

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, DECEMBER 13, 2011

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Peterson at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Russo, Mayor Peterson - 7

Absent: None

Mayor Peterson led the Pledge of Allegiance.

Councillor Ralston removed Item 2 from the Consent Agenda.

Moved by Russo and supported to approve the Consent Agenda, as follows, with the exception of Item2:

1. Approval/correction of minutes of Regular Meeting held November 22, 2011.
2. Adoption of Finance Resolution No. 11-022 – Schedule of Bills.
3. Approve 2012 Taxi License:
 - A. Quad City Cab, LLC.
4. Approve 2012 Secondhand Good Dealers License:
 - A. The Salvation Army.
 - B. The Encore Shop.
5. Approve 2012 Massage License:
 - A. Pebble Spa.
 - B. A Touch of Serenity.
6. Approve 2012 Pawnbrokers License:
 - A. Northstar Pawn & Gun.
7. Approve 2012 Used Metal Dealers License:
 - A. A+ Auto Salvage.
8. Approve 2012 Kennel License:
 - A. Grooming by Jane.
9. Approve 2012 Solid Waste Haulers License:
 - A. Waste Management.
10. Approve 2012 Transient Merchant/Solicitor License:
 - A. THR & Associates, Inc.

11. Approve 2012 Tobacco License:
- | | |
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| A. Freedom Valu Center | I. Holiday Stationstore #41 |
| B. Rocket Liquor | J. Virginia Short Stop |
| C. Virginia Short Stop Express | K. Super One Foods #459 |
| D. Super One Foods #509 | L. ICO |
| E. Holiday Stationstore #148 | M. Manseaus Range Music |
| F. Edwards Lucky Seven Northside | N. Brenda's Mini Mart |
| G. Frank's Bar | O. Newsette |
| H. Edwards Lucky Seven Hoover Road | P. Chestnut Spirits |
- Motions carried unanimously.

Moved by Littlewolf and supported to approve Item 2 on the Consent Agenda - Finance

Resolution No. 11-022. Resolution adopted, with Councillor Ralston abstaining.

Moved by Russo and supported to adopt Resolution No. 11189, approving the Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds. Resolution adopted unanimously.

Moved by Ralston and supported to adopt Resolution No. 11190, approving agreement with Short Elliott Hendrickson, Inc., for consultant services and expenses, based on the hourly basis option, with the total fee estimated at \$68,552.00 including expenses and equipment, for the infrastructure and site improvements for the Pearsall Industrial Addition project. Resolution adopted unanimously.

Moved by Sipola and supported to approve the application for a 2012 On-Sale Liquor License for Regner Hotel Group, Inc., d/b/a Coates Plaza Hotel, contingent upon meeting the licensing requirements. Motion carried.

Moved by Russo and supported to approve travel requests for Mel Claviter and Frank Judnick, Public Works Department, to attend the MPCA Operators Conference on January 18-20, 2012, in Bloomington, Minnesota. Motion carried.

Moved by Baribeau and supported to adopt Resolution No. 11191, setting the final tax levy for 2011, payable in 2012. Resolution adopted unanimously.

Moved by Russo and supported to adopt Resolution No. 11192, adopting budget for the year 2012. Resolution adopted unanimously.

Moved by Sipola and supported to approve the Taxi License for C & M Taxi for the year 2012. Motion carried.

Moved by Russo and supported to approve a Tobacco License for Falkowski's Market for the year 2012. Motion carried.

Moved by Cuffe and supported to approve a Kennel License for the Northwynd Canine Center for the year 2012. Motion carried.

City Operations Director Tourville stated he will send a letter to St Louis County to request a ten day extension to submit a response to St. Louis County for the properties that forfeited to the State of Minnesota on November 30, 2011, for non-payment of real estate taxes. The letter will be reviewed at the January 10, 2012, City Council meeting, with the City Assessor requested to submit a recommendation on the properties.

Moved by Russo and supported to adopt Resolution No. 11193, authorizing submission and acceptance of an Iron Range Resources grant for the demolition and removal of materials and site for the Culligan, Credit Bureau and ICO building sites. Resolution adopted unanimously.

Mayor Peterson reported on the Finance Committee-of-the-Whole meeting held on December 6, 2011.

Regarding the request from a business owner for a refund of the garbage fee for the past 16 months, City Operations Director Tourville stated he will provide a recommendation at the next City Council meeting.

Moved by Littlewolf and supported to adopt Resolution No. 11194, approving the Fire and Rescue Services Agreement with Arcelor Mittal Minorca Mine, Inc., for a two year period commencing January 1, 2012. Resolution adopted unanimously.

Moved by Russo and supported to adopt Resolution No. 11195, accepting the grant contract between the State of Minnesota, acting through the Department of Natural Resources, and the City of Virginia Fire Department for the 2012 Volunteer Fire Assistance Grant. Resolution adopted unanimously.

Moved by Russo and supported to adopt Resolution No. 11196, accepting the proposal from Bound Tree Medical, in the total amount of \$138,813.50, plus tax, for the purchase of seven cardiac monitors for the Virginia Ambulance Service, with the first order of three monitors placed in December of 2011 and the remaining four monitors ordered prior to May 15, 2012. Resolution adopted unanimously.

Moved by Sipola and supported to adopt Resolution No. 11197, extending the contract with Pat Green, Northern Energy Development, as the City of Virginia Building Official through March 31, 2012, at the current rate, with the City Council to determine if the Building Official duties can be performed within the City Engineering Department as of April 1, 2012. Resolution adopted unanimously.

Moved by Baribeau and supported to adopt Resolution No. 11198, approving the agreement with Pace Analytical, at an annual initial amount of \$19,568.10, for laboratory services for the Wastewater Treatment Plant, for the period January 1, 2012, through December 31, 2016. Resolution adopted unanimously.

Moved by Baribeau and supported to adopt Resolution No. 11199, accepting the proposal from Northeast Technical Service, to provide the management, operation and maintenance services for the Wastewater Treatment Plant for the period January 1, 2012, through December 31, 2016, at an annual cost of \$234,334.00. Motion carried.

Moved by Cuffe and supported to adopt Resolution No. 11200, accepting the bid from Abatech, Inc., in the amount of \$13,500.00, for the hazardous waste removal at the properties located at 529 Chestnut Street and 103 North 5th Avenue. Resolution adopted unanimously.

Moved by Cuffe and supported to officially designate the current “Inland Road” as “P & H Road”, with P & H Minepro given the address of 4100 P & H Road. Motion carried.

Moved by Ralston and supported to approve the travel request for Bill Hennis, Lead Engineer, to attend the Annual Institute for Building Officials to be held January 9-13, 2012, in St. Paul, Minnesota. Motion carried.

Moved by Baribeau and supported to adopt Resolution No. 11201, to approve the transfers to the Deficit Enterprise Fund Balances and General Fund Balances, effective for the year ending December 31, 2010. Resolution adopted unanimously.

Moved by Cuffe and supported to authorize the Finance Department to issue payments, as necessary, prior to the next regular City Council meeting, which is scheduled for January 10, 2011. Motion carried.

Moved by Cuffe and supported to authorize the Finance Director to work with the City Attorney to take the necessary steps to resolve the accounts receivable accounts that are over 150 days past due. Motion carried.

Moved by Sipola and supported to adopt Resolution No. 11202, approving the purchase of a 2012 Elgin Whirlwind Street Sweeper from MacQueen Equipment, Inc., in the amount of \$228,127.89. Resolution adopted unanimously.

Moved by Russo and supported to authorize the Fire Chief to determine and proceed with the best method to sell the surplus equipment from the Fire Department. Motion carried.

Moved by Russo and supported to authorize the Finance Department to utilize an accounting intern from the Mesabi Range College. Motion carried.

Moved by Russo and supported to appoint Michael Bergerson to the Eveleth/Virginia Airport Authority for the unexpired term ending January 1, 2013. Motion carried.

Moved by Cuffe and supported to adopt Resolution No. 11203, approving the labor agreement with Law Enforcement Labor Services (LELS), Local 195, for the period January 1, 2011 to December 31, 2013. Resolution adopted unanimously.

Councillor Russo stated two Memorandums of Understanding still need to be approved by LELS Local #195.

Moved by Cuffe and supported to approve the job description and salary for the EMS Training Coordinator position for the Fire Department. Motion carried.

Councillor Sipola stated he will refer the request from the Virginia Historical Society to the Buildings/Grounds Committee to utilize space in the Police garage.

City Operations Tourville stated he will direct the Public Works Department to plow the Bailey's Lake walking trail this winter.

Councillor Cuffe congratulated Britt See-Benes for successfully obtaining the designation as a Minnesota Certified Municipal Clerk.

Councillor Cuffe stated the statute for the Veterans Memorial Park must be place by the fall of 2012 in order for the City to obtain the \$100,000 reimbursement from the State of Minnesota for a grant that was obtained.

Moved by Sipola and supported to authorize Councillor Cuffe to travel to Norman, Oklahoma, along with a representation from the Virginia Veterans Memorial Committee to visit the foundry to determine the status of the Veterans Memorial statute. Motion carried.

The City Attorney was directed to draft a letter to the foundry to send with Councillor Cuffe to express the City of Virginia's concern regarding the status of the Veterans Memorial statute and outlining the requirements for a \$100,000 grant that was obtained by the City for the project. The City Attorney was also directed to investigate the City's lien rights. The City Operations Director was directed to contact the State Representatives and Senators to request letters of support for Councillor Cuffe to hand carry to the foundry.

Moved by Ralston and supported to authorize the City Operations Director to make arrangements to correct the tree issue at 824 13th Street North.

Mayor Peterson thanked the City employees, City Councillors and City Commissioners for their hard work and dedication during the year.

Meeting was adjourned at 7:36 P.M., with the reorganizational meeting to be held at 5:30 P.M. on Tuesday, January 3, 2012.

(CORPORATE SEAL)

STEVE PETERSON
Mayor

LOIS ROSKOSKI
City Clerk