

AGENDA
JANUARY 12, 2010 – 6:30 P.M.

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
- 5. CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
 - 5.1 Approval/correction of minutes of Regular Meeting held December 15, 2009, and Reorganization Meeting held on January 4, 2010.
 - 5.2 Adoption of Finance Resolution No. 01-001 – Schedule of Bills.
 - 5.3 Approve 2010 Secondhand Good Dealer’s License for Operation Blessings.
 - 5.4 Approve 2010 Solid Waste Haulers License for Waste Management.
 - 5.5 Adopt Resolution designating depositories for 2010.
 - 5.6 Adopt Resolution approving amendment to Iron Range Resources Grant No. B43-2100 for the construction of infrastructure for a housing development in the Fairview area.
- 6. APPEARANCES (Limited to 10 minutes)**
 - 6.1
- 7. UNFINISHED BUSINESS**
 - 7.1
- 8. DISCUSSION ITEMS**
 - 8.1 Communication from Ken Waschke regarding purchase of Lots 3 and 4, Block 2, Fairview Third Addition, for \$50,000. (Resolution to be adopted at January 26, 2010, meeting.)
 - 8.2 Designation of Official Newspaper for 2010. (If approved, adopt Resolution.)
 - A. Letter from Hometown Focus.
 - B. Letter from Mesabi Daily News.
- 9. COMMITTEE REPORTS**
 - 9.1 Street/Alley Committee (January 12, 2010)
- 10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**
 - 10.1
- 11. ADJOURN TO TUESDAY, JANUARY 26, 2010, AT 6:30 P.M., COUNCIL CHAMBERS**

COUNCIL CHAMBERS

5.5

Resolution No.

City of Virginia, Minnesota, January 12, 2010

Resolution designating depositories for 2010

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City Council of the City of Virginia is required under State Statute No. 118A.02 and 427.01 to name depositories for the City of Virginia for the ensuing term commencing February 1, 2010 and ending January 31, 2011;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Virginia, that US Bank; Wells Fargo Bank, NA; Northern State Bank of Virginia and the Queen City Federal Savings Bank, County of St. Louis, State of Minnesota, are hereby designated as depositories of City funds for the ensuing term commencing February 1, 2010 and ending January 31, 2011. Said depositories heretofore named shall enter into a depository agreement whereby said depositories shall furnish collateral as required by law to be deposited with the Finance Director of the City of Virginia, or in lieu of depositing said collateral with the Mayor, City Operations Director or Finance Director of the City of Virginia the collateral of the US Bank may be deposited for safekeeping in the US Bank of Minneapolis; the collateral of Wells Fargo Bank, NA, may be deposited for safekeeping in the Wells Fargo Bank of Minneapolis; the collateral of the Northern State Bank of Virginia may be deposited for safekeeping in the National City Bank of Minneapolis; the collateral of the Queen City Federal Savings Bank may be deposited with the Federal Home Loan Bank of Des Moines, and the collateral with American Bank may be deposited through the CDARS (Certificate of Deposit Account Registry Service) as security for such funds or may in its discretion furnish a surety bond as part or in lieu thereof;

BE IT FURTHER RESOLVED that State Banks, National Banks and Thrift Institutions located either within or without the State of Minnesota which qualify as depositories under Minnesota Law and are included on a list approved and maintained for such purpose by the Investment Advisor of the Citigroup Global Markets, Inc., Smith Barney, Inc. Division, Institutional CD's Incorporated, Wells Fargo Investment Services, LLC, Edward Jones Company, Pershing, LLC, through Northland Securities, Inc., MBIA, Inc., and RBC Dain Rauscher are hereby designated as depositories of City Funds for the ensuing term commencing February 1, 2010 and ending January 31, 2011.

RESOLVED FURTHER that the Finance Director of the City of Virginia is hereby instructed to deposit City funds in such banks in accordance with the law in such case made and provided. All funds except those deposited for specified period of time, shall be held subject to draft, orders, and payment at all times upon demand without interest.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

5.6

Resolution No.

City of Virginia, Minnesota, January 12, 2010

Resolution approving amendment to Iron Range Resources Grant No. B43-2100 for the construction of infrastructure for a housing development in the Fairview area

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia entered into an agreement with the Iron Range Resources for Grant No. B43-2100 for the construction of infrastructure for a housing development in the Fairview area; and

WHEREAS, the City has requested that this program be extended through December 31, 2010, so that the remaining funds may be expended,

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to execute the amendment to Grant No. B43-2100.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

Approved: (Initials)

--	--	--	--

STATE OF MINNESOTA

**AMENDMENT TO
GRANT AGREEMENT**

TIME EXTENSION

Document RQ # B43 2100	Date 12-21-07	Document PO# B43 2542	Date 2-25-08
Budget FY 08	Vendor Code 036851001-00	Document Total NO CHANGE	Fund 240
Agency B43	Org/Sub 5721	Appropriation TAC	Object/Sub 5B20

Amendment Number---1--- to Grant Agreement Number B43-2100.

WHEREAS, the State of Minnesota, Iron Range Resources and Rehabilitation Board has a Grant Agreement identified as Grant Agreement number B43-2100 with City of Virginia, Attn: John Tourville, 327 1st Street South, Virginia, MN 55792.

And WHEREAS: The State and the GRANTEE have agreed that additional time is necessary for the satisfactory completion of the Grant Agreement.

THEREFORE, paragraph IV shall be amended to read:

TERM OF AGREEMENT. This Agreement shall be effective on February 25, 2008, or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until December 31, 2010, or until all obligations set forth in this Grant Agreement have been satisfactorily fulfilled, whichever occurs first.

Except as herein amended, the provisions of the original agreement remain in full force and effect.

Ken Waschke

8.1

501 NINTH STREET NORTH, VIRGINIA, MN 55792
PHONE: 218-741-6000 • TOLL-FREE: 800-750-7882 • FAX: 218-741-9136
www.waschke.com

December 29, 2009

John Tourville, City Operations Director
City of Virginia
327 1st Street South
Virginia, MN 55792

Dear John:

Please be advised that I agree to purchase the 2 lots(#3 and #4), as per our discussion.

I will accept the responsibility for any charges necessary for the movement of the utilities that are already in place but may need to be moved. I understand the purchase price is \$50,000 for the 2 lots.

Thank you for your consideration.

Sincerely,

Ken Waschke

Ken Waschke



GMC.



COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, **January 26, 2010**

Resolution **authorizing sale of Lots 3 and 4, Block 2, Fairview Third Addition, to Ken Waschke**

Resolved by the City Council of the City of Virginia, that

WHEREAS, Ken Waschke is desirous of purchasing Lots 3 and 4, Block 2, Fairview Third Addition, in the total amount of \$50,000.00; and

WHEREAS, the City Council is desirous of selling such property, as is, at said price; and

WHEREAS, the sale of two lots is contingent upon Mr. Waschke being responsible to relocate any utilities that may have been installed on the two lots,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director authorized to execute the appropriate documents to sell the above-mentioned property to Ken Waschke, in the total amount of \$50,000.00, contingent upon the purchaser meeting the Fairview Addition covenant requirements.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

8.2

Resolution No.

City of Virginia, Minnesota, January 12, 2010

Resolution designating _____ the Official Newspaper for 2010

Resolved by the City Council of the City of Virginia, that

the proposal of the _____ for all legal publications for the City Council of the City of Virginia is hereby accepted as follows:

Minutes of meetings of the City Council, call for bids, ordinances, resolutions and other legal publications at \$ _____ per column inch on _____ column format. All subsequent insertions of the same material will be at _____. Sunday legals will be at _____ per inch on _____ column. There will be no charge for extra composition.

The display advertising rate for 2010 is _____ per column inch with an additional charge of _____ for Sunday insertions.

RESOLVED FURTHER, that the _____ be and is hereby designated at the Official Newspaper for the City of Virginia for the Year 2010.

Moved by Councillor _____ supported by Councillor _____ that the above resolution be adopted.

Ayes:

Nays:

8.24.



December 14, 2009

City of Virginia
 Attn: Lois Roskoski, City Clerk
 City Hall
 327 First Street South
 Virginia, MN 55792

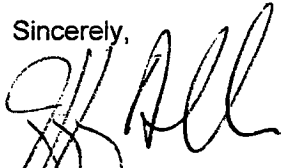
RE: Publication of City Council Proceedings, Legal, Classified and Display Advertising


Dear Ms. Roskoski:

We ask to be named the official newspaper of the City of Virginia.

Minutes of the Board Meetings, Call for Bids, Ordinances, Resolution and other legal publications will be at \$5.00 per inch on a six column format. All subsequent insertions of the same material will be at \$4.00 per column inch. There will be no extra charge of extra composition. Also, we will post your legal, classified or display ad to our website at www.hometownfocus.us at no extra charge.

Thank you for your consideration. We appreciate an opportunity to serve you.

Sincerely,

 Jeff Asbach


 Scott Asbach

MESABI DAILY NEWS

826

NEWSPAPER OF THE IRON RANGE
www.virginiamn.com

704 7th AVENUE SOUTH • P. O. BOX 956
VIRGINIA, MINNESOTA 55792

218-741-5544 • FAX 218-749-1836
e-mail: cknight@mesabidailynews.net

January 7, 2010

City of Virginia
Steve Peterson, Mayor
Lois Roskoski, City Clerk
327 First Street South
Virginia, MN., 55792

RE: Publication of City Minutes and Legal Advertising

Dear Mayor Peterson and Ms. Roskoski:

We ask to be named the official newspaper of the City of Virginia. We look forward to continuing our work with the City Council and the mayor to keep our citizens and area businesses informed of Virginia government.

We also know full well through our ongoing coverage of the City Council that you are dealing with difficult budgetary issues because of a cutback of about 10 percent in Local Government Aid from the state. Our proposal reflects that reality with a 10 percent cut in our rates through December 31, 2010.

In addition, we are extending our already broad reach of readership of city legals and display ads in the Mesabi Daily News to also include Manney's Shopper, which is distributed to all non-subscribers in the city.

In our proposal, we are including the Legal Newspaper Status for 2010 approved by the Minnesota Secretary of State. Also, the Statement of Ownership, Management and Circulation on file with the United States Postal Service, which shows proof of guaranteed distribution of the Mesabi Daily News — a publication proud to have workers of two units, editorial and clerical, of the United Steelworkers and to be printed at a plant in Hibbing represented by the Communication Workers of America.

All city legals and display ads will also be posted on our Web site at www.virginiamn.com at no extra charge.

Here's our proposal:

Legal Notices & Council Minutes (9 Column Format)

Weekday Rate \$7.97 Per Column Inch
Sunday Rate \$9.45 Per Column Inch

Display Advertising (6 Column Format)

Weekday Rate \$10.25 Per Column Inch
Sunday Rate \$11.87 Per Column Inch

Added Value At NO CHARGE:

- Ads also published in Manney's Shopper
- Posted on Mesabi Daily News website
- Ad Layout/Design
- ReRun Discount Less 25%

Thank you for giving us the opportunity to serve our city. We also look forward to your input in the coming year to provide our community with complete and accurate information in a timely basis. If there is any way we can be of further service to you, please let us know.

Sincerely,



Bill Hanna
Executive Editor



Chris Knight
General Manager

Fiscal
CO Empire Drive, Suite 100
Saint Paul, MN 55103



Mark Ritchie
Secretary of State

Office of the Secretary of State
Packing Slip

December 17, 2009

CHRISTOPHER C KNIGHT
To Whom It May Concern
6538 REDWOOD RD
VIRGINIA, MN 55792

Page 1 of 1

Client Account Number: 76868691
Batch Number: 3617331

Document Number	Document Detail	Filing Number	Fee
36173310002	LN Legal Newspapers (MESABI DAILY NEWS)		25.00
		Total Fees	\$25.00

<u>Payment Type Received</u>	<u>Payment Reference Number</u>	<u>Amount Paid</u>
Check	09908	25.00
	Total Payments Received	\$25.00

Any overage amount on account with our agency will be refunded after 60 days if not used.



Visit our online services web page to discover timesaving, electronic methods of doing
business! www.online.sos.state.mn.us

TTY (800) 627-3529

CITY OF VIRGINIA

8.3

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

TO: Honorable Mayor Peterson
and City Council

FROM: William J. Hennis
Lead Engineer

DATE: January 8, 2010

SUBJECT: Final Pay Request – C.P. 2-09, AEOA Youth Foyer Project

At this time, it is the recommendation of the City Engineering Department to make the final payment, in the amount of \$2,743.15, to Utility Systems of America, Inc., for C.P. 2-09, AEOA Youth Foyer Project.

If you have any questions, please feel free to contact me.

I HEREBY SUBMIT A STATEMENT OF THE QUANTITIES AND THE AMOUNT DUE UNDER THE FOLLOWING CONTRACT:

FINAL Est. No. 3

AEOA Youth Foyer

Contractor: Utility Systems of America

WORK DONE TO: December 3, 2009

SEH PROJECT NO. VIRGI 106075

Virginia Project Representative: Bill Hennis

Project Engineer: Jim Johnson, PE, Short Elliott Hendrickson Inc.

BID: \$105,778.62

BID DATE: May 28, 2009

Project Representative: Eric Hendrickson, Short Elliott Hendrickson Inc.


STATEMENT OF ESTIMATED QUANTITIES

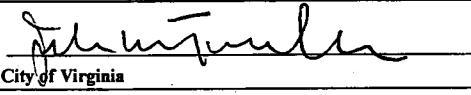
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT	COMPLETE TO DATE	CURRENT PAY REQUEST
BASE BID							
2021.501	MOBILIZATION	LS	1.00	\$7,900.00	\$7,900.00	1	\$7,900.00
2104.501	REMOVE SEWER PIPE (SANITARY)	LF	336.00	\$6.00	\$2,016.00	336	\$2,016.00
2104.503	REMOVE PAVEMENT (FULL DEPTH)	SY	289.00	\$3.00	\$867.00	330	\$990.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	14.00	\$3.00	\$42.00	42	\$126.00
2105.501	COMMON EXCAVATION (P)	CY	1022.00	\$6.00	\$6,132.00	1,022	\$6,132.00
2105.535	SALVAGED TOPSOIL FROM STOCKPILE (SV)	CY	867.00	\$3.00	\$2,601.00	867	\$2,601.00
2350.501	TYPE LV 4 WEARING COURSE MIXTURE (A)	TON	27.00	\$82.00	\$2,214.00	36.35	\$2,980.70
2350.502	TYPE LV 3 NON WEARING COURSE MIXTURE (A)	TON	35.00	\$82.00	\$2,870.00	50	\$4,100.00
2211.503	AGGREGATE BASE (CV) CLASS 5	CY	96.00	\$15.00	\$1,440.00	96	\$1,440.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	15.00	\$6.00	\$90.00		
2501.515	36" RC PIPE APRON	EACH	2.00	\$1,100.00	\$2,200.00	2	\$2,200.00
2501.561	36" RC PIPE CULVERT DESIGN 3006	LF	156.00	\$82.00	\$12,792.00	156	\$12,792.00
2501.602	SAFETY GRATE FOR 36" RC APRON	EACH	2.00	\$1,350.00	\$2,700.00	2	\$2,700.00
2503.511	8" PVC PIPE SEWER (SDR 35)	LF	291.12	\$26.00	\$7,569.12	291	\$7,566.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2.00	\$650.00	\$1,300.00	2	\$1,300.00
2503.602	8"X6" PVC WYE	EACH	1.00	\$100.00	\$100.00	1	\$100.00
2503.603	6" PVC SANITARY SERVICE PIPE (SDR 35)	LF	8.00	\$18.00	\$144.00	43	\$774.00
2503.608	DUCTILE IRON FITTINGS	LB	475.00	\$3.00	\$1,425.00	475	\$1,425.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2.00	\$750.00	\$1,500.00	2	\$1,500.00
2504.602	INSTALL HYDRANT ASSEMBLY	EACH	1.00	\$3,800.00	\$3,800.00	1	\$3,800.00
2504.602	6" GATE VALVE AND BOX	EACH	1.00	\$850.00	\$850.00	1	\$850.00
2504.602	8" GATE VALVE AND BOX	EACH	5.00	\$1,200.00	\$6,000.00	5	\$6,000.00
2504.603	6" WATERMAIN HDPE (SERVICE)	LF	252.00	\$30.00	\$7,560.00	252	\$7,560.00
2504.603	8" WATERMAIN HDPE	LF	613.00	\$32.00	\$19,616.00	703	\$22,496.00
2504.604	2" POLYSTYRENE INSULATION	SY	28.00	\$15.00	\$420.00	28	\$420.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	LF	22.75	\$225.00	\$5,118.75	22.75	\$5,118.75
2506.516	CASTING ASSEMBLY	EACH	2.00	\$400.00	\$800.00	2	\$800.00
2506.522	ADJUST FRAME & RING CASTING	EACH	2.00	\$200.00	\$400.00	2	\$400.00
2511.501	RANDOM RIPRAP CLASS III	CY	14.00	\$30.00	\$420.00	14	\$420.00
2550.602	CORE DRILLED HOLE	EACH	2.00	\$400.00	\$800.00	2	\$800.00
2563.601	TRAFFIC CONTROL	LS	1.00	\$500.00	\$500.00	1	\$500.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LF	285.00	\$3.00	\$855.00	290	\$870.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	LF	2.00	\$400.00	\$800.00	2	\$800.00
2573.603	BIOROLL	LF	48.00	\$5.00	\$240.00		
2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SY	481.00	\$1.75	\$841.75	481	\$841.75
2575.501	SEEDING	ACRE	0.57	\$1,500.00	\$855.00		
TOTAL BASE BID					\$105,778.62		\$110,319.20

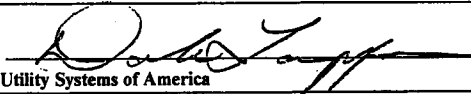
CHANGE ORDER NO. 1							
Excavator	HR	21.50	\$150.00	\$3,225.00	21.50	\$3,225.00	
Dozer	HR	14.00	\$110.00	\$1,540.00	14.00	\$1,540.00	
Truck	HR	25.00	\$95.00	\$2,375.00	25.00	\$2,375.00	
Foreman	HR	21.50	\$80.00	\$1,720.00	21.50	\$1,720.00	
Laborer	HR	17.00	\$58.50	\$994.50	17.00	\$994.50	
Disposal Fees	LS	1.00	\$1,206.65	\$1,206.65	1.00	\$1,206.65	
Add'l Cost 6" HDPE DIPS	LF	252.00	\$1.26	\$317.52	252.00	\$317.52	
Add'l Cost 8" HDPE DIPS	LF	613.00	\$2.23	\$1,366.99	703.00	\$1,567.69	
TOTAL CHANGE ORDER NO. 1				\$12,745.66	\$12,946.36		

CHANGE ORDER NO. 2							
Excavator	HR	19.50	\$100.00	\$1,950.00	19.50	\$1,950.00	
Mini Excavator	HR	5.00	\$75.00	\$375.00	5.00	\$375.00	
D5	HR	0.50	\$140.00	\$70.00	0.50	\$70.00	
Loader	HR	7.00	\$60.00	\$420.00	7.00	\$420.00	
Compactor	HR	1.50	\$50.00	\$75.00	1.50	\$75.00	
Foreman	HR	25.00	\$80.00	\$2,000.00	25.00	\$2,000.00	
Operator	HR	21.00	\$65.26	\$1,370.46	21.00	\$1,370.46	
Laborer 1	HR	25.00	\$59.86	\$1,496.50	25.00	\$1,496.50	
Laborer 2	HR	3.00	\$60.57	\$181.71	3.00	\$181.71	
Laborer 3	HR	2.50	\$57.21	\$143.03	2.50	\$143.03	
6-inch PVC	LF	5.00	\$2.50	\$12.50	5.00	\$12.50	
Ferncos	EA	2.00	\$5.00	\$10.00	2.00	\$10.00	
1" copper	LF	24.00	\$5.00	\$120.00	24.00	\$120.00	
1" corp	EA	3.00	\$50.00	\$150.00	3.00	\$150.00	
1" Saddle	EA	3.00	\$22.00	\$66.00	3.00	\$66.00	
Curb stop and box	EA	2.00	\$100.00	\$200.00	2.00	\$200.00	
3/4" reducer	EA	2.00	\$20.00	\$40.00	2.00	\$40.00	
Concrete removal	SY	405.00	\$5.00	\$2,025.00	405.00	\$2,025.00	
Trucking	LOAD	11.00	\$125.00	\$1,375.00	11.00	\$1,375.00	
Overhead	LS	1.00	\$1,812.04	\$1,812.04	1.00	\$1,812.04	
TOTAL CHANGE ORDER NO. 2				\$13,892.24	\$13,892.24		

TOTAL PROJECT **\$132,416.52** **\$137,157.80**

Approved  12/21/09
Date
Jim Johnson, PE, Short Elliott Hendrickson

Approved  1/5/10
Date
City of Virginia

Approved  DEC 10 2009
Date
Utility Systems of America

Material on Hand	
Earned To Date	\$137,157.80
0% Retainage	
Less Previous Estimates	\$134,414.64
Payment Due: FINAL Est. No. 3	\$2,743.15
% Complete Including CO's & SA's	103.58%

Previously Paid Estimates	
Estimate No. 1	\$83,943.05
Estimate No. 2	\$50,471.59