00 from the Country Financial Services. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Paulsen to adopt Resolution 19107 for the donations to National Night Out. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Friedlieb to approve the re-appointment of Rocci Lucarelli to the Charter Commission for a four (4) year term ending August 13, 2023. Motion Carried

Planning and Zoning Meeting held August 5, 2019:

Approve the following variances

Moved by Councillor Johnson, supported by Councillor Baribeau to approve the following variances for Greig Bergman, 426 15th Street North variance to allow the construction of more than one private garage structure for the parcel at 426 15th Street North on the condition the 10x20 garage be removed on completion of the project, no overhead garage door on the North side of the new proposed garage and a one (1) year timeline on completion of the project. Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Johnson to approve the variance for Greig Bergman, 426 15th Street North allowing an accessory structure on a side yard with a 2.3 foot variance from the required five (5) foot property line setback. Approve a 247 square foot variance to the maximum 1,000 square foot allowable in order to have a combined square footage of 1,247 for the two structures. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Baribeau to approve an extension to Aysta Properties Inc. at 125 5th Street South for a violation of the Chapter 17 Virginia Property Maintenance and Preservation Code and for the work to be completed by October 31, 2019.

Ayes: Councillor Friedlieb, Baranzelli, Baribeau, Mayor Cuffe, Jr. (4)

Nays: Councillor Johnson, Paulsen, Biondich

Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to approve the following for Jessica Leitz at 412 7th Avenue South regarding violations of the Chapter 17 Virginia Property Maintenance and Preservation Code:

- a.) Extending the roof repair until August 1st, 2020 at 412 7th Avenue South
- b.) The address numbers be placed on the house and garage within 15 days at 412 7th Avenue South
- c.) Jessica Leitz to speak with the Building Official Bill Cole within a week to find an alternative to properly heat the property at 412 7th Avenue South and getting the large propane tank removed from the front yard
- d.) Jessica Leitz to speak with the Building Official Bill Cole within a week to work on a timeline for the deck and other exterior repairs at 412 7th Avenue South

Motion Carried.

COMMITTEE REPORTS:

Personnel Committee held July 30, 2019:

Moved by Councillor Baribeau, supported by Councillor Paulsen to approve the appointment of Mr.

Kevin Kubat to the VEDA Board to fill the remaining balance of the six (6) year term ending December 31, 2020. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Friedlieb to approve the appointment of Mr. Don Bird to the Planning and Zoning Commission for the remainder of the (3) three year term ending February 1, 2021. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to appoint Mr. Jamie Winger to the Planning and Zoning Commission for the remainder of the (3) three year term ending February 1, 2022. Motion Carried.

It was noted that there are openings on the Human Rights, EV-Virginia Airport and Charter Commissions.

Committee of the Whole held August 6, 2019:

Moved by Councillor Johnson, supported by Councillor Baribeau to authorize City staff to formalize City ownership of and responsibility for the sewer line that services 401 6th Avenue North from the City manhole to the main and to prioritize replacement of the manhole in 2019. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt Resolution 19108 approving Change Order #1 for the Midway Drive Improvement, decreasing the amount of the contract with Casper Construction by \$19,983.15 Motion Carried.

Moved by Councillor Biondich, supported by Councillor Baranzelli to approve naming of the 2nd Avenue/9th Street North Plat as the “Historic Finntown Flyway Addition” Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Johnson to approve and authorize signing the Grant Agreement from the State of MN DNR for Environmental and Site design of Bailey Lake Trail. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Johnson to adopt Resolution 19109 approving the agreement with S.E.H. Engineering for Professional Services for Engineering and Site Design of Bailey Lake Improvement Project. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Paulsen to approve seeking request for proposals for a Grant Administrator for the Downtown Redevelopment Program. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to set a meeting on September 27, 2019 at 1:00 p.m. with the Friends of the B’Nai Synagogue and invite other entities to discuss conveyance of the facility to any interested parties. Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Baranzelli to approve the purchase of equipment for the Fire Department under the USAR Grant in the amount of \$7,146.56 Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Friedlieb to approve Resolution 19110 authorizing entering into a two (2) year contract with Pace Analytical Services for WasteWater Treatment Testing Services. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Friedlieb to approve the request for the street closure of the 100 block of 4th Street South and 1st Avenue South from 3rd Street to 5th Street for a Car, Truck and Bike Show on Saturday, September 7, 2019 from 10:00 a.m. to 2:00 p.m. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baribeau to approve the request from First Covenant Church for placement of a handicap parking on 3rd Avenue South. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baribeau to approve the unpaid leave of absence request on the Virginia Fire Department, for up to six (6) months for single role Fire Fighter Ella Rose Kayfes. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Johnson to approve the proposed Changes to the City Ordinance Chapter 10, Section 10.31 regarding Recreational Fires (1st Reading) Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Paulsen to post the position of Public Works Director externally as per the City Hiring Policy. Motion Carried.

Moved by Councillor Friedlieb, supported by Councillor Johnson to approve the Respectful Workplace Policy with the noted additions. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Paulsen to adopt a Resolution accepting the proposal from Sean Cimperman to purchase City Parcel, Block 2 Lot 3, Fairview Addition, PC# 090-0074-00070(1st Reading) Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Johnson to authorize City representatives to execute the grant documents for Phase II of the Eveleth – Virginia Municipal Airport Federal Aviation Grant. Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Baranzelli to approve the ambulance service contract with Biwabik for 30 days. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Biondich to request staff to evaluate the cost of televising the Committee of the Whole meetings and present to the Council. Motion Carried.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

Moved by Councillor Johnson, supported by Councillor Biondich to direct City staff develop a Donation Policy for public donations of any building to the City. Motion Carried.

Mayor Cuffe, Jr. will be meeting with the lobbyist on Thursday, August 15th in Minneapolis, to discuss the Public Safety Building. The Mayor also attended the Cliffs ribbon cutting for the new DRI Pelletizing Plant in Silver Bay.

The meeting adjourned at 7:23 p.m. to Tuesday, August 27, 2019 at 5:30 p.m. in the Council Chambers.

(OFFICIAL SEAL)

Larry Cuffe, Jr. Mayor

Pamela LaBine, City Clerk