

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, November 15, 2016

The regular meeting of the City Council of the City of Virginia, Minnesota was called to order by Mayor Cuffe, Jr. at 6:36 p.m. in the Council Chambers, City Hall.

ROLL CALL:

Present: Councillor Baribeau, Littlewolf, McReynolds, Jorgensen, Sipola, Baranzelli, Mayor Cuffe, Jr.
(7)

Absent: None

Mayor Cuffe, Jr. led the Pledge of Allegiance

Moved by Councillor Jorgensen, supported by Councillor Baribeau to approve the consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held October 25, 2016
2. Adoption of Finance Resolution No. 16-16021 Schedule of Bills.
3. Approve the travel request for Bill Cole to attend the ICC Upper Great Plains Region III Educational Institute at the Oakridge Hotel in Chaska, MN February 6-10, 2017 cost of \$1,793.68.
4. Approve the travel request for Krystina Nickila to attend the 61st Annual Institute for Building Officials in St Paul, MN January 9-10, 2017 at a cost of \$719.09.
5. Approve the travel request for Bill Hennis to attend the 61st Annual Institute for Building Officials in St Paul, MN January 9-13, 2017 at a cost of \$1,487.09.
6. Adopt Resolution 16 669 authorizing the City of Virginia the fiscal agent for the TZD grant.

Motion Carried and Resolutions adopted unanimously.

Removed item 5.6 and 5.7 for further discussion:

Moved by Councillor Sipola, supported by Councillor Littlewolf to adopt Resolution 16670 to approve the Change order for Silver Lake Shore Stabilization in the amount of \$5,434.00 and to approve the Final pay estimate to Mesabi Bituminous for the Silver Lake Shore Stabilization in the amount \$11,628.40 . Motion Carried and Resolution adopted unanimously.

City Administrator Britt See-Benes noted that was a housekeeping item for work that was previously done. The project is complete and the final pay estimate can be approved.

APPEARANCES:

Mr. Gerald Christofferson of Rocket Liquors discussed the liquor store issues and noted the liquor store that was to locate in the Thunderbird Mall will not be. If the ordinance is approved the tenant will be opening a liquor store on their own property.

Mr. Jon Monacelli of Carefree Living Virginia updated the City Council on the Assisted Living Project.

The building is number seven for Carefree Living. The ground breaking took place on June 6, 2016 and construction is progressing. Mr. Monacelli thanked the Council for their help in the project development. The grand opening is planned for March of 2017.

Mr. Nathan Thompson, Habitat for Humanity finished the rehab project on the Northside and thanked the City for their support. They are currently building a home in partnership with the Mesabi Community College Carpentry Class on a lot the City donated that is located on the south side of Virginia. The Habitat for Humanity is currently accepting applications in the quad city area. Mr. Thompson explained the recommendations needed for acceptance into the program.

The criteria needed for the application are:

- There has to be a need for the home.
- Sweat Equity-how much work the applicant puts into the home.
- Must have a stable income and the ability to pay the mortgage.

UNFINISHED BUSINESS:

Moved by Councillor Sipola, supported by Councillor McReynolds to adopt Resolution 16671 approving the transfer of City property Parcel Number 090-0080-01620 to Pohaki Leasing, LLC for a price of \$4,200.00. Resolution adopted unanimously.

Moved by Councillor Sipola, supported by Councillor Baribeau to Remove “*Taverns and Off-Sale Liquor only on Chestnut Street*” from Chapter 11 of the City Code, Table B – Business District Uses.

Ayes: Councillor Baribeau, Littlewolf, McReynolds, Sipola (4)

Nay: Councillor Jorgensen, Baranzelli, Mayor Cuffe, Jr. (3)

Motion Carried

DISCUSSION ITEMS:

Moved by Councillor Jorgensen, supported by Councillor McReynolds to approve Resolution 16672 to canvass the votes from the 2016 General Election. Resolution adopted unanimously.

Moved by Councillor McReynolds, supported by Councillor Sipola to Adopt Resolution 16673 appointing a Responsible Authority Data Compliance and Records Management Official and Designee. Resolution adopted unanimously.

Moved by Councillor Littlewolf, supported by Councillor Baribeau to adopt Resolution 16674 for a Data Security Policy. Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor Sipola to adopt Resolution 16675 for a Public Data Access Policy. Resolution adopted unanimously

Moved by Councillor McReynolds, supported by Councillor Littlewolf to adopt Resolution 16676 for a Policy on Data Subjects. Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor Baribeau to appoint Mr. Tom Bartovich to a three-year term to fill the vacant VEEDA board position expiring December 31, 2019. Motion Carried.

Moved by Councillor McReynolds supported by Councillor Baranzelli to approve the Amended and Restated JPA with Lake Superior Drug and Violent Crime Task Force. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to adopt Resolution 16677 to approve the quote from ACCT Incorporated for the Hazardous Material Removal in the amount of \$8,200.00 for asbestos removal on four homes.

Ayes: Councillor Baribeau, Littlewolf, McReynolds, Jorgensen, Sipola, Baranzelli (6)
Nay- Mayor Cuffe, Jr. (1)
Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor McReynolds to adopt Resolution 16692 to Authorize conveyance of easement and right of way to the State of Minnesota DOT Transmittal for utility work on Hwy 53 via a quit claim deed. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Sipola to approve the Final pay estimate for 2nd Street South Improvements to Ulland Brothers in the amount of \$50,697.98. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor McReynolds to adopt Resolution 16678 authorizing submission of a CDBG Grant Final Application for the 2017, 2nd Street & 4th Street South projects . Resolution adopted unanimously.

Moved by Councillor Littlewolf, supported by Councillor Jorgensen to adopt Resolution 16679 to approve the 2016 audit contract with Walker Giroux and Hahne with the option of renewal for fiscal years 2017 and 2018. Resolution adopted unanimously.

COMMITTEE REPORTS:

COW Finance Meeting November 2, 2016:

Moved by Councillor Baribeau, supported by Councillor Jorgensen to table the discussion for the St. Louis County property acquisition until further information is received by the City. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Sipola to adopt Resolution 16693 designating the City of Virginia as the Responsible Governmental Unit for St. Louis County's in the deconstruction of the Northland Building. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor McReynolds to adopt Resolution 16680 for the purchase of the 2017 Chevrolet Tahoe at the state bid price of \$35,821.44 from Ranger Chevrolet, included in the 2016 budget. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to utilize the proper sealed bid process to dispose of the Fire Departments Squad 200 vehicle, a 2008 Crown Victoria. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor McReynolds to adopt Resolution 16681 for the purchase of two Drager UCF 9000 Promo Thermal Imagine Camera Kit for a cost of \$8,595.00 each with a trade in allowance of \$6,000.00 from Alex Air Apparatus. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to adopt Resolution 16682 for the purchase of a 2017 Ford Utility Police Interceptor AWD from Lundgren's at a cost of \$27,322.14. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Baranzelli adopt Resolution 16683 to approve the purchase of a 2017 Tandem Dump Truck for Public Works, at a cost of \$103,457.00 included in the 2017 budget. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Sipola to adopt Resolution 16684 to approve the purchase of a 14' dump box from Crysteel Truck Equipment for \$38,896.72. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to adopt Resolution 16685 to approve the Fireworks contract with Pyrotechnic Display, Inc. for the 2017 4th of July Fireworks at a cost of \$8,500.00, included in the 2017 budget. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor McReynolds to adopt Resolution 16686 to approve the proposal for an increase in the billing rates effective December 1, 2016 for the Virginia Ambulance Service. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to adopt Resolution 16687 to

approve the Professional Services Contract for a lobbyist with Jerich and Associates in the amount of \$36,000.00, October 1, 2016 through September 30, 2017. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to adopt Resolution 16688 Authorizing Execution of a Limited Use Permit for the Grants in Aid Snowmobile Trail. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor McReynolds to adopt Resolution 16689 to approve the lease agreement between VAHA and the City to operate the concession stands at the Miner's Memorial Building from October 1, 2016 to September 30, 2017 for the sum of \$1.00. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to adopt Resolution 16690 to approve Amendment One for the Hwy 53 revised payment schedule, the third payment of \$3 million is due March 1, 2017 and the fourth payment of \$2.9 million is due on or before May 1, 2017. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to modify the City of Virginia Ordinance to state Residential Rental Units may not use commercial garbage rates and to establish a Residential Rental Garbage Rate. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to adopt Resolution 16691 establishing a Residential Rental Unit Garbage Rate. Resolution adopted unanimously.

The rate change will take place the first utility billing cycle in 2017. The next step the City will take is to review the commercial garbage rates.

COW Building and Grounds November 9, 2016:

Moved by Councillor Littlewolf, supported by Councillor McReynolds to approve the posting of the Historical Photos of Chestnut Street at City Hall. Motion Carried.

Moved by Councillor Littlewolf, supported by Councillor McReynolds to Direct City Staff to update the proposed Rental Codes, Chapter 10, section 10.39 "Rental Code" for City Council review in 2017. Motion Carried.

Moved by Councillor Littlewolf, supported by Councillor Jorgensen to approve sending a letter of support for the Sexual Assault Program regarding the fair market rental rate of the rooms at City Hall and any in-kind services provided by City for use the program to use as part of their grant cycle funding. Motion Carried.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS:

Mayor Cuffe, Jr. thanked the City Clerk, City staff and all of the election judges for working on the November 8, 2016 election and making the process as smooth as possible.

The Mayor received a letter from the Salvation Army requesting volunteers for bell ringing. If you're interested in volunteering please contact the City Clerk.

The Mayor discussed the letter that was sent to Governor Dayton regarding the advisory referendum. The referendum lost by 26 votes, but it doesn't negate the City from moving forward with the sales tax increase. The Mayor heard from the Governor's staff regarding the letter that was submitted and discussions on the Miner's Memorial Building will take place in January 2017 with the State Bonding Council. Councillor Baribeau suggested meeting with the Range Delegation before the legislative session begins to discuss with them the request the City has for the Miner's Memorial Building.

Councillor Littlewolf congratulated the Councillors that were re-elected and elected.

On behalf of the Mayor and Councillors have a Happy Thanksgiving!

The meeting adjourned at 7:55 p.m. to Tuesday, November 29, 2016, at 6:30 p.m.in the Council Chambers.