

AGENDA
APRIL 26, 2011 – 6:30 P.M.

1. CALL MEETING TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)

5. CONSENT AGENDA (Note: Motion will be to approve the Consent Agenda as listed.)

The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:

- 5.1 Approval/correction of minutes of Regular Meeting held April 12, 2011, and Special Meeting held April 19, 2011.
- 5.2 Adoption of Finance Resolution No. 11-008 – Schedule of Bills.
- 5.3 Approve Dance Permits for Iron Range Youth in Action to hold dances at the Miners Memorial Building on June 24, July 15, July 29, August 12, September 9, September 30, October 14, October 28 and December 29, 2011.
- 5.4 Adopt Resolution authorizing the submission of an application to the Department of Employment and Economic Development for the Idea Drilling Project.
- 5.5 Adopt Resolution authorizing execution of agreement with Land of the Loon Ethnic Arts & Crafts Festival, Inc., for use of Olcott Park for the Land of the Loon Festival, to be held June 17-19, 2011.
- 5.6 Approve Transient Merchant/Solicitor License for TNT Fireworks.

6. APPEARANCES (Limited to 10 minutes)

- 6.1 Mike Appelwick, Northeast Technical Services, to present a Certificate of Commendation for the Wastewater Treatment Facility.

7. UNFINISHED BUSINESS

8. DISCUSSION ITEMS

- 8.1 League of Minnesota Cities Annual Conference, to be held June 15-17, 2011, in Rochester, MN.

9. COMMITTEE REPORTS

- 9.1 Finance Committee as a Committee-of-the-Whole (April 19, 2011)
 - A. Revised Fire and Rescue Services Agreement with United Taconite, LLC. (If approved, adopt Resolution.)
 - B. Hiring of Firefighter/Paramedic.
 - C. Approve travel request for Rick Puhek and Cheryl Weappa, City Assessor's Office, to attend continuing education through the MN Association of Assessing Officers, May 24-26, 2011, St. Cloud, MN.
 - D. Approve travel request for Britt See-Benes, Administrative Assistant, to attend the 2011 MN Municipal Clerk's Institute, July 10-15, 2011, Brooklyn Center, MN.
 - E. Bid specifications for designation of official newspaper.
 - F. Accept quote to purchase Zamboni. (If approved, adopt Resolution.)
- 9.2 Buildings/Grounds Committee (April 19, 2011)
 - A. Grant application for housing rehabilitation and demolition.
 - B. Grant application for mini-grants for home fix-up projects.
 - C. Hiring of person to complete surveys for Neighborhood Revitalization Program.

- 9.3 Liquor Ad Hoc Committee (April 21, 2011)
 - A. Issuance of On-Sale Liquor License for N.E. Investment and Management, LLC, d/b/a Sunny's Magic Bar, 116 Chestnut Street.
- 9.4 Personnel Committee as a Committee-of-the-Whole (April 26, 2011)
 - A. Appointment to Human Rights Commission for unexpired term ending February 1, 2014.
 - B. Appointment to Police Civil Service Commission for three year term ending May 1, 2014.

10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

11. ADJOURN TO TUESDAY, MAY 10, 2011, AT 6:30 P.M., COUNCIL CHAMBERS

CITY OF VIRGINIA
APPLICATION FOR PERMIT TO HOLD DANCES

5.3

APPLICANT
FULL NAME:

APPLICANT
FULL NAME:

Christopher Todd Ismil
7147 Wildwood Drive
Britt MN 55710

12/17/73 (DOB)

ORGANIZATION:
ORGANIZATION ADDRESS:

Iron Range Youth in Action (IRYA)
Northland Office Center, 307 1st St. So., 2R
Virginia, MN 55792

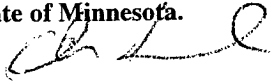
DATE OF DANCE:

All Dances 9:00 p.m. – 12 Midnight
Friday-June 24, 2011
Friday-July 15, 2011
Friday-July 29, 2011
Friday-August 12, 2011
Friday-September 9, 2011
Friday-September 30, 2011
Friday-October 14, 2011 (tentative)
Friday – October 28, 2011
Friday – December 9, 2011

LOCATION OF DANCE:

Miner's Memorial Building, North Room

This dance permit will be subject to such condition as the City Council may prescribe and the requirements of the state of Minnesota.



APPLICANT SIGNATURE

APPLICANT SIGNATURE

State of Minnesota)
St. Louis County)
City of Virginia Property Owners)

WITNESS (Property Owner) Full Name

WITNESS (Property Owner) Full Name

being duly sworn, on oath say: that they have known the applicants who made and signed the foregoing application for a permit to hold and conduct public dances for more than ____ years; that said applicants are people of good moral character and reputation in the community in which they life; that said applicants have not, within five years prior to making said application, been convicted of any felony, grow misdemeanor, or of violation of any of the laws of the state of Minnesota relating to holding and conducting public dances, and they are proper and responsible people to receive a permit to hold and conduct the dance specified in this application.

Subscribed and sworn to before me this KHA

WITNESS SIGNATURE

day of April, 2011

WITNESS SIGNATURE

Notary Public



COUNCIL CHAMBERS

S.4

Resolution No.

City of Virginia, Minnesota, April 26, 2011

Resolution authorizing submission of an application to the Department of Employment and Economic Development for a Contamination Cleanup and Investigation Grant for the Idea Drilling Project

Resolved by the City Council of the City of Virginia, that

BE IT RESOLVED that the City of Virginia act as the legal sponsor for project(s) contained in the Redevelopment Grant program application to be submitted and that the City Operations Director and the Mayor are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Virginia.

BE IT FURTHER RESOLVED that the City of Virginia has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that the City of Virginia has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Virginia may enter into an agreement with the State of Minnesota for the above referenced project, and that the City of Virginia certifies that it will comply with all applicable laws and regulation as stated in all contract agreements and described in the Compliance Section of the Contamination Cleanup and Investigation Grant.

NOW, THEREFORE BE IT RESOLVED that the City Operations Director and the Mayor, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the applicant.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

5.5

Resolution No.

City of Virginia, Minnesota, April 26, 2011

Resolution **authorizing execution of agreement with Land of the Loon Ethnic Arts & Crafts Festival, Inc., for use of Olcott Park for the Land of the Loon Festival**

Resolved by the City Council of the City of Virginia, that

WHEREAS, the Land of the Loon Ethnic Arts & Crafts Festival, Inc., is desirous of entering into an agreement with the City of Virginia for the use of the Olcott Park on June 17 through 19, 2011, for a fee of \$1.00; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement with the Land of the Loon Ethnic Arts & Crafts Festival, Inc., for the use of Olcott Park for the Land of the Loon Festival.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

March 26, 2011

Mayor Steve Peterson
City Hall
327 First Street South
Virginia, MN 55792

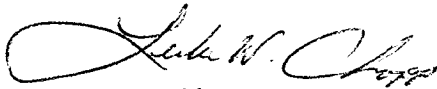
Dear Mayor Peterson,

We are writing in regard to our annual rental of Olcott Park for The Land of the Loon Festival. The Festival will be held June 18 - 19. We will need use of the park June 17 - 19.

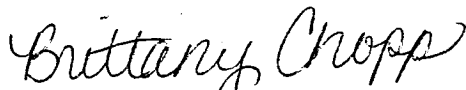
As in the past, we are enclosing a check in the amount of \$1.00 for the Rental agreement.

The Committee appreciates the cooperation of the City in facilitating our Festival each year.

Sincerely,



Luke Chopp
Co-chair



Brittany Chopp
Co-chair

8.1



Registration Options and Fees

LMC 2011 Annual Conference and Marketplace

Lodging is not included in the fees below.

Annual Conference

The registration fees below include admission to all conference sessions, networking events, and meal events. Pre-conference workshops are not included in these fees.

- **Regular attendee**

- Fee: \$295

- Late registration (after May 6): \$350

- **First-Time Attendee**

- Fee: \$99

- Late registration (after May 6): \$350

- **Attendee from city with population under 1,000**

- Fee: \$195

- Late registration (after May 6): \$350

- **Company representative**

- Fee: \$550

- (For company representatives who are not participating in the exhibitor program.)*

Pre-Conference Workshops

- **ICMA University Workshop**

- Asking Your Police and Fire Chief the Right Questions to Get the Right Answers**

- Wed., June 15, 9 a.m.-4:30 p.m.*

- Fee: \$100

- Late Registration (after May 6): \$120

- **National League of Cities—Leadership Training Institute Workshop**
Dealing with Difficult Personalities

- Wed., June 15, 9 a.m.-4:30 p.m.*

- Fee: \$100

- Late Registration (after May 6): \$120

Conference Within a Conference

- **Clerks' Orientation Conference**

The registration fee includes admission to all Clerks' Orientation Conference sessions, networking events, and meal events.

—Fee: \$245

Guests/Spouses

- **Registration**—Guests/spouses must register through a participating city official.
- **Events**—Guests/spouses are welcome to attend the meal and networking functions and other conference events. Tickets must be purchased to attend the Marketplace evening event, City Night activities, and any meals.

Your LMC Resource

Contact Rebecca Erickson

Program Assistant

(651) 281-1222 or (800) 925-1122 rerickson@lmc.org (Link to: <mailto:rerickson@lmc.org>)

Special Accommodations

If you have special accommodation needs (dietary/mobility), please contact **Rebecca Erickson** using the contact information above.

Billing/Cancellation Policy

- Your invoice will be sent as a pdf attachment to the confirmation e-mail you receive after you register online; please pay from that invoice.
- If you cannot attend the conference, you are welcome to send a substitute. All cancellation requests must be submitted via email or fax by 4:30 p.m. on June 3, 2011 and are subject to a fee of 20 percent of the total conference rate. After that date, you will be billed at the full conference rate; no refunds will be made.

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Agendas and Conference Highlights

([Link to:](#)) **LMC 2011 Annual Conference and Marketplace**
June 15-17—Mayo Civic Center, Rochester

—**View agenda/brochure for the Annual Conference and Marketplace (pdf)**
 ([Link to: http://www.lmc.org/media/document/1/2011acbrochure.pdf](http://www.lmc.org/media/document/1/2011acbrochure.pdf)) —**View agenda for the Clerks' Orientation Conference** ([Link to: http://www.lmc.org/page/1/ac2011-clerksagenda.jsp](http://www.lmc.org/page/1/ac2011-clerksagenda.jsp))

—**Featured Keynote Speaker** ([Link to: #jump1](#))

—**Pre-Conference Workshops** ([Link to: #jump2](#))

—**Conference Within a Conference—Clerks' Orientation Conference** ([Link to: #jump3](#))

—**Networking and Entertainment Opportunities** ([Link to: #jump4](#))

—**Rochester Mayo Civic Center and Tourist Information** ([Link to: #jump5](#))

([Link to:](#)) **FEATURED KEYNOTE SPEAKER**

- **David Horsager**

Author, entrepreneur, professor, and award-winning speaker

Thursday, June 16, 9-11 a.m.

Trust—it's not just a good idea or a personal character quality, it's essential to effective leadership! Minnesota author and popular speaker David Horsager opens the conference by presenting the eight skill-based pillars of trust that can transform you into a leader who gets results.

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([Link to:](#)) **PRE-CONFERENCE WORKSHOPS**

Wednesday, June 15

(There is an additional fee for these workshops)

- **ICMA UNIVERSITY WORKSHOP**

Asking Your Police and Fire Chief the Right Questions to Get the Right Answers

9 a.m.—4:30 p.m.

Every city department has to operate effectively and efficiently. But somehow asking the tough questions about police and fire can be tough—the field is filled with jargon, operations are complex, and emotions can run high. Two seasoned public safety practitioners, now faculty with the ICMA Center for Public Safety Management, will help you establish goals and priorities, quantify workloads, identify the equipment that is really necessary, and apply strategies to follow the path of continuous improvement.

- **NLC LEADERSHIP TRAINING INSTITUTE (LTI)* WORKSHOP**

Dealing with Difficult Personalities

9 a.m.—4:30 p.m.

Difficult times seem to bring out even more difficult people! Master new tools and learn new ways to enhance group collaboration by letting people know that their needs matter. Examine what your hot buttons are and why we often avoid confrontation. Create positive long-term results. Gain life skills that you can use in your work as a city official as well as in your personal life.

**Leadership Training Institute (LTI)—Participants in this event earn 4 credits toward the National League of Cities' Certificate of Achievement in Leadership program in the competency area of "Cornerstone." Get more info at www.nlc.org (Link to:*

http://www.nlc.org/resources_for_cities/leadership_training_programs/617.aspx).

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(Link to:) **CONFERENCE WITHIN A CONFERENCE**

• **Clerks' Orientation Conference**

June 15-17

The League's popular three-day conference for new city clerks will be held during the Annual Conference. In addition to the usual orientation program, new clerks will have the opportunity to attend some Annual Conference sessions and networking events.

—**View the agenda for the Clerks' Orientation Conference** (Link to: <http://www.lmc.org/page/1/ac2011-clerksagenda.jsp>)

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(Link to:) **NETWORKING AND ENTERTAINMENT OPPORTUNITIES**

Thursday, June 16

• **LMC Awards Luncheon and Annual Meeting**

12:30-2:30 p.m.

• **Marketplace Event**

4:30-7:30 p.m.

We LOVE cities!

Our Marketplace vendors love cities as much as we do! Enjoy heavy hors d'oeuvres, music, and more in the 2011 Marketplace. Discover innovative products and services, engage with old friends, and learn how vendors can help make your city a great place to live, work, and play!

• **City Night**

7:30-10 p.m.

Join in the fun of the Rochester Downtown Alliance's ongoing "Thursdays on First and Third" street festival and bazaar. Listen to live music by the Buckingham's, visit arts and crafts vendors, and enjoy the best in local food and drink.

Friday, June 17

• **Hot Breakfast**

7:30-8:30 a.m.

- **Luncheon and Closing Session**

11:45 a.m.–1:30 p.m.

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([Link to:](#)) **ROCHESTER MAYO CIVIC CENTER AND TOURIST INFORMATION**

- **Mayo Civic Center**

—**Map of the center (pdf)** ([Link to: http://www.mayociviccenter.com/documents/MCC%20Map%20Master.pdf](http://www.mayociviccenter.com/documents/MCC%20Map%20Master.pdf))

—**Parking information** ([Link to: http://www.mayociviccenter.com/attend_events/parking.aspx](http://www.mayociviccenter.com/attend_events/parking.aspx))

—**Directions**

([Link to: http://www.mayociviccenter.com/attend_events/parking.aspx](http://www.mayociviccenter.com/attend_events/parking.aspx))

- **Rochester Convention and Visitors Bureau**

30 Civic Center Drive SE

Suite 200

Rochester, MN 55904

Phone: (507) 288-4331

E-mail: info@rochestercvb.org ([Link to: mailto:info@rochestercvb.org](mailto:info@rochestercvb.org))

Website: www.visitrochestermn.com ([Link to: http://www.visitrochestermn.com](http://www.visitrochestermn.com))

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FINANCE COMMITTEE AS A COMMITTEE-OF-THE-WHOLE

Council Chambers, City Hall

Tuesday, April 19, 2011 – 8:30 AM

Present: Councillors Cuffe, Ralston, Littlewolf, Baribeau, Sipola, Mayor Peterson - 6
Absent: Councillor Russo – 1

Also Present: John Bachman, Park/Recreation Director; Ed Alto, Public Works Team Coordinator, John Tourville, City Operations Director; Bill Hennis, Lead Engineer; Lois Roskoski, City Clerk

Mayor Peterson reviewed the revised Fire and Rescue Services Agreement with United Taconite, LLC, and stated the major change to the agreement was to allow the Virginia Fire Department to be the fiscal agent for any mutual aid or services that are provided.

A. Moved by Ralston and supported to adopt a Resolution to approve the revised Fire and Rescue Services Agreement with United Taconite, LLC. Motion carried.

City Operations Director Tourville stated the Fire Department's staffing levels are currently down by two firefighter/paramedic positions, plus one employee will be gone on military leave in the near future.

B. Moved by Baribeau and supported to move forward with the hiring process and to authorize staff to submit a candidate for one Firefighter/Paramedic position to the City Council for approval. Motion carried.

C. Moved by Baribeau and supported to approve the travel request for Rick Puhek and Cheryl Weappa, City Assessor's Office, to attend continuing education through the Minnesota Association of Assessing Officers, to be held May 24-26, 2011, in St. Cloud, Minnesota. Motion carried.

D. Moved by Cuffe and supported to approve the travel request for Britt See-Benes, Administrative Assistant, to attend the 2011 Minnesota Municipal Clerk's Institute, to be held July 10-15, 2011, in Brooklyn Center, Minnesota. Motion carried.

Mayor Peterson reviewed the communication from Hometown Focus regarding the Mesabi Daily News changing their original bid specifications after the bid was accepted for the official newspaper.

Moved by Ralston to receive and file the communication from Hometown Focus. Motion died for lack of support.

Councillor Sipola stated information had been presented to City staff regarding the difference in printing in a 6 column format versus a 9 column format. Mesabi Daily submitted their bid to print the legals in a 9 column format for \$4.99/inch and started to print the minutes in a 6 column format after their bid was accepted. Printing in the 6 column format is a 33% reduction in cost compared to the 9 column format.

Mayor Peterson stated the printing size is the same for both formats and the 6 column format saves the City approximately \$50 for each set of Council minutes. Mayor Peterson stated the City currently does not prepare bid specifications for the official newspaper and recommended that the City specify the 6 column format as part of the bid specs in the future.

E. **Moved by Littlewolf and supported to send letters to the Hometown Focus and Mesabi Daily News stating the City will prepare bid specifications in the future for the designation of the official newspaper. Motion carried.**

Discussion was held on the City-wide garbage pickups that were held in previous years, which cost the City between \$60,000 and \$100,000 and tied up manpower for a six week period. Councillor Littlewolf stated there may be a possibility of partnering with the Virginia Sustainability Task Force.

Moved by Cuffe and supported to refer the garbage/appliance pickup to the Buildings/Grounds Committee for further discussion. Motion carried.

Park/Recreation Director Bachman stated he did not recommend converting the 1992 gas Zamboni to electric, after traveling to Warroad with Public Works Coordinator Alto to examine their machine.

Park/Recreation Director Bachman recommended purchasing a refurbished 1996 electric Zamboni from R & R Specialties, at a cost of \$44,250, including a trade-in allowance of \$15,000 for the 1992 gas Zamboni.

Councillor Ralston suggested that the Youth Hockey Association be asked to contribute \$10,000 from their back-rink fund to cover the additional cost to purchase the used electric Zamboni.

F. **Moved Sipola and supported to adopt a Resolution accepting the quote from R & R Specialties, in the amount of \$44,250.00, for the purchase of a used 1996 electric Zamboni and including the trade-in of the 1992 gas Zamboni. Motion carried.**

The monthly finance reports for the period ending March 31, 2011, will be discussed at the April 26th City Council meeting, as the Finance Director was not in attendance at the meeting.

Mayor Peterson stated the Tennis Board increased their budget for the tennis facility, but also increased their anticipated revenue.

Meeting adjourned at 9:00 A.M.

COUNCIL CHAMBERS

9-1A.

Resolution No.

City of Virginia, Minnesota, April 26, 2011

Resolution approving Fire and Rescue Services Agreement with United Taconite, LLC

Resolved by the City Council of the City of Virginia, that

WHEREAS, on March 8, 2011, the City Council adopted Resolution No. 11049, approving a Fire and Rescue Services Agreement with Cliffs Natural Resources, Inc.; and

WHEREAS, the agreement has been revised between the City of Virginia and United Taconite, LLC, for a two year period, commencing March 1, 2011; and

WHEREAS, there were no changes to the retainer fee or charges from the original agreement; and

WHEREAS, the revised agreement includes the following language:

'In the event that the Virginia Fire Department is not able to respond to alarms or calls from personnel of UTAC, the Virginia Fire Department will exercise its right to deploy other departments through the Virginia Fire Department Mutual Aid agreements with other various surrounding Fire Departments. The Virginia Fire Department will act as Fiscal Agent for any mutual aid called for by the Virginia Fire Department and any services that are provided to UTAC under this agreement.'

NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to enter into the revised Fire and Rescue Services Agreement with United Taconite, LLC, for a two year period, commencing March 1, 2011.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.1F.

Resolution No.

City of Virginia, Minnesota, April 26, 2011

Resolution accepting quote from R & R Specialties of Wisconsin, Inc., to purchase a 1996 Electric Zamboni

Resolved by the City Council of the City of Virginia, that

WHEREAS, the Park/Recreation Director was authorized to retrofit the 1992 Gas Zamboni to Electric, contingent upon traveling to Warroad to observe the retrofitted Electric Zamboni in operation; and

WHEREAS, the Park/Recreation Director and Public Works Team Coordinator observed the retrofitted Electric Zamboni and recommended not moving forward with modification and to purchase a refurbished Electric Zamboni; and

WHEREAS, R & R Specialties of Wisconsin, Inc., submitted a proposal of \$59,250.00 to deliver a refurbished 1996 Electric Zamboni, with a trade in allowance of \$15,000.00 for the 1992 Gas Zamboni,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director be allowed to enter into an agreement with R & R Specialties of Wisconsin, Inc., in the amount of \$44,250.00, plus tax, for the purchase of a 1996 Electric Zamboni, including a \$15,000.00 trade in allowance for a 1992 Gas Zamboni, plus \$3,042.19 in tax.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

BUILDINGS/GROUNDS COMMITTEE
Tuesday, April 19, 2011 – 1:00 P.M.
Council Chambers, City Hall

Present: Councillors Ralston, Littlewolf, Sipola - 3
Absent: None

Also Present: Ed Alto, Public Works Team Coordinator; Bill Hennis, Lead Engineer; Lois Roskoski, City Clerk; Dana Hiltunen, AEOA; Julianne Paulsen, VEDA

Councillor Ralston stated the Neighborhood Revitalization Program was the only item on the agenda.

Dana Hiltunen, AEOA, stated 39 applications were approved for energy assistance in the targeted neighborhood area, which would also make them eligible for weatherization. Six weatherization projects were completed in the past few years in the targeted area.

Connie Christenson was unable to attend the meeting, but emailed the following information:

1. Potential funding sources keep dwindling. There is nothing new on the horizon and existing programs are losing funds.
2. Connie is tracking down the 2010 census information to see if Virginia would qualify as a low/moderate income community.
3. At the IREA meeting last week, Connie, along with Jackie Junek and Randy Lasky had the opportunity to impress upon Commissioner Sertich the importance of these housing initiatives.
4. There is nothing from the Commissioner on working family rehabs.
5. Due to heavy retirements in the demo program and the need to replace equipment, the Commissioner is considering a financial grant to a community in lieu of the IRRRB doing the demolition work.

Councillor Ralston recommended that grant applications be developed to obtain additional funds for the revitalization program.

Discussion was held on the City providing the labor for the demolition program, without incurring overtime or making a burden on the Public Works Department. Public Works Team Coordinator Alto stated the Spring or Fall would be a good time for demolition projects for their department.

Lead Engineer Hennis stated the job priorities shift as funding becomes available and it would be up to the City Council to set the priorities for the projects. There are currently nine structures on a priority demolition list, but the City does not currently have ownership or public interest for those properties.

Councillor Ralston recommended that the committee focus on the following areas:

- 1) Set a goal to demolish ten structures on an annual basis.
- 2) Provide low interest loans to qualifying owners to fix up properties. Parameters for the loan would need to be defined.
- 3) Provide mini-grants to homeowners for small projects to fix up houses. Request various agencies to provide funding.

Councillor Sipola stated the Virginia Foundation holds two board meetings annually to review grant applications, but grants under \$1,000 can be applied for throughout the year.

Councillor Ralston reviewed information from the Engineering Department regarding the City's demolition requirements and suggested that the City contact the various solid waste companies to obtain costs for demolition tipping fees. The City could absorb the labor costs for the demolition and try to obtain grant funding to recoup the landfill tipping fees, with the owner being responsibility to disconnect the utilities. Lead Engineer Hennis estimated a two-story house and garage to average \$2,800 in landfill tipping fees.

Councillor Littlewolf recommended that an application be submitted to the Iron Range Resources for a \$50,000 grant for housing rehabilitation and demolition, which would be the first year of a five year program.

A. Moved by Sipola and supported to authorize City staff to prepare a grant application, in the amount of \$50,000, to submit to the Iron Range Resources to use for housing rehabilitation and demolition. Motion carried.

B. Moved by Sipola and supported to authorize City staff to begin the process to inquire about \$5,000 matching grants from the City, VEDA, Virginia Foundation and Iron Range Resources for use as \$500 mini-grants for home fix-up projects in the targeted neighborhood revitalization area. Motion carried.

Councillor Ralston stated a citizen that worked for the census is interested in doing the surveys for the neighborhood revitalization program.

C. Moved by Littlewolf and supported to refer the hiring of a person to complete the surveys for the Neighborhood Revitalization Program to the Personnel Committee. Motion carried.

Dana Hiltunen stated she sent the revised surveys to City Operations Director Tourville.

Dana Hiltunen and Councillor Ralston agreed to attend the Virginia Foundation meeting with the grant application.

A flyer will be developed that lists the criteria for all the programs that are available, which can be distributed to the residents. Dana Hiltunen agreed to provide the information for all the programs that are available through the AEOA, including the home improvement loan program. Dana also agreed to draft an application for the \$500 mini-grant.

Lead Engineer Hennis will provide copies to the committee members on the City demolition program. Dana Hiltunen will email the information from Steve Griesert to City Clerk Roskoski for distribution to the committee.

Goals for the housing revitalization program and a timeline will be developed at the next meeting.

Councillor Ralston stated the Finance Committee referred the City-wide garbage and appliance clean up to the Buildings/Grounds Committee.

Lead Engineer Hennis stated the City's previous clean up program was cost prohibitive at approximately \$65,000 and tied up labor for 4 to 6 weeks.

Lead Engineer Hennis stated the City's previous clean up program was cost prohibitive at approximately \$65,000 and tied up labor for 4 to 6 weeks.

Councillor Littlewolf recommended partnering with the Virginia Sustainability Task Force on an appliance pickup and to look for funding. Councillor Littlewolf will bring the idea to the Virginia Sustainability Task Force to determine if there is interest in developing a program, which would involve City labor. Councillor Littlewolf also felt it was necessary to educate the public on current standards for disposal of certain items.

Councillor Ralston will contact the cities of Eveleth and Mt. Iron to obtain information on their City-wide clean up programs.

Moved by Littlewolf and supported to table the City-wide garbage/appliance clean up until further information is received from the other cities and Virginia Sustainability Task Force. Motion carried.

The next meeting was set for 11:00 A.M. on Tuesday, May 3, 2011.

Meeting adjourned at 2:05 PM.

LIQUOR AD HOC COMMITTEE
Thursday, April 21, 2011 – 9:00 A.M.
Council Chambers, City Hall

Present: Councillors Cuffe, Ralston, Baribeau - 3
 Absent: None

Also Present: Gary Flaim, Amy Martinich, Don Schibel, Lois Roskoski, Tom Butorac, Eric Sundquist, Willie Spelts

Councillor Cuffe called the meeting to order at 9:03 A.M. and stated the purpose of the meeting was to address the petition that was submitted concerning the issuance of an on-sale liquor license for the former Magic Bar.

Councillor Cuffe reviewed the current Liquor License Policy, which was adopted on December 14, 1999, as Resolution No. 99230, and stated that the City will make the license available for a business for six months after January 1st of the following year after the business closes.

Councillor Baribeau stated he was on the Liquor Committee in 1999 when the policy was approved and the purpose of the policy was to give the business an opportunity to sell the business after it closed, as it would be worthless without a license.

City Attorney Butorac stated the City set the policy to hold a liquor license for a business for a certain period of time as there was a business that had burned and did not have a timeline to reopen. He also stated that City policies can be changed. City Attorney Butorac stated the liquor policy was developed to help the bar owners, or licenses could be eliminated if a liquor establishment closes.

Councillor Cuffe stated the City can issue up to 21 liquor licenses and there are 18 licenses currently issued. The City Council previously voted to hold License #19 for Amy Martinich to open a new business in Midway. The Council is considering issuing License #20 to the Sundquist's for the former Magic Bar. License #21 would still be available.

Councillor Cuffe stated the Ad Hoc Committee will meet again to consider changing the liquor policy and to consider reducing the number of liquor licenses that are allowed in the City Code.

The representatives from the liquor establishments felt no additional licenses should be issued during the current economy. It was noted that an on-sale license is being held for a proposed development in Midway.

Eric Sundquist stated they are hoping to bring in a crowd from outside the Virginia area, which could help all the businesses.

The committee felt the application for the on-sale liquor license for the former Magic Bar should be considered under the current policy. The committee will review the liquor policy/City Code at a future meeting and would recommended any changes being effective as of January 1, 2012.

A. Moved by Baribeau and supported to recommend the issuance the on-sale license for the former Magic Bar, based on the current liquor policy, with the license contingent upon meeting the licensing requirements. Motion carried.

Moved by Baribeau and supported to adjourn at 10:02 A.M.