

## COUNCIL PROCEEDINGS

### CITY OF VIRGINIA, MINNESOTA, MAY 22, 2012

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Peterson at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Russo, Mayor Peterson - 7

Absent: None

Mayor Peterson led the Pledge of Allegiance.

Pastor Don Norr gave an opening prayer.

Erik Hermanson, Director, Youth for Christ and Teen Center stated the Teen Center Board has prepared a job description for his dual position. Mr. Hermanson stated the Youth for Christ Board feels the job description compromises their mission and the Teen Center Board feels it is best to part ways. Mr. Hermanson stated the Youth for Christ is prepared to move out of the Teen Center by June 3, 2012.

Steve Johnson, President, Teen Center Board, stated the board met with Erik Hermanson to discuss the future of the Teen Center and created a job description for the Teen Center Director, in exchange for use of building facilities for the Youth for Christ operation. The Youth for Christ counter offered the proposal, but the Teen Center Board is concerned that Youth for Christ cannot fulfill the fundraising role. The Teen Center Board gave Youth for Christ a thirty day plus notice to leave, and told them they are welcome to use the upper room, which is the policy for everyone. If the time frame was not conducive for Youth for Christ, the Teen Center would do everything they could to ease the transition.

Moved by Ralston and supported by Littlewolf to request Teen Center Board to send an update on the plans for the future operation of the Teen Center. Motion carried.

Moved by Russo and supported by Sipola to approve the Consent Agenda, as follows, contingent upon correcting Item 1B – Minutes of the Regular Meeting held May 9, 2012, as follows: “Councillor Cuffe stated the target date for delivery of the Veteran’s Memorial statute is July 28, 2012.”

1. Approval/correction of minutes of:
  - A. Special Meeting held May 9, 2012.
  - B. Regular Meeting held May 9, 2012.
  - C. Special Meeting held May 11, 2012.
2. Adoption of Finance Resolution No. 12-010 – Schedule of Bills.
3. Approved Transient Merchant/Solicitor License for Penny Vlasich, d/b/a Northland Variety.

Motions carried and Finance Resolution adopted unanimously.

Moved by Sipola and supported by Baribeau to approve the Transfer of the On-Sale Liquor License to I.W. Acquisitions, Inc., d/b/a Wink’s Place, 215 Chestnut Street. Motion carried.

Moved by Baribeau and supported by Sipola to approve the application from Northeast Investment and Management, LLC, d/b/a Sunny’s Magic Bar, for a 2 A.M. Liquor License. Motion carried.

Moved by Cuffe and supported by Baribeau to approve the request from Lieutenant Chad Nickila to utilize the City property located in the 600 and 700 blocks of 4<sup>th</sup> Street North for public parking during the Land of the Loon Festival as a fundraiser for the DARE Program. Motion carried.

Mayor Peterson announced that the filing period for the election of three City Council Members to four-year terms for the period January 1, 2013 through December 31, 2016, opened at 8 AM. on May 22, 2012, and will close at 4:30 P.M. on June 5, 2012.

Moved by Baribeau and supported by Russo to adopt Resolution No. 12122, approving the First Amendment to the Medical Director Agreement with The Duluth Clinic, Ltd, to provide medical director services for the Virginia Ambulance Service. Resolution adopted unanimously.

Councillor Baribeau reported on the Street/Alley/Public Safety Committee meeting held on May 15, 2012.

Moved by Baribeau and supported by Sipola to request Mr. Scott Asbach to present all supporting correspondence for the retaining wall project and overall plan for the Hometown Focus building on 6<sup>th</sup> Avenue North to City Operations Director Tourville for distribution to the City Council. Motion carried.

Moved by Baribeau and supported by Cuffe to explore the placement of a crosswalk at 1<sup>st</sup> Street North/6<sup>th</sup> Avenue, as part of the overall crosswalk plan for the City. Motion carried.

Moved by Baribeau and supported by Cuffe to request City staff to create a map and/or list of the existing crosswalks, which will be reviewed at a future Street/Alley/Public Safety Committee meeting. Motion carried.

Moved by Baribeau and supported by Cuffe to request the City Attorney to review the agreement between the City of Virginia and Dental Associates for the parking lot on 1<sup>st</sup> Street North and clarify the intent of the contract regarding the specifically named parties. Motion carried.

Moved by Baribeau and supported by Littlewolf to request the City Operations Director to discuss the elimination of the reserved parking spaces on the 100 block of 5<sup>th</sup> Avenue North with the adjacent property owner, due to the creation of the parking area behind the business. Motion carried.

Moved by Baribeau and supported by Cuffe to place signage at the entrance of the alley located north of Chestnut Street and heading east from 5<sup>th</sup> Avenue, in order to designate the entire alley as a one-way alley. Motion carried.

Councillor Ralston reported on the Buildings/Grounds Committee meeting held on May 15, 2012.

Moved by Ralston and supported by Littlewolf to appoint Bill Hennis, Lead Engineer, as the Local Residential Redevelopment Program Coordinator for the IRRRB Residential Redevelopment Program. Motion carried.

Moved by Ralston and supported by Cuffe to request VEDA to determine the process and criteria for the Rural Business Revolving Loan Fund. Motion carried.

Moved by Littlewolf and supported by Sipola to hire up to six casual student laborers, at least 16 years old, at the number of days that are allowed according to the public employee labor relation law, at \$9.00 per hour, with the students to be utilized during the summer to assist the City employees, including the Blight Officer and Greenhouse. Motion carried.

Moved by Sipola and supported by Littlewolf to recommend holding a City-wide clean up, as follows and contingent upon final review of the advertisement by the City Operations Director:

- One dump site at the Public Works Garage
- Dates: June 4 through 9, and September 10 through 15, 2012
- Hours : 7:00 A.M. to 3:00 P.M. weekdays; 7:00 A.M. to 5:00 P.M. on Saturdays
- Allow City crews to pick up items from a home address during normal work hours, contingent upon scheduling an appointment with the Public Works Department at 748-7515 and prepayment by check of \$25.00 per pickup. Items for pickup must be placed outside for pickup. Rates may be adjusted and time limits added to avoid abuse of the program.
- List of materials that will be accepted will be published in the advertisement. No electronics or hazardous materials will be accepted.

Motion carried.

Moved by Ralston and supported by Sipola to table the proposal from DSGW Architects on the design services for the Virginia Olcott Park Fountain Restoration Project, until further information is obtained on the scope of work included in the architectural, mechanical and electrical plans and specifications. Motion carried.

Mayor Peterson reported Finance Committee-of-the-Whole meeting held on May 15, 2012.

Moved by Russo and supported by Cuffe to authorize the Finance/Human Resources Director to meet with the former City employees that are delinquent with their insurance premium payments and reinstate their insurance, contingent upon them setting up an automatic payment for future monthly premiums and providing a repayment plan for the delinquent balances. Motion carried.

Moved by Baribeau and supported by Cuffe to authorize the Public Works Department to place an advertisement in the League of Minnesota Bulletin to sell surplus equipment. Motion carried.

Moved by Littlewolf and supported by Ralston to authorize the Public Works Department to donate City garbage bags to the Virginia High School for a fundraiser for the track team to clean up the City. Motion carried.

Moved by Ralston and supported by Russo to adopt Resolution No. 12123, accepting the quote from Armory Shell, in the total amount of \$13,249.60, for the purchase and installation of emergency equipment for the 2012 Chevrolet Tahoe. Resolution adopted unanimously.

Moved by Russo and supported by Cuffe to authorize the Fire Chief to release the grant funds for the new sprinkler system for the Fire Hall and research alternative uses for the funding. Motion carried.

Moved by Russo and supported by Baribeau to adopt Resolution No. 12124, approving a Mutual Aid Agreement with the Laurentian North Fire Fighting Organization. Resolution adopted unanimously.

Moved by Russo and supported by Cuffe to approve utilizing \$25,000 from the VEDA Revolving Loan Fund and \$25,000 from the Charter Bond as the matching funds required for the Rural Business Enterprise Grant, contingent upon approval by the City Operations Director. Motion carried.

Moved by Ralston and supported by Baribeau to approve allocating \$5,000 to the 2012 Neighborhood Renewal Mini-Grant Program. Motion carried.

Mayor Peterson reported on the following items:

- Thanked Jeff Mauston and the National Honor Society from the Virginia High School for holding a “Marty Party” on May 9, 2012, to clean up Virginia.
- Stated the City band concerts will be held at 7:00 P.M. in Olcott Park on June 14, 21 and 28; July 5 and 12. In case of rain, the concerts will be held in the Mesabi Community College commons area.
- Members of the Children’s Memorial Park Committee are selling memorial tiles for the Angel of Hope Park. In order to guarantee installation of the tiles in 2012, order must be placed by June 15<sup>th</sup>. (4” x 8” tiles - \$200; 8” x 8” tiles - \$300)

Councillor Ralston recognized the volunteers that participated in the Northland Honor Flight to Washington, D.C., and stated two additional flights are being scheduled.

Councillor Cuffe congratulated Range Mental Health Center for another successful walk for the Dustin Damm Memorial Fund.

Meeting adjourned at 7:49 P.M., with the next regular City Council meeting to be held at 6:30 P.M. on Tuesday, June 12, 2012.

(CORPORATE SEAL)

STEVE PETERSON  
Mayor

LOIS ROSKOSKI  
City Clerk