

AGENDA
JANUARY 25, 2011 – 6:30 P.M.

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
5. **CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
 - 5.1 Approval/correction of minutes of Regular Meeting held January 11, 2011.
 - 5.2 Adoption of Finance Resolution No. 11002 – Schedule of Bills.
 - 5.3 Approve Tobacco License for Gabriel Garcia, d/b/a Virginia Smoke Shop.
 - 5.4 Approve Application for Exempt Permit for Mesabi Range Student Advocates for Human Services for raffle to be held on April 12, 2011.
 - 5.5 Adopt Resolution approving amendment to Iron Range Resources Grant No. B43-2376 for the demolition of buildings, disposal of materials and site improvements at the former Seppi Concrete North Plant and the former Troy Laundry site.
 - 5.6 Adopt Resolution approving amendment to Iron Range Resources Grant No. B43-2001 for the Highway 53 Business Park.
 - 5.7 Adopt Resolution approving amendment to Iron Range Resources Grant No. B43-2150 for the construction of infrastructure to a business located of 9th Avenue North.
 - 5.8 Adopt Resolution approving amendment to Iron Range Resources Grant No. B43-2204 for the construction of infrastructure to the P & H Mine Pro site.
6. **APPEARANCES (Limited to 10 minutes)**
7. **UNFINISHED BUSINESS**
8. **DISCUSSION ITEMS**
 - 8.1 Communication from Range Association of Municipalities and Schools regarding nominations for Board of Directors positions.
 - 8.2 Resolution urging the Legislature to maintain funding for Local Government Aid at its current funding level for 2011 and 2012
 - 8.3 Resolution to rescind Resolution No. 99212, passed on November 9, 1999, implementing a plan for the use of the monies for the overfunded PERA consolidated Virginia Police Pension Fund
9. **COMMITTEE REPORTS**
 - 9.1 Finance Committee as a Committee-of-the-Whole (January 18, 2011)
 - A. Appointment of Dan L'Allier as Temporary Fire Chief. (If approved, adopt Resolution.)
 - B. Contract for ambulance billing services.
 - C. Travel request – Britt See-Benes, Administrative Assistant, 2011 MCFOA Annual Conference, March 15-18, 2011, St. Cloud, MN.
 - D. State tax forfeited lands. (If approved, adopt Resolution.)
 - E. Vehicle for Engineering Department.
 - F. Use of Police Chief vehicle as part of Police Department fleet.

- 9.2 Personnel Committee as a Committee-of-the-Whole (January 18, 2011)
 - A. Approval of funds to staff warming shacks for Northside and Ridgewood skating rinks.
 - B. Request Northern Club to consider staffing Northside skating rink.
 - C. Commission appointments.

10. **COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**

11. **ADJOURN TO TUESDAY, FEBRUARY 8, 2011, AT 6:30 P.M., COUNCIL CHAMBERS**

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LG220 Application for Exempt Permit

For Board Use Only

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.

Fee is \$50 for each event

Check # _____
\$ _____

ORGANIZATION INFORMATION

Organization name: Mesabi Range Student Advocates for Services (Human)
Previous gambling permit number: X-05253-10-003

Type of nonprofit organization. Check (X) one.
[] Fraternal [] Religious [] Veterans [X] Other nonprofit organization

Mailing address: 1001 Chestnut St.
City: Virginia
State/Zip Code: MN/55792
County: St. Louis

Name of chief executive officer (CEO): Mary Kay Riendeau
Daytime phone number: 218-749-7719

ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
[X] Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.
Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)
Internal Revenue Service - proof previously submitted to Gambling Control Board

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Mesabi Range Community and Technical College

Address (do not use PO box): 1001 Chestnut St.
City: Virginia
Zip Code: 55792
County: St. Louis

Date(s) of activity (for raffles, indicate the date of the drawing)
April 12th 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- [] *Bingo [X] Raffles [] *Paddlewheels [] *Pull-Tabs [] *Tipboards

* Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo number selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

<p>If the gambling premises is within city limits, the city must sign this application.</p> <p>Check (✓) the action that the city is taking on this application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print city name <u>Virginia</u></p> <p><i>On behalf of the city, I acknowledge this application.</i> Signature of city personnel receiving application</p> <hr/> <p>Title _____ Date ____/____/____</p>	<p>If the gambling premises is located in a township, both the county and township must sign this application.</p> <p>Check (✓) the action that the county is taking on this application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print county name _____</p> <p><i>On behalf of the county, I acknowledge this application.</i> Signature of county personnel receiving application</p> <hr/> <p>Title _____ Date ____/____/____</p>
<p>TOWNSHIP: <i>On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.213, subd. 2]]</i></p> <p>Print township name _____</p> <p>Signature of township official acknowledging application</p> <hr/> <p>Title _____ Date ____/____/____</p>	

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *Mary Kay Henderson* Date 1/18/11

<p>Complete an application for each gambling activity:</p> <ul style="list-style-type: none"> • one day of gambling activity • two or more consecutive days of gambling activity • each day a raffle drawing is held <p>Send application with:</p> <ul style="list-style-type: none"> • a copy of your proof of nonprofit status, and • \$50 application fee for each event. <p>Make check payable to "State of Minnesota."</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p>	<p>Financial report and recordkeeping required</p> <p>A financial report form and instructions will be sent with your permit. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.</p> <p>Questions?</p> <p>Call the Licensing Section of the Gambling Control Board at 651-639-4076.</p>
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Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application. Your name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

COUNCIL CHAMBERS

5.5

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution approving amendment to Iron Range Resources Grant No. B43-2376 for the demolition of buildings, disposal of materials and site improvements at the former Seppi Concrete North Plant and the former Troy Laundry site

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia entered into an agreement with the Iron Range Resources for Grant No. B43-2376 for the demolition of buildings, disposal of materials and site improvements at the former Seppi Concrete North Plant and the former Troy Laundry site; and

WHEREAS, the City has requested that this program be extended through December 31, 2011, in order to expend the remaining funds,

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to execute the amendment to Grant No. B43-2376.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

Approved: (Initials)

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STATE OF MINNESOTA

AMENDMENT TO
GRANT AGREEMENT

TIME EXTENSION

Document RQ # B43 2376	Date 10-14-09	Document PO# B43 2846	Date 11-2-09
Budget FY 10	Vendor Code 036851001-00	Document Total NO CHANGE	Fund 240
Agency B43	Org/Sub 5310	Appropriation TAC	Object/Sub 5B20

Amendment Number---1--- to Grant Agreement Number B43-2376

WHEREAS, the State of Minnesota, Iron Range Resources and Rehabilitation Board has a Grant Agreement identified as Grant Agreement number B43-2376 with City of Virginia, Attn: John Tourville, 327 First Street South, Virginia, MN 55792 And WHEREAS: The State and the GRANTEE have agreed that additional time is necessary for the satisfactory completion of the Grant Agreement.

THEREFORE, paragraph IV shall be amended to read:

TERM OF AGREEMENT. This Agreement shall be effective on November 2, 2009, or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until December 31, 2011, or until all obligations set forth in this Grant Agreement have been satisfactorily fulfilled, whichever occurs first.

Except as herein amended, the provisions of the original agreement remain in full force and effect.

COUNCIL CHAMBERS

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Resolution No.

City of Virginia, Minnesota, **January 25, 2011**

Resolution approving amendment to Iron Range Resources Grant No. B43-2001 for the Highway 53 Business Park

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia entered into an agreement with the Iron Range Resources for Grant No. B43-2001 for the Highway 53 Business Park; and

WHEREAS, the City has requested that this program be extended through December 31, 2011, in order to expend the remaining funds,

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to execute the amendment to Grant No. B43-2001.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

Approved: (Initials)

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STATE OF MINNESOTA

**AMENDMENT TO
GRANT AGREEMENT**

TIME EXTENSION

Document RQ # B43 2001	Date 12-21-06	Document PO# B43 2443	Date 2-5-07
Budget FY, 07	Vendor Code 036851001-00	Document Total NO CHANGE	Fund 240
Agency B43	Org/Sub 5320	Appropriation Boo	Object/Sub 5Boo

Amendment Number----**3**--- to Grant Agreement Number **B43-2001**

WHEREAS, the State of Minnesota, Iron Range Resources and Rehabilitation Board has a Grant Agreement identified as Grant Agreement number **B43-2001** with **City of Virginia, Attn: John Tourville, 327 First Street South, Virginia, MN 55792**
And WHEREAS: The State and the GRANTEE have agreed that additional time is necessary for the satisfactory completion of the Grant Agreement.

THEREFORE, paragraph IV shall be amended to read:

TERM OF AGREEMENT. This Agreement shall be effective on **February 5, 2007**, or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until **December 31, 2011**, or until all obligations set forth in this Grant Agreement have been satisfactorily fulfilled, whichever occurs first.

Except as herein amended, the provisions of the original agreement remain in full force and effect.

COUNCIL CHAMBERS

5.7

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution approving amendment to Iron Range Resources Grant No. B43-2150 for the construction of infrastructure to a business located off 9th Avenue North

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia entered into an agreement with the Iron Range Resources for Grant No. B43-2150 for the construction of infrastructure to a business located off 9th Avenue North; and

WHEREAS, the City has requested that this program be extended through December 31, 2011, in order to expend the remaining funds,

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to execute the amendment to Grant No. B43-2150.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

Approved: (Initials)

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STATE OF MINNESOTA

**AMENDMENT TO
GRANT AGREEMENT**

TIME EXTENSION

Document RQ # B43 2150	Date 5-27-08	Document PO# B43 2609	Date 6-24-08
Budget FY 08	Vendor Code 036851001-00	Document Total NO CHANGE	Fund 240
Agency B43	Org/Sub 5320	Appropriation TAC	Object/Sub 5B20

Amendment Number---1--- to Grant Agreement Number B43-2150

WHEREAS, the State of Minnesota, Iron Range Resources and Rehabilitation Board has a Grant Agreement identified as Grant Agreement number B43-2150 with City of Virginia, Attn: John Tourville, 327 First Street South, Virginia, MN 55792 And WHEREAS: The State and the GRANTEE have agreed that additional time is necessary for the satisfactory completion of the Grant Agreement.

THEREFORE, paragraph IV shall be amended to read:

TERM OF AGREEMENT. This Agreement shall be effective on June 24, 2008, or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until December 31, 2011, or until all obligations set forth in this Grant Agreement have been satisfactorily fulfilled, whichever occurs first.

Except as herein amended, the provisions of the original agreement remain in full force and effect.

COUNCIL CHAMBERS

5.8

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution approving amendment to Iron Range Resources Grant No. B43-2204 for the construction of infrastructure to the P & H Mine Pro Site, located north of the golf course along Highway 53

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia entered into an agreement with the Iron Range Resources for Grant No. B43-2204 for the construction of infrastructure to the P & H Mine Pro Site, located north of the golf course along Highway 53; and

WHEREAS, the City has requested that this program be extended through December 31, 2011, in order to expend the remaining funds,

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to execute the amendment to Grant No. B43-2204.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

Approved: (Initials)

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STATE OF MINNESOTA

**AMENDMENT TO
GRANT AGREEMENT**

TIME EXTENSION

Document RQ # B43 2204	Date 10-8-08	Document PO# B43 2652	Date 10-27-08
Budget FY 09	Vendor Code 036851001-00	Document Total NO CHANGE	Fund 240
Agency B43	Org/Sub 5320	Appropriation TAC	Object/Sub 5B20

Amendment Number---1--- to Grant Agreement Number B43-2204

WHEREAS, the State of Minnesota, Iron Range Resources and Rehabilitation Board has a Grant Agreement identified as Grant Agreement number B43-2204 with City of Virginia, Attn: John Tourville, 327 First Street South, Virginia, MN 55792 And WHEREAS: The State and the GRANTEE have agreed that additional time is necessary for the satisfactory completion of the Grant Agreement.

THEREFORE, paragraph IV shall be amended to read:

TERM OF AGREEMENT. This Agreement shall be effective on **October 27, 2008**, or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until **December 31, 2011**, or until all obligations set forth in this Grant Agreement have been satisfactorily fulfilled, whichever occurs first.

Except as herein amended, the provisions of the original agreement remain in full force and effect.

8.1

RANGE ASSOCIATION OF MUNICIPALITIES AND SCHOOLS
P.O. BOX 705
BUHL, MINNESOTA 55713
(218)258-3216
rams@uslink.net

TO: RAMS MEMBER CITIES/SCHOOLS/TOWNS
FROM: RON DICKLICH
DATE: JANUARY 18, 2011
SUBJECT: BOARD OF DIRECTORS POSITIONS

The Nominating Committee will be meeting soon to formulate a recommended slate of officers and candidates to be presented for election at the RAMS Annual Membership meeting.

Any jurisdiction that is interested in having a local elected official be considered for a board position should send a letter or resolution to the RAMS office no later than January 31, 2011.

If you have any questions, please call me at 258-3216 or 966-7071.

8.2

COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution urging the Legislature to maintain funding for Local Government Aid at its current funding level for 2011 and 2012

Resolved by the City Council of the City of Virginia, that

WHEREAS, LGA is a state funded property tax relief program that helps reduce the property tax burden on homeowners and businesses in the City of Virginia; and

WHEREAS, without LGA property taxes would have to be increased by 20% or services would have to be cut even more in the City of Virginia; and

WHEREAS, LGA to the City of Virginia has already been cut \$1.2 million since December of 2008, resulting in a 15.7% property tax increase and cuts in many City services; and

WHEREAS, the City has already reduced its workforce by eight employees, through attrition, and reduced services by capital equipment purchases; and

WHEREAS, the City will have to increase taxes on its residents and businesses and lower services if LGA is cut or eliminated; and

WHEREAS, higher property taxes and lower services in Virginia will make it even less competitive for jobs and economic growth with suburban cities in Minnesota and in cities in other states; and

WHEREAS, the State has certified that Virginia will receive \$4,456,095 in LGA for 2011; and

WHEREAS, the City has set its budget and will be several months into its budget year before the Legislature acts on the State budget; and

WHEREAS, LGA has already been cut over \$1 billion and City property taxes are up 59% since 2003,

NOW, THEREFORE, BE IT RESOLVED THAT the City of Virginia urges the Legislature to keep its promise and pay the City the \$4,456,095 of LGA it already certified to the City of Virginia for 2011.

BE IT FURTHER RESOLVED THAT the Legislature maintain funding for LGA at its current funding level for 2011 and 2012.

BE IT FURTHER RESOLVED THAT, upon passage, this resolution be forwarded to the Governor, the Speaker of the House, the Senate Majority Leader, and to the members of the State Legislature representing the City of Virginia.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

8.3

COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution to rescind Resolution No. 99212, passed on November 9, 1999, implementing a plan for the use of the monies for the overfunded PERA consolidated Virginia Police Pension Fund

Resolved by the City Council of the City of Virginia, that

WHEREAS, in 1999, the Office of the State Auditor (hereinafter "OSA") has been informed by the Public Employees Retirement Association (hereinafter "PERA") that the Virginia Police pension fund has been identified as being an overfunded plan of the Police and Fire Consolidation Fund (hereinafter "P & FF"); and

WHEREAS, a new law passed in 1999 required the executive director of PERA to pay this overfunded or "residual asset amount" to the municipality upon completion of the statutory requirements; and

WHEREAS, on November 9, 1999, the Virginia City Council passed Resolution No. 99212 which states that only interest earnings from the residual assets from the overfunded PERA consolidated Virginia Police Pension Fund can be withdrawn annually for the purposes listed in Resolution No. 99212; and

WHEREAS, the City of Virginia is desirous of following the recommendations from the Office of the State Auditor letter dated October 1, 2010, Paragraph 3, to reestablish the funds that were transferred out from the overfunded PERA consolidated Virginia Police Pension Fund by the City, with interest; and

WHEREAS, the City of Virginia is desirous of incorporating the recommendation of the Office of the State Auditor letter dated October 1, 2010, paragraph 2, making City of Virginia financial statements more transparent; and

WHEREAS, at this time, the City Council is desirous of rescinding Resolution No. 99212 therefore changing the plan to allow for the use of all monies from the Eligible Police Special Revenue Fund to offset the Virginia Police Department budget; and

WHEREAS, the Virginia Police Department has an average operating budget of \$1.8 million annually; and

WHEREAS, the Virginia City Council will fund the Virginia Police Department annual operating budget from January 1, 2010 through December 31, 2012 contingent upon the availability of the funds.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Virginia rescinds Resolution No. 99212 to allow for the use of all monies from the Eligible Police Special Revenue Fund to offset the Virginia Police Department budget for the period January 1, 2010, through December 31, 2012, and to utilize any residual assets towards the 2013 Police Department budget or for capital items for the Police Department.

BE IT FURTHER RESOLVED, a Public Hearing was held on November 23, 2010 to allow for public input and allow for the use of the Eligible Police Special Revenue Fund.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

9.1

FINANCE COMMITTEE AS A COMMITTEE-OF-THE-WHOLE

Tuesday, January 18, 2011 – 9:00 A.M.

Council Chambers, City Hall:

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Russo, Mayor Peterson – 7

Absent: None

Also Present: Sherry Erickson, Finance/Human Resources Director; John Tourville, City Operations Director; Bill Hennis, Lead Engineer; Rick Puhek, City Assessor; Fire Department - Dan L'Allier, Jason Dickinson; Steve Feltman, VRMC; Lois Roskoski, City Clerk; Bill Hanna, Mesabi Daily News; Tamara Ellis

Councillor Russo stated he met with Dan L'Allier, along with Finance Director Erickson and City Operations Director Tourville, and negotiated an Employment Agreement for the Temporary Fire Chief position. Councillor Russo stated the Dan L'Allier will receive step up pay and be on a six month probationary period. Mr. L'Allier has agreed to withdraw from the Fire Union and will follow the MAPE contract, but will not be a MAPE member during the probationary period.

A Moved by Russo and supported to adopt a Resolution entering into an Employment Agreement with Dan L'Allier for the Temporary Fire Chief position, effective immediately. Motion carried.

Councillor Baribeau distributed information from the hospital regarding the process for ambulance billings that is currently being done by their staff.

Mayor Peterson stated he met last week with VRMC Finance Director Feltman and Hospital Commissioner Leoni to discuss the transfer of the ambulance license to the City. The hospital is concerned about the loss of revenue with the license transfer. City Attorney Butorac recommended that he meet with the VRMC Finance Director and City Operations Director to draft an agreement with the hospital regarding the transfer of the ambulance license.

Mr. Feltman stated the hospital received \$1,024,000 in actual revenue in 2010 for the ambulance.

Councillor Sipola expressed concern about transferring ambulance revenue back to the hospital for operations and felt the City should keep the revenue to purchase new ambulances.

Mayor Peterson stated the City would have the opportunity to increase the ambulance revenue and would be eligible for grants. The City would establish the amount of revenue that would go back to the hospital, based on the number of ambulance runs.

Mayor Peterson recommended talking to the other communities that are within our ambulance service area regarding compensating Virginia for the service they receive.

Jason Dickinson, EMS Coordinator, stated the City will be able to track the location of the ambulance runs with the new billing service and recommended reviewing the current policies, procedures and billing procedures to make them efficient. EMS Coordinator Dickinson also stated that the City is legally required to respond to the areas with the service area.

Councillor Sipola recommended that a two year business plan be developed for the ambulance service, in order to determine the reimbursement rate.

VRMC Finance Director Feltman stated the VRMC is not submitting a proposal to assist with the transfer of the ambulance license at this time, as there has been no directive from the Hospital Commission.

Mayor Peterson recommended that the City contract with Advantage Billing, effective June 1st, for a one year period for ambulance billing services and did not think it would be fair to obtain another proposal after their proposal was made public.

Councillor Sipola recommended that information continue to be obtained to transfer the ambulance license, with the contract for ambulance billing services approved in March, according to the original timetable, and to develop a two year capital replacement plan.

Councillor Baribeau stated the contract for billing services is premature, as the Hospital Commission will be voting on the transfer of the ambulance license at their January 26th meeting.

Tamara Ellis, Advantage Billing, stated they will continue to assist the City in issues that arise in transferring the ambulance license, at no additional charge. Ms. Ellis recommended that their contract be voted on in March, as they will have to hire additional employees if they are awarded the contract to prepare the billings for the Virginia ambulance system.

City Operations Director Tourville stated he will send a letter to the hospital today regarding the Council's intent to transfer the ambulance license to the City by June 1st.

B. Moved by Russo and supported to have an understanding with Advantage Billing that they will continue to work with the City on issues to transfer the ambulance license, at no charge, and to vote in March on their proposal to prepare the ambulance billings. Motion carried.

City Clerk Roskoski provided a breakdown of the printing and advertising costs with Mesabi Daily News for the year 2010. Councillor Sipola stated the \$7,500 to publish the minutes is not necessary, as the meetings are aired on public access television and the minutes are available at the Library and on the City's website. According to State Statute, the minutes are not required to be published, as long as the public is given the opportunity to have the minutes mailed to them.

Moved by Sipola and supported to discontinue printing the City Council minutes for 2011 on a three month trial basis.

Yes: Councillors Littlewolf, Baribeau, Sipola - 3

No: Councillors Cuffe, Ralston, Russo, Mayor Peterson - 4

Motion failed.

Councillor Russo stated the cost to print the minutes for 2011 will decrease by 37%, as the Mesabi Daily News reduced the cost in their proposal. The Mesabi Daily News has also agreed to provide four free newspaper subscriptions to the City of Virginia and will print the minutes in a more visible place in the Mesabi Daily News, rather than the legal section.

C. Moved by Baribeau and supported to approve travel request for Britt See-Benes, Administrative Assistant, to attend the 2011 MCFOA Annual Conference, which will be held March 15-18, 2011, in St. Cloud, MN. Motion carried.

City Assessor Puhek recommended that the City acquire Lots 6 and 7, Block 76, Virginia 2nd Addition, which will be included in the next tax forfeited land sale. A portion of Lot 7 is currently being used as an alley.

D. Moved by Baribeau and supported to adopt a Resolution to convey State tax forfeited lands described as Lots 6 and 7, Block 76, Virginia 2nd Addition, to the City of Virginia for public use as a road. Motion carried.

Finance Director Erickson reviewed the budget report for the year ending December 31, 2010, and stated the year will be closed out once the final year end adjustments are made.

Discussion was held on the City Attorney budget for 2010, which was 60% over budget. Finance Director Erickson was requested to provide a breakdown of the City Attorney's budget to the City Council.

Mayor Peterson requested that the City Attorney prepare the resolution to change the use of the Excess Police Pension Fund for the next Council meeting.

Councillor Sipola questioned why the budget report does not include a line item in the general fund budget to cover the anticipated losses for the enterprise funds. Finance Director Erickson stated the shortfall for the enterprise funds comes from reserves. Finance Director Erickson will provide the City Council with a report that includes all funds to show the total financial state of the City.

The committee received reports on the Investments and Revolving Loan Fund for the period ending December 31, 2010.

Councillor Cuffe questioned the expenditure for \$50,000 for a new Tahoe package and squad car for the Police Department and recommended that graphics be added to the Police Chief's vehicle, with the vehicle added to the department fleet, instead of purchasing new vehicles. City Operations Director Tourville stated Police Chief Waldron was provided with a vehicle as part of his contract for the Public Safety Director position.

Discussion was held on using a vehicle in the Police storage building for the Engineering Department.

E. **Moved by Russo and supported to request the Public Works Department to check on the availability of a vehicle in the Police storage building for use by the Engineering Department. Motion carried.**

F. **Moved by Sipola and supported to request the City Operations Director to meet with the Police Chief to discuss using the Chief's vehicle as part of the fleet for the Police Department. Motion carried.**

Meeting adjourned at 10:37 PM.

COUNCIL CHAMBERS

9.1A

Resolution No.

City of Virginia, Minnesota, January 11, 2011

Resolution approving appointment of Dan L'Allier as Temporary Fire Chief

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia has a need for a Temporary Fire Chief, due to the retirement of the Fire Chief; and

WHEREAS, the City Council has agreed to an Employment Agreement with Dan L'Allier for the Temporary Fire Chief position, effective January 18, 2011, with the annual salary to be set at \$62,408 (Step 3 of the salary matrix for the Fire Chief position within the MAPE City Supervisors Labor Agreement), plus a \$250 per month Paramedic stipend and a \$50 per month uniform allowance; and

WHEREAS, the Dan L'Allier will be on a six month probationary period; and

WHEREAS, Dan L'Allier will not be a member of MAPE during the probationary period, but will follow the benefits of the MAPE City Supervisors Labor Agreement; and

WHEREAS, if the position is eliminated by City Council action, Mr. L'Allier would return to his previous FTO/FFIII position in the Fire Department, under the IAFF Local #490 contract and at the position's salary matrix, without losing any seniority,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are authorized to enter into an Employment Agreement with Dan L'Allier for the Temporary Fire Chief position.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9-1D

Resolution No.

City of Virginia, Minnesota, January 25, 2011

Resolution conveying State tax forfeited land to the City of Virginia for public use as a road or right-of-way

Resolved by the City Council of the City of Virginia, that

WHEREAS, pursuant to Minnesota Statutes 282.01a, Subd, 1, upon recommendation of the County Board, the Commissioner of Revenue may convey State tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, the City of Virginia has requested the conveyance of State tax forfeited land legally described as: Parcel Code: 90-30-60, Lots 6 & 7, Block 76, Virginia 2nd Addition; and

WHEREAS, the purpose of acquiring this property is for the public use as a road or right-of-way,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Virginia recommends that the Commissioner of Revenue convey the State tax forfeited land described above to the City of Virginia for use as a public road.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the documents to transfer said property.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

9-2

PERSONNEL COMMITTEE AS A COMMITTEE-OF-THE-WHOLE
Council Chambers, City Hall
January 18, 2011 – 10:40 A.M.

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Russo, Mayor Peterson – 7
Absent: None

Also Present: John Tourville, City Operations Director; Dan L'Allier, Temporary Fire Chief; Lois Roskoski, City Clerk

Councillor Russo called the meeting to order at 10:40 A.M.

The commission interviewed applicants for the Public Utilities Commission.

Discussion was held on the options to staff the warming shacks at the Northside and Ridgewood skating rinks, as submitted by Park/Recreation Director Bachman.

A. Moved by Peterson and supported to approve funding, in the amount of \$1,800, for the Park/Recreation budget to staff the Northside and Ridgewood skating rinks for the 2010-2011 skating season and to work in conjunction with the Iron Range Youth in Action on staffing. Motion carried.

Councillor Cuffe stated funding may be available through the Elks Club gambling funds.

Councillor Ralston requested that the Park/Recreation Commission be involved in skating rink discussion in the future.

B. Moved by Peterson and supported to send a letter to the Northern Club and request their consideration as a service organization to staff the Northside skating rink. Motion carried.

City Operations Director Tourville stated data is being obtained for the Public Safety Director position for a future meeting.

Discussion was held on the communication from the MAPE requesting that the Mayor be present during the contract negotiations with the Supervisors Union. No action was taken.

Councillor Cuffe reminded the City Council that they should be approaching department heads or the Mayor with issues, instead of giving a City employee a directive.

Discussion was held on the travel and vacation policy for supervisors. All supervisors should be requesting approval from the City Operations Director, prior to taking vacation time or when traveling out of the City for business.

C. The committee continued interviewing applicants for various commissions. After the interviews were held, it was the consensus of the majority of the committee to make the following commission appointments:

- **Reappointment of Quentin Bloomquist to the Public Utilities Commission for a three year term ending February 1, 2014.**
- **Reappointment of Rob Raplinger to the Public Utilities Commission for a three year term ending February 1, 2014.**
- **Appointment of Rob Tomassoni to the Hospital Commission for a three year term ending February 1, 2014.**
- **Reappointment of Wendell Smith to the Hospital Commission for a three year term ending February 1, 2014.**

- **Appointment of Christine Springhetti to the Hospital Commission for a three year term ending February 1, 2014.**
- **Appointment of Don Bird to the Planning and Zoning Commission for a three year term ending February 1, 2014.**
- **Reappointment of Bruce Kniivala to the Planning and Zoning Commission for a three year term ending February 1, 2014.**
- **Appointment of John Dickinson to the Park/Recreation Commission for a three year term ending February 1, 2014.**
- **Appointment of Carole Hendricks to the Library Commission for a three year term ending February 1, 2014.**
- **Reappointment of Carol Lucarelli to the Library Commission for a three year term ending February 1, 2014.**
- **Appointment of Gordon Dahl to the Municipal Cable Commission for an unexpired term ending December 1, 2013.**
- **Reappointment of Rocci Donofrio to the Eveleth/Virginia Airport Authority for a three year term ending January 1, 2014.**

Moved by Sipola and supported to close the meeting at 1:50 P.M. to consider strategies for labor negotiations, per MN Statutes 13D.03. Motion carried.

Moved by Sipola and supported to reopen the meeting at 3:30 P.M. Motion carried.

Meeting adjourned at 3:30 P.M.