

**VIRGINIA CITY COUNCIL  
AGENDA  
WEDNESDAY, MAY 9, 2012 – 6:30 P.M.**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
- 5. CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)  
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
  - 5.1 Approval/correction of minutes of Regular Meeting held April 24, 2012.
  - 5.2 Adoption of Finance Resolution No. 12-009 – Schedule of Bills.
  - 5.3 Adopt Resolution approving agreement with Land of the Loon Ethnic Arts & Crafts Festival, Inc., for use of Olcott Park for the Land of the Loon Festival for the period June 15-17, 2012.
  - 5.4 Approve Transient Merchant/Solicitor License with TNT Fireworks for year 2012.
- 6. APPEARANCES (Limited to 10 minutes)**
- 7. UNFINISHED BUSINESS**
- 8. DISCUSSION ITEMS**
  - 8.1 Resolution approving transfers to Bond and Tax Increment Financing Debt Service Funds effective for year ending December 31, 2011.
  - 8.2 Hiring of Firefighter/Paramedics. (If approved, adopt three separate Resolutions.)
  - 8.3 Contracts with AFSCME Local 454, Minnesota Council 65, AFL-CIO:
    - A. January 1, 2011 – December 31, 2011. (If approved, adopt Resolution.)
    - B. January 1, 2012 – December 31, 2014. (If approved, adopt Resolution.)
  - 8.4 Memorandum of Understanding with AFSCME Local No. 454 for newly hired part-time “Accounting Data Entry/HR Generalist”. (If approved, adopt Resolution.)
  - 8.5 Request from the Virginia Liquor Association to hold their annual street dance on Saturday, June 16, 2012, from 7:00 P.M. until 11:30 P.M. and block off the 100, 200, 300 and 400 blocks of Chestnut Street.
- 9. COMMITTEE REPORTS**
  - 9.1 Finance Committee-of-the-Whole (May 1, 2012)
    - A. Point of sale system – Golf Course Restaurant. (If approved, adopt Resolution.)
    - B. Lease with ISD No. 706 for Miners Memorial Building and other City-owned recreational facilities. (If approved, adopt Resolution.)
    - C. Call for proposals for resurfacing of outdoor tennis courts at Southside Park.
    - D. Accept proposal to spread biosolids. (If approved, adopt Resolution.)

**Finance Committee (cont.)**

- E. Accept proposals to purchase radios and accessories for the Fire and Public Works Departments. (If approved, adopt Resolution.)
- F. Cooperative purchasing contract. (If approved, adopt Resolution.)
- G. Accept proposal to purchase demo fire chassis. (If approved, adopt Resolution.)
- H. Tax-forfeit parcel for Habitat for Humanity.
- I. IRRRB Grant – matching funds for USDA Rural Business Revolving Loan Fund. (If approved, adopt Resolution.)
- J. Accept proposal to update the City Parks and Trail Master Plan. (If approved, adopt Resolution.)

**10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**

**11. ADJOURN TO TUESDAY, MAY 22, 2012, AT 6:30 P.M., COUNCIL CHAMBERS**

May 3, 2012

**MEETING NOTICE**

There will be a Special Meeting of the Virginia City Council at 5:30 P.M. on Wednesday, May 9, 2012, in the Committee Room, City Hall, to:

- 1) Close meeting for attorney-client privilege, pursuant to Minnesota Statutes §13D.05, Subd. 3(b).
- 2) Other items of concern.

Called by Mayor Peterson.

Lois Roskoski  
City Clerk

cc: Mayor & City Council  
Department Heads:  
City Attorney, City Clerk, Police Chief, Fire Chief,  
Park Director, Library Director, Engineering Dept.,  
City Assessor, Public Works Team Coordinator,  
Finance/Human Resource/Safety Director, City Operations Director  
Distribution List  
Fax  
Post

COUNCIL CHAMBERS

5.3

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution authorizing execution of agreement with Land of the Loon Ethnic Arts & Crafts Festival, Inc., for use of Olcott Park for the Land of the Loon Festival

Resolved by the City Council of the City of Virginia, that

WHEREAS, the Land of the Loon Ethnic Arts & Crafts Festival, Inc., is desirous of entering into an agreement with the City of Virginia for the use of the Olcott Park on June 15 through 17, 2012, for a fee of \$1.00; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are hereby authorized to execute said agreement with the Land of the Loon Ethnic Arts & Crafts Festival, Inc., for the use of Olcott Park for the Land of the Loon Festival.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:



# LAND OF THE LOON ETHNIC ARTS & CRAFTS FESTIVAL

P.O. Box 565, Virginia, MN 55792

April 1, 2012

Mayor Steve Peterson  
City Hall  
327 First Street South  
Virginia, MN 55792

Dear Mayor Peterson,

We are writing in regard to our annual rental of Olcott Park for The Land of the Loon Festival. The Festival will be held June 16 – 17, 2012. We will need use of the park June 15 – 17, 2012.

As in the past, we are enclosing a check in the amount of \$1.00 for the rental agreement.

The committee appreciates the cooperation of the City in facilitating our festival each year.

Sincerely,

Luke Chopp  
Co-chair

Brittany Chopp  
Co-chair

Steve-

Would you & /or the city  
council like to be in the  
parade again this year?

Get me know - 780-5464

Thank You!

- Luke

8.1

COUNCIL CHAMBERS

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution to approve transfers to Bond and Tax Increment Financing Debt Service Funds effective for year ending December 31, 2011

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia should balance the Bonds and TIF Debt Service Funds by transferring funds totaling \$15,047.87; and

WHEREAS, this is a normal year end closing procedure,

NOW THEREFORE, BE IT RESOLVED to approve the transfer, effective December 31, 2011, of \$13,546.68 from the General Fund to the Bond Debt Service Funds with the following allocation:

2001 Improvement Bonds (Fund 317)	\$ 6,223.72
2005A Golf/Housing Debt (Fund 308)	\$ 3,884.11
2005A Improvement (Site) Bond (Fund 351)	\$ 3,339.05
2008A G.O. Bond (Fund 353)	\$ <u>99.80</u>
TOTAL	\$ 13,546.68

BE IT FURTHER RESOLVED to approve the transfer, effective December 31, 2011, of \$1,501.19 from the TIF Development District 2 (Fund 301) to the TIF Debt Service Funds with the following allocation:

Waschke (Fund 316)	\$ <u>1,501.19</u>
TOTAL	\$ 1,501.19

BE IT FURTHER RESOLVED that the Finance Director is instructed to implement these actions in the City's financial records.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

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8.3A.

Resolution No.

City of Virginia, Minnesota, May 9, 2012

**Resolution approving contract with AFSCME Local 454, Minnesota Council 65, AFL-CIO, for the period January 1, 2011, through December 31, 2011**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, the contract for the AFSCME Local 454, Minnesota Council 65, AFL-CIO, has been negotiated between the AFSCME Local 454 and the City Council; and**

**WHEREAS, after numerous negotiation sessions, the AFSCME Local 454 and the City Council have reached an agreement,**

**NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Virginia approves the AFSCME Local 454 Agreement for the period from January 1, 2011 through December 31, 2011, subject to the final review of the contract language.**

Moved by Councillor      supported by Councillor      that the above resolution be adopted.

Ayes:

Nays:

8.3 B.

COUNCIL CHAMBERS

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Resolution No.

City of Virginia, Minnesota, May 9, 2012

**Resolution approving contract with AFSCME Local 454, Minnesota Council 65, AFL-CIO, for the period January 1, 2012, through December 31, 2014**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, the contract for the AFSCME Local 454, Minnesota Council 65, AFL-CIO, has been negotiated between the AFSCME Local 454 and the City Council; and**

**WHEREAS, after numerous negotiation sessions, the AFSCME Local 454 and the City Council have reached an agreement,**

**NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Virginia approves the AFSCME Local 454 Agreement for the period from January 1, 2012 through December 31, 2014, subject to the final review of the contract language.**

Moved by Councillor      supported by Councillor      that the above resolution be adopted.

Ayes:

Nays:



COUNCIL CHAMBERS

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8.4

Resolution No.

City of Virginia, Minnesota, May 9, 2012

**Resolution to enter into a Memorandum of Understanding with AFSCME Local #454 regarding the "Accounting Data Entry/HR Generalist" position**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, the City of Virginia has developed a Memorandum of Understanding with AFSCME Local No. 454 to review the newly hired part-time "Accounting Data Entry/HR Generalist" position in one year's time to determine if the positions should be brought into the union, if no confidential duties have been performed; and**

**WHEREAS, LELS Local #195 has agreed to the Memorandum of Understanding,**

**NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are authorized to execute the Memorandum of Understanding with AFSCME Local No. 454 regarding the "Accounting Data Entry/HR Generalist" position.**

Moved by Councillor      supported by Councillor      that the above resolution be adopted.

Ayes:

Nays:

Memorandum of Understanding

Between

The City of Virginia and AFSCME Local 454

Both sides have agreed upon the following and this shall be treated as part of the Contract and grievable as such:

As a result of the newly hired part-time "Accounting Data Entry/HR Generalist", listed as Confidential, which included some job duties that both sides previously agreed were in AFSCME, both sides agree to review the position in one year's time (from the date of hire) to determine whether the job duties are, in fact, Confidential under PELRA or whether the position should be brought into the union at that time if no confidential duties have been performed.

8.5

TO: Mayor and City Council  
City of Virginia

FROM: Chris Peterson  
Virginia Liquor Association  
429 Chestnut Street  
Virginia MN 55792

RE: Land of the Loon Street Dance

DATE: May 3, 2012

The Virginia Liquor Association is requesting permission to hold their annual street dance on Saturday, June 16, 2012, from 7:00 P.M. until 11:30 P.M.

We are also requesting permission to block off the 100, 200, 300 and 400 blocks of Chestnut Street.

Thank you for your consideration.

9.1

**FINANCE COMMITTEE-OF-THE-WHOLE**  
**Council Chambers, City Hall**  
**Tuesday, May 1, 2012 – 9:00 A.M.**

Present: Councillors Cuffe, Littlewolf, Ralston, Baribeau, Sipola, Russo, Mayor Peterson  
Absent: None  
Also Present: Ed Alto, Public Works Team Coordinator; Lois Roskoski, City Clerk; Bill Hennis, Lead Engineer; Sherry Erickson, Finance/Human Resource Director; John Tourville, City Operations Director; Marlyn Swanson, Friends of the Greenhouse; Britt See-Benes, Administrative Assistant; John Bachman, Park/Recreation Director; George Lah, Compudyne; Rick Puhek, City Assessor; Dan L'Allier, Fire Chief; Nathan Thompson, Habitat for Humanity; Tom Butorac, City Attorney;

Marlyn Swanson was present and stated that, since 1997, she has been the primary gardener for the Bess Metsa Memorial Garden. Ms. Swanson suggested that the City research funds that may be available through the Legacy Fund for landscaping or to hire a part-time gardener for the Bess Mesta Memorial Garden. She estimated a cost of \$500 to hire the gardener for the memorial garden.

Councillor Littlewolf recommended that a meeting be scheduled to discuss a long term plan for the Bess Metsa Memorial Garden, with representatives invited from Natural Harvest Foods, Lakes Committee, Friends of the Greenhouse and the City (Park/Recreation Director).

Mayor Peterson requested Councillor Littlewolf to schedule a meeting, as recommended, and bring a recommendation back to the Finance Committee if further action is necessary to fund the Bess Metsa Memorial Garden.

Britt See-Benes, IT Specialist, reviewed her recommendation to purchase the point of sale computerized system from Compudyne for the Golf Course restaurant. Ms. Benes stated the system would be compatible with the City's computer system, with the Finance Department having the ability to access the restaurant system. A quote of \$15,000 was obtained three years ago from another firm for a similar point of sale system. George Lah, Compudyne, was present to answer questions. The representative from American Metro was not available.

**A** Moved by Russo and supported by Sipola to adopt a Resolution to accept the proposal from Compudyne to purchase a point of sale computerized system for the Golf Course restaurant for a total cost of \$11,195.16. Motion carried.

Park/Recreation Director Bachman reviewed the proposed agreement with Independent School District for use of the Miners Memorial Building and other recreational facilities. The City Attorney was directed to review the insurance requirements in the agreement. Mr. Bachman stated the fees were increased by eight percent.

**B** Moved by Baribeau and supported by Russo to adopt a Resolution approving the lease with Independent School District No. 706 for lease of the Miners Memorial Building and other City-owned recreational facilities, as follows:

	Miners Memorial Building	Other City facilities
2012-2013	\$47,500	\$21,300
2013-2014	\$48,500	\$21,400
2014-2015	\$49,500	\$21,500

Motion carried.

Park/Recreation Director Bachman requested permission to obtain proposals to resurface the outdoor tennis courts.

**Moved by Cuffe and supported by Baribeau to authorize the Park/Recreation Director to call for proposals for resurfacing the outdoor tennis courts at Southside Park. Motion carried.**

Park/Recreation Director Bachman stated the alternative energy proposals for the Greenhouse were not available for this meeting and will be added to the next meeting.

Lead Engineer Hennis reviewed the request from Northeast Technical Services to spread biosolids and recommended acceptance of the quote from Fergus Power and Pump, in the amount of \$18.44/wet ton, plus a \$1,000 mobilization fee and fuel surcharge.

**Moved by Cuffe and supported by Baribeau to adopt a Resolution accepting the proposal from Fergus Power and Pump to spread approximately 1,000 wet tons of biosolids, at a cost of \$18.44 per wet ton, plus a \$1,000.00 mobilization fee and fuel surcharge if price of fuel rises above \$3.50/gallon. Motion carried.**

Fire Chief L'Allier reviewed the proposals to purchase radios and accessories through the State bidding contract. The City received an AFG federal grant, in the amount of \$227,292, for the purchase of 800 MHz radios. The Public Utilities will reimburse the City \$20,000 for the radios that will be transferred to their department. The City will be required to provide \$23,898 as matching funds for the grant.

**Moved by Sipola and supported by Russo to adopt a Resolution accepting the proposals to purchase 800 MHz radios and accessories for the Fire and Public Works Departments, as follows:**

- Tactical Command Industries, Inc. - radio accessories \$ 4,746.32
- DSC Communications - 800 MHz radios/accessories \$266,444.92

**Motion carried.**

Fire Chief L'Allier stated \$625,000 was included in the charter bond for the purchase of a new fire engine and recommended purchasing a demo chassis from Custom Fire through the H-GAC Cooperative Purchasing System. A demo Spartan chassis is available from Custom Fire, with 18,000 miles, which would save the City approximately \$50,000. Additional money could be saved if the City is willing to use the fire engine as a demo for three months. Fire Chief L'Allier stated the City would also need to sign a contract with H-GAC to participate in the cooperative purchasing system. The City would pay a \$2,000 fee each time the program is utilized.

**Moved by Sipola and supported by Baribeau to adopt Resolutions to:**

- Approve entering into a contract with H-GAC for Cooperative Purchasing.
- Accept the proposal of Custom Fire for the purchase of a demo Spartan fire chassis, in the amount of \$612,941, through the H-GAC Cooperative Purchasing Agreement. Motion carried.

Nathan Thompson, Habitat for Humanity, requested the City's assistance in obtaining a tax-forfeited parcel from St. Louis County to build a new home at 312 North 5<sup>th</sup> Avenue West and stated the current home on the property would have to be demolished. Habitat for Humanity will also be rehabbing a house located at 105 8 1/2 Street South for another family.

Public Works Team Coordinator Alto stated the Public Works Department could demolish the blighted building. City Operations Director stated St. Louis County may be willing to lower the landfill tipping fees.

**Moved by Russo and supported by Cuffe to authorize the City Operations Director to work out an agreement with St. Louis County to transfer the tax-forfeited parcel located at 315 North 5<sup>th</sup> Avenue to the City and bring back a recommendation to the Finance Committee for final approval. Motion carried.**

Councillor Littlewolf encouraged Nathan Thompson to check into funds that will be available for neighborhood revitalization.

City Operations Director Tourville stated the City received a USDA Rural Business Enterprise Grant, in the amount of \$100,000, which required a match of \$100,000. A grant is available from the IRRRB, in the amount of \$50,000, which can be used as part of the matching funds. The City would need to find an additional \$50,000 in matching funds by June 21, 2012, to meet the USDA grant requirements. Discussion was held on using funds from the charter bond or the balance in the current Revolving Loan Fund for the remaining \$50,000 in matching funds. Finance Director Erickson was directed to make a recommendation at the next Finance Committee meeting on how to fund the \$50,000 in matching grant funds. City Operations Director stated criteria must be developed for the revolving loan that would be utilized for small businesses.

**I. Moved by Russo and supported by Cuffe to adopt a Resolution authorizing submission and acceptance of an Iron Range Resources Grant to be used as matching funds for a USDA funded Business Revolving Loan Fund. Motion carried.**

Finance Director Erickson reviewed the budget report for the period ending March 31, 2012. Councillor Sipola asked the Finance Director to consider providing graphs for the budget reports.

Moved by Littlewolf and supported by Baribeau to authorize Darwin Alar, Cable Commission, to attend the MACTA Franchise Renewal Workshop, to be held May 8, 2012, in Bloomington, Minnesota, contingent upon the funds coming from the Cable Commission budget. Motion carried.

Councillor Sipola stated the proposal to update the City Lakes/Parks/Trail Master Plan was put on hold until a determination was made on obtaining outside funding. It was previously agreed that the update could be funded through the City's Lakes Beautification Fund, if no other funding was obtained. Councillor Sipola recommended that the funding come from the Lakes Beautification Plan, in order to expedite the process to update the plan this year. Councillor Sipola noted that funding opportunities will still be sought out to fund the Silver Lake Trail Project.

City Operations Director Tourville stated he would be willing to look for funding for a new comprehensive plan, especially with the changes that may take place with the Highway 53 realignment.

Councillor Sipola stated public hearings will be held as part of the proposal to update the Lakes/Parks/Trail Master Plan.

**J. Moved by Littlewolf and supported by Sipola to adopt a Resolution accepting the proposal from Architectural Resources, Inc., to update the City Parks and Trail Master Plan, at a fee not to exceed \$13,000, contingent upon funding through the City's Lakes Beautification Fund. Motion carried.**

Councillor Ralston stated he received a call regarding the enforcement of a rental ordinance. Councillor Ralston stated he will request staff to obtain the Duluth rental ordinance and review at a Buildings/Grounds Committee meeting.

Councillor Cuffe requested that the Public Safety/Street & Alley Committee review all pedestrian crossings in the City.

Meeting adjourned at 10:45 A.M.

COUNCIL CHAMBERS

9. 1 A.

Resolution No.

City of Virginia, Minnesota, May 8, 2012

Resolution accepting proposal from Compudyne for a Point of Sale Computerized System for the Golf Course Restaurant

Resolved by the City Council of the City of Virginia, that

WHEREAS, the Park Department obtained proposals for a point of sale computerized system for the Golf Course Restaurant, as follows:

Compudyne	\$11,195.16
American Metro	\$ 6,085.46

WHEREAS, it is recommendation from the Park/Recreation Director and IT Specialist to accept the bid from Compudyne, as the system is compatible with the City's current computer system and the Finance Department would have the ability to remotely access the restaurant system; and

WHEREAS, the computerized system will be funded through the Golf Course Enterprise Fund,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are authorized to enter into an agreement with Compudyne, in the total amount of \$11,195.16, for the purchase of a computerized point of sale system for the Golf Course Restaurant.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.1B

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution to approve renewal of lease with Independent School District No. 706 for lease of the Miners Memorial Building and other City-owned recreational facilities

Resolved by the City Council of the City of Virginia, that

WHEREAS, Independent School District No. 706 has a lease with the City of Virginia for the use of the Miners Memorial Building for the hockey season, which expired as of March 31, 2012; and

WHEREAS, ISD No. 706 desires to enter into a new lease for the Miners Memorial Building for the hockey program, as follows:

2012-2013	\$47,500
2013-2014	\$48,500
2014-2015	\$49,500

WHEREAS, it is further agreed that ISD No. 706 will pay an additional annual fee for the lease of the following facilities: Instructional facilities for the Quad City Tennis for All Building and tennis courts, golf course, baseball and softball fields, Field of Dreams and the North parking lot of the Miner's Memorial facility, as follows:

2012-2013	\$21,300
2013-2014	\$21,400
2014-2015	\$21,500

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director be authorized to enter into a lease with Independent School District No. 706 of Virginia, Minnesota, for use of the Miners Memorial Building and other recreational facilities for a three year period.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:



9. 1 D.

**COUNCIL CHAMBERS**

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Resolution No.

City of Virginia, Minnesota, **May 9, 2012**

Resolution **accepting proposal from Fergus Power and Pump for biosolid land application**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, Northeast Technical Services is recommending that biosolids from the Virginia Wastewater Treatment Plant be spread on the United Taconite, LLC, Tailings Basin #1; and**

**WHEREAS, Northeast Technical Services is recommending that the proposal from Fergus Power and Pump be accepted to spread approximately 1,000 wet tons of biosolids, at a cost of \$18.44 per wet ton, plus a \$1,000.00 mobilization fee, plus an additional fuel surcharge if the price of fuel rises above \$3.50/gallon; and**

**NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are authorized to enter into a contract with Fergus Power and Pump for the biosolids land application.**

Moved by Councillor      supported by Councillor      that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.1 F

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution **approving Cooperative Purchasing Agreement through H-GAC**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, the H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and**

**WHEREAS, the City of Virginia is desirous of entering into a contract with H-GAC for their Cooperative Purchasing System; and**

**WHEREAS, the period of this contract shall be for the balance of the fiscal year, which began on January 1, 2012, and ends on December 31, 2012, and will automatically renew annually for each succeeding fiscal year,**

**NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director are authorized to execute said contract with H-GAC for participation in their Cooperative Purchasing System.**

Moved by Councillor                      supported by Councillor                      that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.16.

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution **accepting the proposal from Custom Fire for the purchase of a demo 2009 Spartan Fire Chassis**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, the Fire Department has identified the need to replace a Fire Engine; and**

**WHEREAS, Custom Fire, through the H-GAC Cooperative Purchasing System has submitted a proposal for a 2009 Spartan Fire Chassis for the purchase price of \$612,941.000; and**

**WHEREAS, said vehicle will be funded through the Charter Bond,**

**NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Operations Director be allowed to execute all documents with Custom Fire to purchase said Fire Chassis.**

Moved by Councillor      supported by Councillor      that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.1 To

Resolution No.

City of Virginia, Minnesota, May 9, 2012

Resolution authorizing submission and acceptance of an Iron Range Resources Grant for matching funds for a USDA funded Business Revolving Loan Fund

Resolved by the City Council of the City of Virginia, that

WHEREAS, the City of Virginia (hereafter "Applicant") is a City organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant for matching funds for a USDA funded Business Revolving Loan Fund (hereafter "the Project"); and

WHEREAS, the Applicant is the owner of the site on which the Project will be undertaken; and

WHEREAS, the Applicant has determined that it will need a grant from the Agency for \$50,000.00, in order to do the Project; and

WHEREAS, the Applicant has submitted its application to the Agency requesting a grant of funds to do the said project; and

WHEREAS, the Applicant understands and agrees that the IRR will not provide funds to reimburse the applicant for any costs incurred for the Project prior to the date on which this Project is approved by the Agency,

NOW, THEREFORE, BE IT RESOLVED that the Applicant governmental unit hereby authorizes and approves making application to the Agency for a grant for \$50,000.00 to provide funds to do the Project.

BE IT FURTHER RESOLVED that the Applicant's Mayor and City Operations Director are hereby authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or the application for it.

BE IT FURTHER RESOLVED that the Applicant agrees and commits that, following completion of the Project, it will maintain the Project site and any equipment installed in connection with the Project in good operating condition, appearance and repair and protect the same from deterioration, reasonable wear and tear resulting from ordinary use of the property and equipment excepted, for as long as the Applicant retains ownership of the Project site.

Moved by Councillor supported by Councillor that the above resolution be adopted.

Ayes:

Nays:

COUNCIL CHAMBERS

9.1 J.

Resolution No.

City of Virginia, Minnesota, May 8, 2012

Resolution **accepting proposal from Architectural Resources, Inc., for professional services to update the City Parks and Trail Master Plan**

Resolved by the City Council of the City of Virginia, that

**WHEREAS, Architectural Resources, Inc., submitted a proposal for professional landscape architectural services to update the City of Virginia's Parks and Trail Master Plan, as follows:**

- **Update the Parks and Trails Master Plan for a fee not to exceed \$13,000**
- **Prepare a Parks and Trails Assessment for a fee not to exceed \$5,000**

**WHEREAS, the City Council desires to move forward with the proposal to update the Parks and Trails Master Plan, which would a total of five meetings with the stakeholders (including three meetings with the public); and**

**WHEREAS, funds are available in the Lakes Beautification Fund to cover this portion of the project,**

**NOW, THEREFORE, BE IT RESOLVED to authorize the Mayor and City Operations Director to enter into an agreement with Architectural Resources, Inc., in an amount not to exceed \$13,000, to update the Parks and Trails Master Plan.**

Moved by Councillor \_\_\_\_\_ supported by Councillor \_\_\_\_\_ that the above resolution be adopted.

Ayes:

Nays: