

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, AUGUST 11, 2014

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Russo at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Baranzelli, Mayor Russo - 7

Absent: None

Mayor Russo led the Pledge of Allegiance.

Councillor Cuffe removed Item 2A, Finance Resolution, Report Dates 7/22/2014 ó 7/25/2014 from the Consent Agenda.

Moved by Baribeau and supported by Cuffe to approve the Consent Agenda, as follows, with the exception of Item 2A:

1. Approval/correction of minutes of Regular Meeting held July 15, 2014.
 2. Adoption of Finance Resolution No. 14-002 ó Schedule of Bills:
 - a. Report dates: 7/22/2014 ó 7/25/2014.
 - b. Report dates: 8/4/2014 ó 8/8/2014.
 3. Approve Application for Exempt Permit for Care Partners to hold a raffle on September 13, 2014.
 4. Adopt Resolution No. 14204, authorizing submission and acceptance of an Iron Range Resources Grant for site infrastructure and utilities for the expansion of Ulland Brothers.
- Motions carried and Resolution adopted unanimously.

Regarding Item 2A, Councillor Cuffe questioned the payment to the Department of Public Utilities, in the amount of \$10,455, for merchandise. Finance Director Erickson replied the payment was the Public Utilities portion of annual aid that is received from PERA.

Moved by Sipola and supported by Cuffe to approve Item 2A, Finance Resolution, Report Dates 7/22/2014 ó 7/25/2014. Motion carried.

Moved by Ralston and supported by Baranzelli to adopt Resolution No. 14205, approving the hiring of Scott DaRonco for a Public Works Heavy Equipment Operator position, with a starting date on or after August 25, 2014, subject to a ninety shift probation period and the terms of the American Federation of State, County and Municipal Employees, AFL-CIO, Local 454 labor agreement and contingent upon successfully passing a background check, pre-employment physical and occupational therapy assessment. Resolution adopted unanimously.

Moved by Sipola and supported by Baribeau to adopt Resolution No. 14206, approving the hiring of Ronald Greenwaldt for a Public Works Repair Crew position, with a starting date on or after August 25, 2014, subject to a ninety shift probation period and the terms of the American Federation of State, County and Municipal Employees, AFL-CIO, Local 454 labor agreement and contingent upon successfully passing a background check, pre-employment physical and occupational therapy assessment. Resolution adopted unanimously.

Moved by Sipola and supported by Baribeau to adopt Resolution No. 14207, approving the hiring of James Spolar for a Public Works Skilled Laborer position, with a starting date on or after August 25, 2014, subject to a ninety shift probation period and the terms of the American Federation of State, County and Municipal Employees, AFL-CIO, Local 454 labor agreement and contingent upon successfully passing a background check, pre-employment physical and occupational therapy assessment. Resolution adopted unanimously.

City Administrator Tourville stated interviews were held today for the Utility/Ice Plant position for the Park/Recreation Department and requested additional time to submit a recommendation.

Moved by Baribeau, supported by Cuffe to accept the resignation from Rocci Donofrio from the Eveleth-Virginia Airport Authority and send a letter of thanks for his service. Motion carried.

Councillor Ralston reported on the Finance Committee-of-the-Whole meeting held on August 5, 2014.

Moved by Ralston and supported by Sipola to authorize the City Administrator, Lead Engineer and Public Works Team Coordinator to meet with Minnesota Department of Transportation representatives to discuss a possible joint facility that includes Virginia's Public Works Department and obtain a basic construction cost estimate for the project. Motion carried.

Moved by Ralston and supported by Baribeau to reaffirm the City of Virginia's General Obligation for the refinancing of the HRA bonds for the Laurentian Manor and Alpine Village. Motion carried.

Moved by Ralston and supported by Cuffe to adopt Resolution No. 14208, approving the Housing and Redevelopment Authority levy for the year 2015. Resolution adopted unanimously.

Moved by Ralston and supported by Sipola to adopt Resolution No. 14209, approving a present intent to levy a tax for Economic Development Authority purposes, in the amount of 0.01813 percent of taxable market value in the City, or \$64,074, pursuant to Minnesota Statutes, Section 469.107 and calling a public hearing for September 9, 2014. Resolution adopted unanimously.

Moved by Ralston and supported by Littlewolf to adopt Resolution No. 14210, accepting the quote from MEI, Total Elevator Solutions, in the amount of \$26,370, including door controllers, to repair the elevator at the Library. Resolution adopted unanimously.

Moved by Ralston and supported by Baribeau to authorize the City Attorney to submit an insurance claim for the damage to the Library elevator. Motion carried.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 14211, approving the Memorandum of Agreement between the Northwoods Surgery Center and the City of Virginia Ambulance Service. Resolution adopted unanimously.

Moved by Ralston and supported by Baranzelli to table the request from Jim Glowacki regarding the City property located on Silver Lake on Fourth Street North, until additional information is received on the potential professional office building. Motion carried.

Moved by Ralston and supported by Littlewolf to authorize the City Administrator and Finance Committee Chair to further discuss the acquisition of tax forfeited property located on Highway 135 and provide a recommendation. Motion carried.

Moved by Ralston and supported by Cuffe to place the property located at 904 4th Avenue South on the demolition list. Motion carried.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 14212, approving Change Order No. 1 to increase the contract with Hammerlund Construction, Inc., by \$10,787.30, for the Fourth Street North Improvements. Resolution adopted unanimously.

Moved by Ralston and supported by Cuffe to approve Pay Application No. 1 due Hammerlund Construction, Inc., in the amount of \$169,540.98, for the Fourth Street North Improvements. Motion carried.

Moved by Ralston and supported by Littlewolf to adopt Resolution No. 14213, approving Change Order No. 2 to increase the contract with Hammerlund Construction, Inc., by

\$41,252.94, for the Fourth Street North Improvements. Resolution adopted unanimously. It was noted that SEH Engineering will reimburse the City a total of \$11,149.36 for Change Order No. 2, due to an error in the construction plans.

Moved by Ralston and supported by Sipola to approve Pay Application No. 2 due Hammerlund Construction, Inc., in the amount of \$277,926.68, for the Fourth Street North Improvements. Motion carried.

Moved by Ralston and supported by Cuffe to adopt Resolution No. 14214, accepting the proposal from SEH Engineering, Inc., in an amount not to exceed \$39,400, for professional engineering services for the demolition of the former clinic building located at 910 North 6th Avenue. Resolution adopted unanimously.

Moved by Ralston and supported by Baribeau to adopt Resolution No. 14215, accepting the proposal from Northeast Technical Services, in an amount not to exceed \$22,486.00, for the pre-demolition asbestos inspection, hazardous materials survey and abatement oversight for the former clinic building located at 910 North 6th Avenue. Resolution adopted unanimously.

Moved by Russo and supported by Cuffe to adopt Resolution No. 14216, accepting the proposal from Northeast Technical Services, in an amount not to exceed \$2,545, for the Phase I Environmental Site Assessment for the former clinic building located at 910 North 6th Avenue. Resolution adopted unanimously.

Moved by Ralston and supported by Littlewolf to consider the request from the Mesabi Symphony Orchestra during the 2015 budget discussions. Motion carried.

Moved by Ralston and supported by Baribeau to set the Truth in Taxation Hearing at 6:01 PM on December 16, 2014. Motion carried.

Mayor Russo sated one City Council meeting will be held in December, on Tuesday, December 16th, with the committee meetings held on December 9th.

Councillor Cuffe reported on the Personnel Committee-of-the-Whole meeting held on August 5, 2014.

Moved by Cuffe and supported by Sipola to appoint Matthew Sipola to the Eveleth-Virginia Airport Authority for an unexpired term ending January 1, 2017. Motion carried.

Councillor Cuffe reported on the Personnel Committee meeting held on August 5, 2014.

Moved by Cuffe and supported by Baribeau to add the Fire Marshal duties to Chris Clark's position, with a job description and compensation to be developed. Motion carried.

Moved by Cuffe and supported by Sipola to adopt the revised Promotional Policy for the Fire Department. Motion carried.

Councillor Littlewolf reported on the Buildings/Grounds Committee meeting held on August 5, 2014.

Moved by Littlewolf and supported by Sipola to set the informational meetings for the proposed rental code, as follows:

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|---|---------------|
| ➤ 6:30 P.M, Monday, August 25, 2014 | Neighborhoods |
| ➤ 6:30 P.M., Wednesday, August 27, 2014 | Landlords |
| ➤ 6:30 P.M., Thursday, August 28, 2014 | Tenants |

Motion carried.

Councillor Cuffe questioned who is responsible to make the decision on the wording on the water tower and suggested changing it to "Home of the Virginia Blue Devils".

Councillor Cuffe read a communication from Kerry Bidle expressing his sincere appreciation for the City's continued support of the Virginia Golf Course and thanking Steve Fingeroos, Josh Krause and the grounds crew for the outstanding condition of the golf course.

Moved by Baranzelli and supported by Cuffe to allow the Dream Machines Car Club to utilize one half of the City parking lot located in the 100 block of Fourth Avenue South for a swap meet during their car show on Saturday, August 16, 2014. Motion carried.

Councillor Sipola stated the Silver Lake beach closed one week earlier because of the construction of the walking trail.

Mayor Russo asked the citizens to call 911 if they have issues with back yard fire pits.

Meeting adjourned at 7:25 P.M. with the next meeting scheduled for 6:30 P.M. on Tuesday, August 26, 2014.

LOUIS J. RUSSO

Mayor

(CORPORATE SEAL)

LOIS ROSKOSKI

City Clerk