

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, JULY 21, 2015

Regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Cuffe at 6:30 P.M. in the Council Chambers, City Hall.

Roll Call:

Present: Councillors Baribeau, Littlewolf, McReynolds, Jorgensen, Sipola, Baranzelli, Mayor Cuffe - 7

Absent: None

Mayor Cuffe led the Pledge of Allegiance.

Moved by Sipola and supported by Baribeau to approve the Consent Agenda, as follows:

1. Approval/correction of minutes of Regular Meeting held June 23, 2015.
2. Adoption of Finance Resolution No. 15-013 – Schedule of Bills.
 - a. Report dates 7/2/15 – 7/10/15.
 - b. Reports dates 7/13/15 – 7/16/15.
3. Approve Transient Merchant/Solicitor License for Mark Haverland, d/b/a The Hootin Loon Food Truck, LLC.

Motions carried and Finance Resolution adopted unanimously.

Willie Spelts was present to request the City Council to hold a Sunday and On-Sale Liquor License for 205 Chestnut Street, until he can purchase and renovate the building.

Moved by Littlewolf and supported by Jorgensen to hold a Sunday and On-Sale Liquor License for Willie Spelts, for a period of six months, for 205 Chestnut Street. Motion carried.

Moved by Jorgensen and supported by Littlewolf to approve the final payment due E. H. Lawrence, Co., Inc., in the amount of \$30,677, for the Virginia Public Library reroofing project. Motion carried.

Moved by Littlewolf and supported by Baranzelli to adopt Resolution No. 15130, accepting the quote from Waschke Auto Plaza, in the amount of \$33,650.75, plus tax, license and fees, to purchase a 2015 GMC Sierra 2500 HD Pickup for the Public Works Department. Resolution adopted unanimously.

Councillor Sipola reported on the Personnel Committee meeting held on July 14, 2015.

Moved by Sipola and supported by Baribeau to adopt Resolution No. 15131, hiring Dillon Samsa for a Public Works Skilled Laborer position, with a starting date on or after July 21, 2015, contingent upon successful passing the background check and subject to the terms of the AFSCME, Local 454 labor agreement. Resolution adopted unanimously.

Moved by Sipola and supported by Baranzelli to adopt Resolution No. 15132, to enter into a Memorandum of Understanding with IAFF Local #390 regarding a Single-Role Peak Response Unit. Resolution adopted unanimously.

Moved by Sipola and supported by Baranzelli to adopt Resolution No. 15133, to enter into a Memorandum of Understanding with IAFF Local #390 regarding the starting wages for employees that do not possess certifications for the dual role positions. Resolution adopted unanimously.

Moved by Sipola and supported by Jorgensen to allow staff to move forward with the hiring process to fill the Children's Librarian position. Motion carried.

Councillor Baribeau reported on the Finance Committee-of-the-Whole meeting held on July 14, 2015.

Moved by Baribeau and supported by Sipola to authorize the Core Distinction Group, LLC, to move forward with a hotel feasibility study for the City of Virginia. Motion carried.

Moved by Baribeau and supported by Jorgensen to waive the rental fee for the Miners Memorial Building for a fundraising event for Jay Mott to be held on August 22, 2015. Motion carried.

Moved by Baribeau and supported by McReynolds to adopt Resolution No. 15134, approving Change Order No. 6, to increase the contract with Hammerlund Construction, by the amount of \$5,790.20, for the 4th Street North Improvement Project. Resolution adopted unanimously.

Moved by Baribeau and supported by Littlewolf to approve Pay Application No. 8, in the amount of \$70,986.43, due Hammerlund Construction for the 4th Street North Improvement Project. Motion carried.

Moved by Baribeau and supported by Sipola to set the monthly rental rate for City property at \$.85/sq. ft., including utilities and excluding janitorial services, internet and telephone and any build outs. Motion carried.

Moved by Baribeau and supported by McReynolds to adopt Resolution No. 15135, approving a Lease Agreement with the Sexual Assault Program of Northern Saint Louis County for office in City Hall. Resolution adopted unanimously.

Moved by Baribeau and supported by Baranzelli to adopt Resolution No. 15136, accepting the quote from Red Power Diesel Service, Inc., in the amount of \$7,155.47, to repair the 2003 Pierce fire ladder truck. Resolution adopted unanimously.

Moved by Baribeau and supported by Baranzelli to adopt Resolution No. 15137, approving a Fire and Technical Rescue Services Agreement with Arcelor Mittal. Resolution adopted unanimously.

Moved by Baribeau and supported by Jorgensen to adopt Resolution No. 15138, approving a Fire and Technical Rescue Services Agreement with US Steel Minntac. Resolution adopted unanimously.

Moved by Baribeau and supported by McReynolds to adopt Resolution No. 15139, approving a Fire and Technical Rescue Services Agreement with United Taconite, LLC. Resolution adopted unanimously.

Moved by Baribeau and supported by Baranzelli to approve the travel request for Chris Clark, Fire Marshal, to attend the 2015 Investigation Conference, to be held September 8-11, 2015, in Jamestown, ND. Motion carried.

Moved by Baribeau and supported by McReynolds to request the City Attorney to draft a written policy for unpaid blight assessments on tax forfeited properties, in a resolution format. Motion carried.

Moved by Sipola and supported by Baranzelli to accept the bids from Joel Nygaard for the following surplus equipment:

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|----|--------------------------|---------|
| 1. | 2006 Ford Crown Victoria | \$ 750 |
| 2. | 2008 Ford Crown Victoria | \$1,100 |

Motion carried.

Moved by Baribeau and supported by McReynolds to adopt Resolution No. 15140, accepting the quote from Nelson Collie Electric, in the amount of \$12,925, to purchase 16 fluorescent fixtures for the tennis facility. Resolution adopted unanimously.

Moved by Baribeau and supported by Baranzelli to adopt Resolution No. 15141, accepting the quote from ABE Environmental Systems, in the amount of \$10,882, to repair the heat system in the back room of the Miners Memorial Building. Resolution adopted unanimously.

Moved by Baribeau and supported by Baranzelli to accept the quote from North Country Heating and Cooling, in the amount of \$1,500, to repair the water line in the north room of the Miners Memorial Building. Motion carried.

Councillor Littlewolf reported on the Buildings/Grounds Committee meeting held on July 14, 2015.

Moved by Littlewolf and supported by McReynolds to formally designate the concrete pad space in the City Center Park for use as a farmers market. Motion carried.

Moved by Littlewolf and supported by Sipola to approve the request from the Park/Recreation Commission to name the back rink at the Miners Memorial Building after “James F. Padgett”. Motion carried.

Moved by Littlewolf and supported by Baranzelli to refer the Project Fund Agreement for the Olcott Park Fountain to the Finance Committee. Motion carried.

Moved by Littlewolf and supported by Jorgensen to refer the downtown parking issues to the Street/Alley/Public Safety Committee. Motion carried

Moved by Littlewolf and supported by Baranzelli to adopt Resolution No. 15142, approving the transfer of City property to Natural Harvest Food Cooperative, Inc., contingent upon them paying for the survey and recording fees. Resolution adopted unanimously.

Councillor Jorgensen reported the Virginia Economic Development Authority has revised the guidelines for the funds that are available through the USDA Rural Business Enterprise Grant loan program. All businesses in the quad city area can leverage the loan funds for business improvements if they meet the criteria, which include creating or retaining jobs.

Councillor Jorgensen reported on the Park/Recreation Commission meeting held on July 15, 2015, and noted revenues for the golf course have increased ten percent compared to last year. The golf course staff was commended for improving the condition of the golf course. Councillor Jorgensen encouraged individuals that are interested in disc golf to attend a Park/Recreation Commission meeting.

City Administrator Tourville reported on the following items:

- The Sexual Assault Program will be leasing the office space in City Hall as of October 1, 2015.
- The resolution to participate in the Greenstep Cities Program was voted down in 2014. The minutes will be distributed to the Mayor and City Council.

Mayor Cuffe reported on the following items:

- Recommended that the Park/Recreation Commission review changes that will accommodate both the girls softball and little league baseball programs.
- Referred the plans for a skate park to the Park/Recreation Commission and Buildings/Grounds Committee.
- Hazardous materials are currently being removed from the house at 222 10th Street South. The building will be demolished when City crews are available.

Councillor Baranzelli stated he will provide barricades for the swap meet that will be held in the City parking lot during the Dream Machines Car Show scheduled for August 14 & 15, 2015.

Meeting adjourned at 7:25 P.M., with the next regular City Council meeting to be held at 6:30 P.M. on Tuesday, August 11, 2015.

(CORPORATE SEAL)

LARRY CUFFE JR.
Mayor

LOIS ROSKOSKI
City Clerk