

**VIRGINIA CITY COUNCIL-REVISED**

**AGENDA**

**February 10, 2015 – 6:30 P.M.**

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
5. **CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)  
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
  - 5.1 Approval/correction of minutes of Regular Meeting held January 27, 2015.
  - 5.2 Adoption of Finance Resolution No. 15-003 – Schedule of Bills.
  - 5.3 Adopt Resolution approving a Temporary Easement along Olcott Park requested by ISD 706 in the location specified by the map along the Olcott Park to accommodate their construction period
  - 5.4 Adopt Resolution Agreement for Collection of Residential and Commercial Recyclable Materials with St. Louis County
6. **APPEARANCES (Limited to 10 minutes)**
7. **UNFINISHED BUSINESS**
8. **DISCUSSION ITEMS**
  - 8.1 Set Board of Review for April 14, 2015
  - 8.2 Schedule Public Hearing Trunk Highway 53 Relocation Final Layout for SP 6918-80
9. **COMMITTEE REPORTS**
  - 9.1 Finance Committee-of-the-Whole (February 3, 2015)
    - a. Obtain and review the records from the original Heat Conversion Loan on 420 Chestnut Street which is in default, obtain a report from the Building Official on 420 Chestnut Street to determine the condition of the building and the heating system ; to be reviewed at the February 17, 2015 Finance meeting.
    - b. Approve Agreement for Professional Services for the 2<sup>nd</sup> Street South Improvement Project with S.E.H in the amount of \$127,700.
    - c. Table the discussion on the Public Works Sewer Lift Stations.
    - d. Approve Travel Request for 3 selected Fired Department Employees to attend the Image Trend Connect, July 29-31, 2015 in St. Paul MN.
    - e. Authorize moving forward with interest in the joint facility project with MnDot, authorizing Council and Staff to meet with MnDot and St. Louis County to additional seek out other interest from surrounding communities.
    - f. Finance Department to provide a list at the next finance meeting of all donations made in 2014, listing the organization name and donation amount.
    - g. Approve the purchase of nine Surface Pro 3 Tablets including accessories and insurance through CDW-G in the amount of \$10990.35; and the purchase of ten Office 365 software licenses; not to exceed \$211 each.

- h. Table the proposed Cell Phone Policy until the next Finance Meeting scheduled for February 17, 2015; where there will be additional discussion to consider a monthly cell phone stipend for the Mayor and Councillors.
  - i. Ratify the Local AFSME 454 next three year contract.
- 9.2 Building & Grounds (February 10, 2015)
- a. Refer the quote of a new sidewalk plow to the Finance Committee
  - b. Refer the Resolution in Support of the IRRRB Grant for a restroom in the greenhouse on behalf of the Friends of the Greenhouse to the next Finance Meeting
  - c. Instruct the City Attorney obtain easements from the effected private parties on the Bailey Lake Walking Trail Project with a dead line of March 15, 2015, when obtained present S.E.H cost estimates to the following Finance Committee Meeting

**10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**

10.1 Mayor's Report

- a. Hwy 53 Update.

**11. ADJOURN TO TUESDAY, FEBRUARY 24, 2015, AT 6:30 P.M., COUNCIL CHAMBERS**

**BUILDING AND GROUNDS COMMITTEE**  
**Tuesday, February 10, 2015- 1:00 PM**  
**Council Chambers, City Hall**

Present: Councillors Littlewolf, McReynolds, Jorgensen  
Absent: None

Also Present: Shaun Hainey, Friends of the Green House; John Bachman, Park and Rec Director; Ed Alto, Public Works; Councillor Baranzelli, Mayor Cuffe Jr. Bill Hennis, Lean

Meeting called to order by Councillor Littlewolf at 1:03 PM.

Bill Hennis reported that 609 4<sup>th</sup> Avenue South, 610 6<sup>th</sup> Street South-Garage and 1108 17<sup>th</sup> Street South have come down since the last meeting. The next house set to come down is 113 8<sup>th</sup> Street South, which is tax forfeiture. Hennis stated that 520 5<sup>th</sup> Street South, 408 7<sup>th</sup> Street South and 222 10<sup>th</sup> Street South will be the next three private owned homes next on the Demo List. The City of Virginia will be using demolition funds to cover the costs of these private demos and will be applying for IRRRB Demolition Grant funds. He stated that the City will not be retaining the lots of these private owned homes.

Councillor McReynolds inquired on the City's protocol for snow clearance from sidewalks. Ed Alto reported that his crews start at Main Street and work the avenues, trying to get as much done as possible. Councillor Jorgensen requested a list from Public Works that lists the sidewalks that are done in order. Ed Alto explained that the current sidewalk plow is 17 years old and cost to replace this equipment is estimated at \$108,000.00.

**Moved by Councillor McReynolds and supported by Jorgensen to refer the quote of a new sidewalk plow to the Finance Committee. Motion carried.**

Shaun Hainey from the Friends of the Greenhouse updated the committee on the status of the Grant Application with the IRRRB for funding of a restroom in the Greenhouse. He questioned if the Committee would oppose a changing the proposed restroom from the west end to where the existing bathroom is, which would save on costs due to location of water and sewer. The Committee stated that it would not oppose a change in the location; however a motion would not be made to change the location until the Friends of the Library vote to make the change.

**Moved by McReynolds and supported by Councillor Jorgensen to refer the Resolution in Support of the IRRRB Grant for a restroom in the greenhouse on behalf of the Friends of the Greenhouse to the next Finance Meeting. Motion carried.**

It was discussed on how an alarm could be installed on the Greenhouse's heating system to alert an outage to prevent damages in the future. Due to only having one phone line in the building, a dialer will not be supported for a pager and there is no internet in the building. It was suggested that a possible solution would be installing an exterior flashing light. This may alert a Patrol Officer's attention while out on patrol in the area. John Bachman will report back to the Committee if this is feasible. Right now the Friends of the Greenhouse have been following their two year old strategic plan's top priority of installing a restroom; they plan to have additional working days and would like to one day have Wi-Fi installed in the location.

Bill Hennis presented two cost estimates from S.E.H. on the Bailey Lake Walking Trail.

**Moved by Councillor Jorgensen and supported by McReynolds to Instruct the City Attorney obtain easements from the effected private parties on the Bailey Lake Walking Trail Project with a dead line of March 15, 2015, when obtained present S.E.H cost estimates to the following Finance Committee Meeting. Motion carried.**

Meeting was adjourned at 3:00 P.M.