

**VIRGINIA CITY COUNCIL
AGENDA
FEBRUARY 24, 2015 – 6:30 P.M.**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
- 5. CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
 - 5.1 Approval/correction of minutes of Regular Meeting held February 10, 2015.
 - 5.2 Adoption of Finance Resolution No. 15-004 – Schedule of Bills.
 - 5.3 Approve Application to Conduct Excluded Bingo for the Roosevelt Elementary PTSA for a bingo on April 23, 2015.
 - 5.4 Approve Optional 2 AM Liquor License for the Mirage, LLC, d/b/a Mirage, 509 Chestnut Street.
 - 5.5 Approve Secondhand Good Dealers License for Consigning Women, 103 Chestnut Street East.
- 6. APPEARANCES (Limited to 10 minutes)**
- 7. UNFINISHED BUSINESS**
- 8. DISCUSSION ITEMS**
- 9. COMMITTEE REPORTS**
 - 9.1 Finance Committee-of-the-Whole (February 17, 2015)
 - a. City Assessor services. (If approved, adopt Resolution.)
 - b. Lease with Independent School District No. 706 for Miners Memorial Building and other City-owned recreational facilities for the years 2015-2018. (If approved, adopt Resolution.)
 - c. Sidewalk plow.
 - d. New garbage cans.
 - e. 2015 Street Striping Maintenance Program with St. Louis County. (If approved, adopt Resolution.)
 - f. Travel request, Dawn Heisel, Library, Spotlight on Books, April 10-11, 2015, Walker, MN.
 - g. Travel request, Chris Clark, Fire Department, MN IAAI Fire Investigator Conference, March 24-27, 2015, St. Cloud, MN.
 - h. Travel request, Matt Kelley, Eric Thomsen, Katie Saumer, Police Department, Informant Development Training, March 17-19, 2015, St. Paul, MN.
 - i. Travel request, Matt Kelley, Police Department, Developing Gang and Narcotics Cases Training, February 24-26, 2015, St. Paul, MN.
 - j. Develop a public purpose checklist for donation requests.
 - k. Reschedule public hearing for final layout for the Trunk Highway 53 Relocation Project.
 - l. Olcott Park Greenhouse – restroom project.
 - m. Request from SWOP for donation.
 - n. Cell Phone Policy.
 - o. Cell phone usage for elected officials.

- 9.2 Street/Alley/Public Safety Committee (February 17, 2015)
 - a. Parking lot – Dental Associates.
 - b. Invoice for Housing and Redevelopment Authority for Pine Mill Court street repairs.
 - c. Laurentian HOG Chapter, Harley Davidson Rally Ride.
- 9.3 Personnel Committee (February 24, 2015)

10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

11. ADJOURN TO TUESDAY, MARCH 10, 2015, AT 6:30 P.M., COUNCIL CHAMBERS

Minnesota Lawful Gambling
LG240B Application to Conduct Excluded Bingo

No fee

ORGANIZATION INFORMATION

Organization name Roosevelt Elementary PTSA Previous gambling permit number _____

Type of nonprofit organization. Check (✓) one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address 411 South 5th Avenue City Virginia State/Zip Code MN 55792 County St. Louis

ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

★ Do not attach a sales tax exempt status or federal ID employer number as they are not proof of nonprofit status.

___ Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

___ Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

___ Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

___ Internal Revenue Service - proof previously submitted to Gambling Control Board
If you previously submitted proof of nonprofit status from the Internal Revenue Service, no attachment is required.

EXCLUDED BINGO ACTIVITY

1. No ___ Yes Has your organization held a bingo event in the current calendar year?
If yes, list the dates when bingo was conducted _____

2. The proposed bingo event for which we are applying will be:
 one of four or fewer bingo events held this year. Dates 4/23/15
OR

___ conducted up to 12 consecutive days in connection with a:
___ county fair. Dates _____
___ civic celebration. Dates _____
___ Minnesota state fair. Dates _____

3. Person in charge of bingo event Kim Christenson Daytime phone (218) 994-1229

4. Name of premises where bingo will be conducted Miners Memorial Building

5. Premises street address 821 South 9th Avenue

6. City Virginia If township, name of township _____ County St. Louis

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be purchased from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4076.

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature

Kimberly Christenson

Phone number

(218) 994-1229

Name (please print)

Kimberly Christenson

Date

2 / 18 / 15

Local Unit of Government Acknowledgment and Approval

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print city name _____

Signature of city personnel receiving application

Title _____

Date ____/____/____

If the gambling premises is located in a township, only the county is required to sign this application.

For the county: On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print county name _____

Signature of county personnel receiving application

Title _____

Date ____/____/____

For the township: On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits.

(Township signature is not required)

Print township name _____

A township has no statutory authority to approve or deny an application (Minn. Stat. 349.166, Subd. 2).

Signature of township official acknowledging application

Title _____

Date ____/____/____

Mail Application and Attachment(s)

Send the application and proof of nonprofit status to:

**Gambling Control Board
Suite 300 South
1711 W. County Rd. B
Roseville, MN 55113**

Or, you may fax it to 651-639-4032.

You will receive a document from the Gambling Control Board with your excluded permit number for the gambling activity. Your organization must keep its bingo records for 3-1/2 years.

Questions? Contact the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data Privacy Notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you an authorization. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information will be private data until the Board issues your authorization and the information then becomes public. If the

Board does not issue you an authorization, all information provided remains private, with the exception of your name and your organization's name and address which will remain public.

Private data about you is available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.



Renewal Application for Optional Liquor 2AM License

5-4

License Type: 2AM-YR

Expires On: March 6, 2015

ID Number: 40345

DBA

Mirage LLC
Mirage
509 Chestnut St
Virginia MN 55792

Business Phone: 2187415230

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to: AGED, 445 Minnesota St., Suite 222, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No. Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature Mark C. Hovine Date 2/17/2015
(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (Required): [REDACTED]

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
dps.mn.gov



**CITY OF VIRGINIA APPLICATION
FOR
SECONDHAND GOOD DEALERS LICENSE**

5.5

FEE \$25.00/YEAR

LICENSE YEAR ENDING DECEMBER 31, 2015

APPLICANT INFORMATION:

DIANNA DIIVONEN
First Middle (No Initials) Last

BUSINESS INFORMATION:

Consigning Women
Business Name

103 Chestnut St. East,
Business Address 218-741

VIRGINIA MN. 55710 5430
City, State, Zip Business Phone Number

Federal Tax ID No. ← State Tax ID No. ██████████

██████████
Applicant Address

Br. H, MN 55792
City, State, Zip Date of Birth

218-749-6978
Applicant Phone Number

OWNER(S) INFORMATION:

SAME
First Middle (No Initials) Last

Owner Address

City, State, Zip Owner's Social Security No.

Owner's Telephone Number

N/A
First Middle (No Initials) Last

Owner Address

City, State, Zip Owner's Social Security No.

Owner's Telephone Number

BOND REQUIRED IN THE AMOUNT OF \$1,000.00

**PURSUANT TO MINNESOTA STATUTE 270.72 TAX CLEARANCE:
ISSUANCE OF LICENSES: THE LICENSING AUTHORITY IS REQUIRED TO PROVIDE TO THE MINNESOTA COMMISSIONER OF REVENUE YOUR MINNESOTA BUSINESS TAX IDENTIFICATION NUMBER AND THE SOCIAL SECURITY NUMBER OF EACH LICENSE APPLICANT. UNDER THE MINNESOTA GOVERNMENT DATA PRACTICES ACT AND THE FEDERAL PRIVACY ACT OF 1974, WE ARE REQUIRED TO ADVISE YOU OF THE FOLLOWING REGARDING THE USE OF THIS INFORMATION:**

1. THIS INFORMATION MAY BE USED TO DENY THE ISSUANCE, RENEWAL OR TRANSFER OF YOUR LICENSE IN THE EVENT YOU OWE THE MINNESOTA DEPARTMENT OF REVENUE DELINQUENT TAXES, PENALTIES OR INTEREST;
2. UPON RECEIVING THIS INFORMATION, THE LICENSING AUTHORITY WILL SUPPLY IT ONLY TO THE MINNESOTA DEPARTMENT OF REVENUE. HOWEVER, UNDER THE FEDERAL EXCHANGE OF INFORMATION AGREEMENT, THE DEPARTMENT OF REVENUE MAY SUPPLY THIS INFORMATION TO THE INTERNAL REVENUE SERVICES;
3. FAILURE TO SUPPLY THIS INFORMATION MAY JEOPARDIZE OR DELAY THE PROCESSING OF YOUR LICENSING ISSUANCE OR RENEWAL APPLICATION.

THE UNDERSIGNED HEREBY AGREES TO OPERATE IN THE CITY OF VIRGINIA IN ACCORDANCE WITH THE REGULATIONS GOVERNING BUSINESSES AS SET FORTH IN THE CITY OF VIRGINIA CITY CODE. IT IS UNDERSTOOD THAT FAILURE TO CONFORM OR ABIDE RENDERS THIS LICENSE NULL AND VOID.

Dianna Diivonen
SIGNATURE OF APPLICANT

2/13/15
DATE

FINANCE COMMITTEE-OF-THE-WHOLE
Tuesday, February 17, 2015 – 9:00 A.M.
Council Chambers, City Hall

Present: Councillors Baribeau, Littlewolf, McReynolds, Jorgensen, Sipola, Baranzelli,
Mayor Cuffe - 7
Absent: None

Also Present: St. Louis County - Mark Monacelli, Dave Sipola; AFSCME Union - John Aro, Ida Rukavina; Sherry Erickson, Finance/HR Director; Ed Alto, Public Works Team Coordinator; John Bachman, Park/Recreation Director; John Tourville, City Administrator; Tom Butorac, City Attorney; Lois Roskoski, City Clerk; Bill Hennis, Lead Engineer

Councillor Baribeau called the meeting to order at 9:05 A.M.

Mark Monacelli, Public Records and Property Valuation Director, St. Louis County, was present to discuss St. Louis County performing assessment services for the City of Virginia. A lengthy discussion took place and Mr. Monacelli provided the following information on the issue:

- A Blue Ribbon Board was formed and their recommendation was adopted on January 1, 2013, to perform assessment services for jurisdictions within St. Louis County, without payment.
- Currently, St. Louis County is performing the services for all but ten jurisdictions. Virginia is one of the ten remaining jurisdictions and the other nine are townships, which have existing contracts with local assessors.
- Once the City of Duluth made the decision to transfer the assessment services to St. Louis County, then the bargaining took place for the best package for employees that transferred from the City of Duluth to St. Louis County.
- For Virginia, it is possible that a package could be negotiated for the current assessor employee if the services are transferred to the County.
- Once Virginia votes to transfer the assessor services to the County, the files, software and hardware would transfer to the Assessor's Office in the Northland Office Building.
- The City of Virginia has 90 days from February 1, 2015, to appoint an assessor, or State Statute requires the County Auditor to appoint an assessor.

Councillor Sipola stated several meetings have been held with the current employee in the Assessor's Office, who will not make a decision in writing until the City makes a decision on transferring the assessor services to St. Louis County. Councillor Sipola stated the City had retained the assessing license through Rick Puhk until February 1, 2015. The City of Virginia has 90 days from that date to make a decision on the assessor services. The current assessor employee would have the option to bump to another position within the City AFSCME union per the contract language, or negotiate with St. Louis County for a position.

Councillor Sipola distributed a resolution that set a time table for closing the City Assessor's Department and for the current employee to make a decision regarding future employment. The resolution states it is the intention of the City Council to close the City Assessor's office on March 1, 2015, or as soon thereafter as the County is ready to assume the responsibility.

Moved by Sipola and supported by McReynolds to place the resolution regarding the assessor services and Deputy Assessor position on the table for discussion.

Dave Sipola, St. Louis County Assessor, stated the County would perform the assessment valuations for the entire City of Virginia beginning in the year 2019 (taxes payable in 2020) and then every five years after that, with the exception of maintenance, demolition or new construction. He assured the committee that staff works on consistency to keep things equalized. Councillor Sipola stated the Virginia City Council would still be involved on the Local Board of Review, even if the County performs the assessment services.

Concerns were expressed with the framework of the resolution and it was the consensus of the committee that a decision should first be made on going with St. Louis County for assessment services. If approved, then staff would work on the transition and personnel issues.

Mr. Monacelli suggested that the completion date for the transition period be changed to May 1, 2015, which would also be the end of the 90 day period to operate without an assessor. This would also allow for the Board of Review to be held on April 14, 2015, with the current employee present.

Councillor Sipola stated he could call a Personnel Committee of the Whole for 9 AM on Tuesday, February 24, 2015, to get input from all the parties involved.

Ida Rukavina, Staff Representative, AFSCME Local Union 454, stated the union has an issue with the draft resolution and recommended that the City Council first make the decision on moving the assessment services to St. Louis County. Ms. Rukavina stated the union also does not agree that there are only two options for the current employee. Once that decision is made on the future of the City Assessor's Office, then bargaining can begin on the effects of closing the City Assessor's office.

Moved by Sipola to table the Resolution regarding the assessor services and Deputy Assessor position until a Personnel Committee of the Whole meeting to be held at 9 A.M. on Tuesday, February 24, 2015, and refer to staff for review. Motion died for lack of support.

Councillor Sipola rescinded the motion regarding the resolution for assessment services and Deputy Assessor position and Councillor McReynolds rescinded her support.

a. **Moved by Littlewolf and supported by Jorgensen to adopt a Resolution stating the City's intent to move forward with St. Louis County providing the assessor services for the City of Virginia, with the transition to begin on March 1, 2015, and completed by May 1, 2015. Motion carried.**

City Attorney Butorac stated the personnel issues regarding the City Assessor's Office will be resolved by City staff and the union.

Park/Recreation Director Bachman reviewed the lease agreement with Independent School District No. 705 for the use of the Miners Memorial and other City facilities, as follows:

<u>Miners Memorial Building – Hockey Season</u>	<u>Rent</u>
2015-2016	\$51,500
2016-2017	\$53,500
2017-2018	\$54,500

Other Facilities (Quad City Tennis for All Building, Golf Course, Baseball and Softball Fields, Field of Dreams, Tennis Courts, Northside Parking Lot to Miners Facility)

2015-2016	\$23,000
2016-2017	\$23,000
2017-2018	\$24,000

b. **Moved by Jorgensen and supported by Littlewolf to adopt a Resolution approving the renewal of the lease with Independent School District No. 706 for the Miners Memorial building and other City-owned recreational facilities for years 2015-2018. Motion carried.**

Public Works Team Coordinator Alto presented a quote obtained through the State Cooperating Purchasing Program for a 2015 sidewalk plow, in the amount of \$108,735.45. The quote included an \$8,000 trade in for the current sidewalk plow. Mr. Alto stated the purchase of a new sidewalk plow was not a budgeted item for 2015. The Street/Alley Committee will be asked to make a recommendation prior to the 2016 budget process on the type of machine is needed to meet the needs for sidewalk plowing.

c. **Moved by Sipola and supported by Baranzelli to consider the purchase of a new sidewalk plow during the 2016 budget process. Motion carried.**

Public Works Team Coordinator Alto requested permission to obtain quotes to purchase twenty-five new garbage cans.

d. **Moved by Cuffe and supported by Baranzelli to authorize the Public Works Department to obtain quotes to purchase twenty-five new garbage cans. Motion carried.**

Lead Engineer Hennis requested permission to submit a request to St. Louis County to be included in their 2015 Street Striping Maintenance Contract.

e. **Moved by Cuffe and supported by Littlewolf to adopt a Resolution approving a contract with St. Louis County for the 2015 Street Striping Maintenance Program, at a total cost of \$5,225. Motion carried.**

f. **Moved by Cuffe and supported by Sipola to approve the travel request for Dawn Heisel, Library, to attend the Spotlight on Books to be held April 10-11, 2015, in Walker, Minnesota. Motion carried.**

g. **Moved by Jorgensen and supported by McReynolds to approve travel request for Chris Clark, Fire Department, to attend the MN IAAI Fire Investigator Conference to be held March 24-27, 2015, in St. Cloud, Minnesota. Motion carried.**

h. **Moved by Sipola and supported by Cuffe to approve travel requests for Matt Kelley, Eric Thomsen, Katie Saumer, Police Department, to attend the Informant Development Training to be held March 17-19, 2015, St. Paul, Minnesota, at a cost of \$474 per employee. Motion carried.**

i. **Moved by Cuffe and supported by McReynolds to approve travel request for Matt Kelley, Police Department, to attend the Developing Gang and Narcotics Cases Training to be held February 24-26, 2015, in St. Paul, Minnesota. Motion carried.**

Finance Director Erickson reviewed the Budget to Actual Report for the period ending January 31, 2015. Paul Steinman of Springsted will be invited to attend a Finance Committee meeting in April to review the Sewer Fund.

Finance Director Erickson reviewed additional details on the Heat Conversion/Energy Loans as of December 31, 2014, and stated the loans are added to the property taxes as special assessments. It was also noted that the request from Mick Micklich for a reduction in the special assessment for the property located at 420 Chestnut Street is no longer an issue, as the building has been sold.

The committee reviewed the list of donations that were approved in the year 2014. Councillor Sipola recommended that a questionnaire be developed for organizations to complete when requesting a donation, to determine if it meets the criteria for a public purpose. Councillor McReynolds suggested that the form be included on the City's website.

J. **Moved by Sipola and supported by McReynolds to authorize staff to develop a public purpose checklist for organizations to complete when submitting a donation request. Motion carried.**

Councillor Baribeau stated the public hearing for the Trunk Highway 53 Relocation Project needs to be rescheduled to meet the thirty day requirement to notify the public and recommended rescheduling the public hearing to 6:00 P.M. on Tuesday, March 24, 2015. Mayor Cuffe asked that the hearing notice state a map is available in the Mayor's Office for the public to review.

K. **Moved by Sipola and supported by Baranzelli to reschedule the public hearing for the final layout for the Trunk Highway 53 Relocation Project to 6:00 PM on March 24, 2015. Motion carried.**

Councillor Littlewolf reviewed the grant application for an IRRRB Culture and Tourism Grant that the Friends of the Greenhouse are submitting for the installation of an accessible public restroom at the Olcott Park Greenhouse. The Friends of the Greenhouse is requesting a resolution of support from the City to include with the grant application. Councillor Littlewolf stated the grant application will not interfere with any City grants that are submitted to the IRRRB.

L. **Moved by Littlewolf and supported by McReynolds to adopt a Resolution in support of the restroom at the Olcott Park Greenhouse. Motion carried.**

M. **Moved by Cuffe and supported by Baranzelli to receive and file the request from SWOP for a donation. Motion carried.**

The committee reviewed the City of Virginia Cell Phone Policy that was developed by City staff.

N. **Moved by Cuffe and supported by Littlewolf to accept the Cell Phone Policy, as written by City staff. Motion carried.**

Regarding a stipend policy for the Mayor and City Council for cell phone usage, Mayor Cuffe stated other cities he contacted provide a cell phone for the Mayor. Mayor Cuffe stated he will not accept a cell phone stipend.

Mayor Cuffe also reported the last salary increase for the Virginia Mayor and City Council was in 1987, when salaries increased from \$150 to \$300 per month for the City Council and from \$300 to \$500 per month for the Mayor.

A lengthy discussion was held on providing the elected officials with a stipend or reimbursement for cell phone usage. It was the consensus of the committee that a decision be made and the public informed that the elected officials will not receive any stipend or reimbursement for cell phone usage at this time.

0. **Moved by Sipola and supported by Baranzelli to not offer a reimbursement for cell phone usage for elected officials. Motion carried.**

Councillor Jorgensen stated the Virginia Economic Development Association needs \$7,500 to get through the end of 2015 with financial obligations, including the UMD Center for Economic Development, insurance, dues and other miscellaneous items. It was reported that Jennifer Pontinen resigned from her position at the UMD Center for Economic Development and the \$1,500 fee for the first quarter of 2015 has been paid. Finance Director Erickson stated \$5,000 was appropriated to VEDA for the mini grant program. Mayor Cuffe stated discussion should be held on disbanding the VEDA board, as most of the economic development goes through the City Administrator and City Council.

Meeting adjourned at 11:13 AM.

9.1 b

COUNCIL CHAMBERS

Resolution No. _____

City of Virginia, Minnesota, , 2015

Resolution to approve the renewal of the lease with Independent School District No. 706 for the Miners Memorial Building and other City-owned recreational facilities

Resolved by the City Council of the City of Virginia, that

WHEREAS, Independent School District No. 706 has a lease with the City of Virginia for the use of the Miners Memorial Building for the hockey season that will expire on March 31, 2015; and

WHEREAS, ISD No. 706 desires to enter into a new lease for the Miners Memorial Building for the hockey program as follows:

<u>Hockey Season</u>	<u>Rent</u>
2015-2016	\$51,500
2016-2017	\$53,500
2017-2018	\$54,500

WHEREAS, it is further agreed that ISD No. 706 will pay an additional annual fee for the lease of the following facilities: Instructional facilities for the Quad City Tennis for All Building and tennis course, golf course, baseball and softball fields, Field of Dreams and the North parking lot of the Miners Memorial Facility, as follows:

	<u>TOTAL</u>	<u>FACILITIES</u>	<u>TENNIS</u>
2015-2016	\$23,000.00	\$18,000	\$5,000
2016-2017	\$23,000.00	\$18,000	\$5,000
2017-2018	\$24,000.00	\$18,000	\$6,000

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Administrator be authorized to enter into an a lease with Independent School District No. 706 of Virginia, Minnesota, for use of the Miners Memorial Building and other recreational facilities for a three year period.

Moved by Councillor _____ supported by Councillor _____ that the above resolution be adopted.

Ayes:-

Nays:-

9-1e

COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, February 24, 2015

Resolution entering into contract with the St. Louis County for 2015 Street Striping Maintenance Program

Resolved by the City Council of the City of Virginia, that

WHEREAS, St. Louis County has agreed to prepare bid specifications and perform all necessary administration work to obtain a contract for striping roads and highways for the City of Virginia; and

WHEREAS, the City of Virginia Public Works Department does not have the manpower to stripe all the streets within the City limits; and

WHEREAS, the City of Virginia shall provide St. Louis County with the City of Virginia Striping Plan; and

WHEREAS, the City of Virginia will reimburse St. Louis County for all the costs for the Virginia portion of the roadway striping, plus a \$225 administrative fee for project administration,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Administrator be authorized to execute the contract with St. Louis County for the 2015 Street Striping Maintenance Program.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

9.1 /

COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, **February 24, 2015**

Resolution in support of the installation of a public accessible restroom at the Olcott Park Greenhouse

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City Council has a partnership with the Friends of the Greenhouse and share a goal to enhance the Olcott Park Greenhouse; and

WHEREAS, the Friends of the Greenhouse has submitted an application to the IRRRB for a Culture and Tourism Grant to install a public accessible restroom at the Olcott Park Greenhouse; and

WHEREAS, the City Council supports the goal of the Friends of the Greenhouse to use the Olcott Park Greenhouse as a venue to host events once a public accessible restroom is installed;

WHEREAS, the City Council strongly encourages the IRRRB to consider the application from the Friends of the Greenhouse for a Culture and Tourism Grant to install a public accessible restroom at the Olcott Park Greenhouse.

NOW, THEREFORE, BE IT RESOLVED to go on record in support of the installation of a public accessible restroom at the Olcott Park Greenhouse and encourage the IRRRB to consider funding the project through the Culture and Tourism Grant Program.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

STREET/ALLEY/PUBLIC SAFETY COMMITTEE
February 17, 2015 – 1:00 p.m.
City Hall Council Chambers

PRESENT: Councillors Baranzelli, Littlewolf, Baribeau - 3

ABSENT: None

ALSO PRESENT: Mayor Cuffe; Bill Hennis, Engineering Department; Krystina Nickila, Engineering Secretary; Dennis Benz, Police Chief; Tom Butorac, City Attorney; Ed Alto, Public Works Team Coordinator.

The meeting was called to order by Chairperson Baranzelli at 1:00 p.m.

The Committee discussed the parking lot for the Dental Associates at length. Heisel Brothers were present and also discussed the options for the parking lot.

a. **Moved by Baribeau and supported by Littlewolf for City Attorney Tom Butorac to meet with appropriate individuals and come up with an agreement to purchase the lot. MOTION CARRIED.**

D. Marvin Hill spoke to the Committee requesting solar powered flashing stop signs with 8 LED lights at the intersection of 13th Street South and 12th Avenue. Hill explained he was involved in an traffic accident in December 2014 in which an out of state driver failed to yield and struck his vehicle at this intersection. Hill indicated the 2 stop signs for North/South vehicular traffic on 12th Avenue needed the flashing lights for the stop signs.

Councillor Baribeau stated the Committee could consider it on the 2016 budget but not in 2015 due to budget constraints. Councillor Littlewolf suggested going out for quotes for the LED lights for the stop signs. Councillor Baribeau requested Bill Hennis look into the costs for the LED lights and have the information available at the next finance meeting.

The Committee discussed the truck Highway 53 concerns and indicated MN DOT would be holding a public hearing on March 24th at 6PM in the Virginia City Hall Council Chambers.

The Committee and Bill Hennis discussed the Pine Mill Court infrastructure improvements. Bill Hennis indicated the City was billing HRA approximately \$840 for repairs on the road in the Pine Mill Court area. Bill Hennis requested the City forgive the \$840 bill to HRA. Dana Hiltinen was present on behalf of HRA to discuss the issue with the Committee.

Councillor Baribeau requested Bill Hennis, Ed Alto and Dana Hiltinen work together to come up with a recommendation for this spring regarding the improvements that need to be done on the road through Pine Mill Court.

b.

Moved by Baribeau and supported by Littlewolf to recommend forgiving the \$840 bill in repairs to HRA and bring to the Finance Committee for consideration. MOTION CARRIED.

The Committee discussed the Virginia ten year street plan.

The Committee discussed the 2015 street projects with Bill Hennis. Bill Hennis indicated the County was finishing up Hwy 103 and 4th Street North. Bill Hennis stated the survey was completed for 2nd Street South from 3rd Ave. to 5th Ave. however Matt with SEH needed to get bids and go to State.

The Committee discussed the written request regarding the Harley Davidson Rally Ride from the Laurentian HOG Chapter, 2393. The Chapter indicated the rally ride is scheduled for the summer of 2016 and they requested a letter of support from the City Council.

c.

Moved by Littlewolf and supported by Baribeau to send a letter of resolution of support to the Laurentian HOG Chapter, 2393. MOTION CARRIED.

Moved by Littlewolf and supported by Baribeau to adjourn the meeting at 1:37 p.m.

Minutes by: Krystina Nickila, Engineering Secretary