

**VIRGINIA CITY COUNCIL
COUNCIL PROCEEDINGS
CITY OF VIRGINIA, MINNESOTA, AUGUST 27, 2013**

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Russo at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Baranzelli, Mayor Russo - 7

Absent: None

Mayor Russo led the Pledge of Allegiance.

Todd Swenson appeared before the City Council and stated he is against the sale of synthetic drugs in our community. Mr. Swenson applauded the efforts of the City Council to address the issue with all the vendors that sell synthetic drugs.

Moved by Baribeau and supported by Cuffe to approve the Consent Agenda, as follows:

1. Approval/correction of minutes of Regular Meeting held August 13, 2013.
2. Adoption of Finance Resolution No. 13-015 – Schedule of Bills.
3. Approve Application for Exempt Permit for Quad Cities Rotary Club to hold a raffle on October 24, 2013.

Motions carried and Finance Resolution adopted unanimously.

Rob Tomassoni was present to announce the opening of the Project Care Free Clinic in the City of Virginia and thanked the City Council for their support of the project. The clinic is housed in the lower level of the US Bank Building and will be open from 5:30 P.M. to 7:30 P.M. on the first

and third Wednesdays of each month. Mr. Tomassoni also introduced Anita Murray, Clinic Assistant, and stated the clinic will be staffed by a doctor, nurse practitioner or physician's assistant.

Moved by Sipola and supported by Baribeau to adopt Resolution No. 13112, authorizing the sale of Lot 1, Block 1, Fairview Second Addition, to Gary and Deloris Kopp. Resolution adopted unanimously.\

Moved by Cuffe and supported by Baranzelli to adopt Resolution No. 13113, approving the hiring of Paul Stromberg as a Patrol Officer in the City of Virginia, contingent upon passing the pre-employment physical, occupational therapy assessment and psychological assessment, with a starting date on or after August 28, 2013, and subject to a twelve month probation period and the terms of the Law Enforcement Labor Services Local 195 labor agreement. Resolution adopted unanimously.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 13114, approving the St. Louis County All-Hazard Mitigation Plan. Resolution adopted unanimously.

Councillor Baribeau reported on the Street/Alley/Public Safety Committee meeting held on August 20, 2013.

Moved by Baribeau and supported by Sipola to table the repair of the bridge located on Sixth Avenue North until 2014. Motion carried.

Moved by Baribeau and supported by Baranzelli to send a letter to Dan Thomas, resident, to suggest that he contact St. Louis County to request a quiet zone for the area located at Southern Drive and Highway 102. Motion carried.

Councillor Baribeau stated a Street/Alley/Public Safety Committee meeting has been scheduled for 6:30 P.M. on Wednesday, September 4, 2013, at the Miners Memorial Building, to obtain public input to develop an ordinance to regulate loitering and unwanted solicitation in the City of Virginia.

Councillor Baribeau stated the synthetic drug issue will be discussed by the Street/Alley/Public Safety Committee at a meeting to be held on September 3, 2013, and will review the ordinances that have been adopted by other cities, including Duluth, Proctor and Moorhead.

Councillor Littlewolf stated the City Council previously gave her permission to organize a community educational session on synthetic drugs. The session is tentatively being planned for September and will include a panel of experts from the police, fire and health fields.

Moved by Littlewolf and supported by Sipola to authorize advertising for the community educational session on synthetic drugs. Motion carried.

Moved by Baribeau and supported to authorize the Engineering Department to obtain quotes for soil borings for the reconstruction of Fourth Street North between Sixth Avenue and Ninth Avenue. Motion carried.

Moved by Baribeau and supported by Cuffe to authorize the Engineering Department to obtain quotes for soil borings for the area north of Range Landscape. Motion carried.

Moved by Baribeau and supported by Cuffe to request Short, Elliott and Hendrickson, Inc., to submit a proposal for engineering services for the Fourth Street North reconstruction project. Motion carried.

Councillor Ralston reported on the Finance Committee-of-the-Whole meeting held on August 20, 2013.

Moved by Ralston and supported Littlewolf to approve the preliminary 2014 budget for the Mineview in the Sky and Laurentian Chamber, contingent upon approval of the final budget analysis.

➤	Mineview in the Sky	\$11,700
➤	Chamber - Appropriation	\$ 7,405

Motion carried.

Moved by Ralston and supported by Baranzelli to authorize the City Attorney to work with the Northeast Service Coop to develop a contract for network services, based on the upfront payment option for the first five year period, with an additional five years based on the ten year rate.

Motion carried.

Moved by Ralston and supported by Cuffe to set the former Staver site as Virginia's top priority for CIRI Brownfield funds. Motion carried.

Moved by Ralston and supported by Cuffe to set the Northern Heights Industrial Park as Virginia's second priority for CIRI Brownfield funds. Motion carried.

Moved by Ralston and supported by Littlewolf to request the Engineering Department to assign an address for the Olcott Park Greenhouse. Motion carried.

Moved by Ralston and supported by Cuffe to allow the Friends of the Greenhouse to use the Olcott Park Greenhouse as the physical address for their organization. Motion carried.

Moved by Ralston and supported by Baranzelli to approve the travel request for Nicole Mattson, Police Department, to attend the International Outlaw Motorcycle Gang Investigation, to be held September 8-13, 2013, in St. Paul, Minnesota. Motion carried.

Moved by Ralston and supported by Baribeau to obtain quotes to replace the roof on the East side of the Library, contingent upon the project being funded from the 2013 Contingency Fund. Motion carried.

Moved by Ralston and supported by Littlewolf to approve the 2014 preliminary budget for the Library, pending approval of the final budget analysis.

- Library \$ 852,607 (Total Capital - \$23,000)

Motion carried.

Moved by Ralston and supported by Baribeau to approve the 2014 preliminary budget for City Council, pending approval of the final budget analysis.

- City Council \$ 180,568

Motion carried.

Moved by Ralston and supported by Cuffe to approve the 2014 preliminary budget for Publications and Ordinances, pending approval of the final budget analysis.

- Publications and Ordinances \$ 21,000

Motion carried.

Moved by Ralston and supported by Baranzelli to approve the 2014 preliminary budget for the Mayor, pending approval of the final budget analysis.

- Mayor \$ 38,004

Motion carried.

Moved by Ralston and supported by Baribeau to approve the 2014 preliminary budget for the Elections, pending approval of the final budget analysis.

- Elections \$ 14,400

Motion carried.

Moved by Ralston and supported by Littlewolf to approve the 2014 preliminary budget for Data Processing, pending approval of the final budget analysis.

- Data Processing \$ 72,550

Motion carried.

Moved by Ralston and supported by Sipola to approve the 2014 preliminary budget for City Administration, pending approval of the final budget analysis.

- City Administration \$ 286,412

Motion carried.

Moved by Ralston and supported by Cuffe to approve the 2014 preliminary budget for the City Clerk, pending approval of the final budget analysis.

- City Clerk \$ 144,103

Motion carried.

Moved by Ralston and supported by Baribeau to approve the 2014 preliminary budget for the Finance, pending approval of the final budget analysis.

- Finance \$ 262,405

Motion carried.

Moved by Ralston and supported by Baribeau to approve the 2014 preliminary budget for the City Hall Building, pending approval of the final budget analysis.

- City Hall \$ 188,941 (Total Capital - \$75,000)

Motion carried.

Moved by Ralston and supported by Baribeau to approve the 2014 preliminary budget for the City Attorney, pending approval of the final budget analysis.

- City Attorney \$ 260,358

Motion carried.

Moved by Ralston and supported by Sipola to approve the 2014 preliminary budget for the Public Works Department, pending approval of the final budget analysis.

➤ Streets	\$1,369,288	
➤ Ice & Snow Removal	\$ 213,664	
➤ Trucks & Equipment	\$ 300,000	(Total Capital - \$300,000)
➤ Street Lighting	\$ 87,300	(Total Capital - \$ 60,000)
➤ Traffic Signals	\$ 56,089	
➤ Public Works Garage	\$ 73,800	
➤ Equipment Maintenance	\$ 576,561	
➤ Public Works Office	\$ 60,433	

Motion carried.

Moved by Ralston and supported by Cuffe to refer all staffing requests to the Personnel Committee. Motion carried.

Moved by Ralston and supported by Cuffe to obtain quotes to replace the 2006 truck that is utilized for cardboard recycling, contingent upon funding through the Solid Waste Enterprise Fund. Motion carried.

Moved by Ralston and supported by Sipola to remove the purchase of a Chevy Tahoe, in the amount of \$50,000, from the 2014 Capital Budget for the Fire/Ambulance Department. Motion carried.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 13115, decertifying Tax Increment Financing District #3A – Super One, as of December 31, 2013. Resolution adopted unanimously.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 13116, decertifying Tax Increment Financing District #4 – Waschke, as of December 31, 2013. Resolution adopted unanimously.

Moved by Ralston and supported by Baranzelli to table the decertification of Tax Increment District #5 – Northern Heights until discussions are held with the City’s financial advisor. Motion carried.

Moved by Ralston and supported by Cuffe to set the Truth in Taxation Hearing at 6:01 P.M. on Tuesday, November 26, 2013. Motion carried.

Moved by Ralston and supported by Littlewolf to adopt Resolution No. 13117, setting the proposed 2013 tax levy, collectible in 2014, at \$3,957,220. Resolution adopted unanimously.

Moved by Ralston and supported by Baranzelli to send a notification to the contractor of the Wastewater Treatment Plant Project stating the City will commence with the collection of liquidated damages as of September 6, 2013, if the contractor is not making significant progress to complete the project. Motion carried.

Councillor Littlewolf reported on the Buildings/Grounds Committee meeting held on August 20, 2013.

Moved by Littlewolf and supported by Baranzelli to authorize Public Works to provide the labor to fabricate plaques for the Children's Memorial Park. Motion carried.

Moved by Sipola and supported by Baranzelli to make the Bailey's Lake walking trail and sidewalks to the senior apartment buildings on Third Avenue North a high priority for snow removal. Motion carried.

Don Etter stated he will provide contact information to Councillor Littlewolf for a person that traps and relocates pigeons.

Moved by Littlewolf and supported by Sipola to refer the extension of two summer college employees to the Personnel Committee. Motion carried.

Moved by Littlewolf and supported by Baranzelli to issue a notice of non-renewal for the lease with the Kline-Cuppoletti Trap Club for the property on Silver Lake that terminates on October 29, 2014. Motion carried.

Moved by Littlewolf and supported by Baranzelli to accept the rental rates for the Park and Recreation facilities and request staff to create an advertising/information brochure. Motion carried.

Councillor Littlewolf reported on the Buildings/Grounds Committee meeting held on August 27, 2013.

Moved by Littlewolf and supported by Sipola to allow the Children's Memorial Park Committee to proceed with the construction of an 8 foot x 12 foot storage building to be attached to the third base dugout at the Field of Dreams, contingent upon matching the materials. Motion carried.

Moved by Littlewolf and supported by Sipola to set a Buildings and Grounds Committee meeting at 9:00 A.M. on Tuesday, September 10, 2013, and invite Shawn McGovern to discuss the City of Duluth's rental housing code and crime free neighborhood ordinance. Motion carried.

Councillor Cuffe reported on the Public Utilities Commission meeting and stated a power point presentation is being developed for the public to explain the relationship between the Virginia Public Utilities, Hibbing Public Utilities and the Laurentian Energy Authority for the biomass system.

Councillor Sipola stated he attended a meeting at the Northeast Service Coop regarding the Affordable Care Act.

Councillor Ralston reminded the Committee Chairs to bring finance related items to the Finance Committee for inclusion in the 2014 budget.

Finance Director Erickson stated she will provide the City Council with a listing of non-budgeted items that were purchased in 2013.

Councillor Cuffe reported a Legislative Tour will be held on September 25, 2013, and stated Virginia has submitted bonding requests for the following projects: 1) Relocation of the Mesabi Trail and utility corridor along Highway 53; 2) Joint office building for AEOA and Range Mental Health.

Councillor Baribeau stated the westerly route option to relocate Highway 53 has been removed from consideration by the Minnesota Department of Transportation.

City Administrator Tourville stated there is confusion regarding setting up the Ambulance Department as an Enterprise Fund. After a lengthy discussion, it was the consensus of the members to further discuss the creation of an Enterprise Fund for the Ambulance Department at a Finance Committee meeting.

Mayor Russo reported on the following items:

- Recognized the Dream Machines Car Club for the great summer celebration car show.
- Thanked Councillors Baribeau and Ralston for attending the Highway 53 Impact Committee meeting and the Councillors, Laurentian Chamber, businesses, neighboring cities and citizens for their support in eliminating the westerly route to relocate Highway 53.
- Noted the Merritt House will be holding a grand opening at 11:00 A.M. on September 5, 2013.

Meeting adjourned at 8:30 P.M. with the next regular meeting to be held at 6:30 P.M. on Tuesday, September 10, 2013.

(CORPORATE SEAL)

LOUIS J. RUSSO
Mayor

LOIS ROSKOSKI
City Clerk