

**VIRGINIA CITY COUNCIL**  
**AGENDA**  
**August 22, 2017 – 6:30 P.M.**

**1. CALL MEETING TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)**

**5. CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)  
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:

5.1 Approval/correction of minutes of Regular Meeting held August 8, 2017

5.2 Adoption of Finance Resolution No. 17016 schedule of Bills.

5.3 Approve exempt permit application for Quad Cities Rotary Club to conduct a raffle October 26,2017 at the Coates Plaza Hotel

5.4 Approve Travel Requests:

a. Police Chief, Nicole Mattson and City Clerk Pamela LaBine to attend the Communication Skills for Women on September 12, 2017 in Duluth, MN cost of \$49/each.

b. Mike Ruedbusch to attend the Ambulance Leadership Course on October 5, 2017 in Mahnonmen, MN cost of \$100.

c. Chief Allen Lewis and Kevin Poffs to attend the Lessons Learned Smoke Explosion, October 18-21, 2017 in Rochester, MN cost of \$825.

d. Steve Estey and Gavin Nichols to attend Sex Crimes Training on October 4-6, 2017 in Brainerd, MN cost of \$850.

e. Steve Estey and Joe Broneak to attend the TZD Training on October 25-27, 2017 in St. Paul, MN cost of \$70.

5.5 Approve new On-Sale Liquor License, Sunday License, Off-Sale Intoxicating Liquor for Kay Kor, Inc. D/B/A Mel's Sportspage & Snickers Pizza.

5.6 Approve 2 AM Liquor License for Mel's Sportspage & Snickers Pizza.

**6. APPEARANCES (Limited to 10 minutes)**

6.1 Dennis Lindberg to discuss steam

**7. UNFINISHED BUSINESS**

7.1 Adopt Resolution approving the transfer of City property to Range Wood (2<sup>nd</sup> reading)

7.2 Adopt Resolution approving the transfer of City property to VCCU (2<sup>nd</sup> reading)

**8. DISCUSSION ITEMS**

8.1 Adopt Resolution accepting donations for the Police Department Canine Unit in the City of Virginia.

8.1 Adopt Resolution accepting donations for the National Night Out in the City of Virginia.

**9. COMMITTEE REPORTS**

9.1 COW meeting held on August 15, 2017:

a. Appoint Mrs. Joann Sipola to the vacant Library Commission position term ending on 2-1-2020.

- b.** Appoint Mr. James Weber to the vacant Housing Redevelopment Authority position term ending on 11-22-19.
- c.** Authorize City staff to work with property owner to obtain more information about vacant property located at 16<sup>th</sup> street North for potential purchase by City.
- d.** Approve City staff to work with Mr. Weidner on the demolition of the property located at 402 3<sup>rd</sup> Avenue North.
- e.** Allow the Public Works and Engineering Departments to work together to assign parking on both sides of 4<sup>th</sup> Street North.
- f.** Direct City staff to review and follow the existing policy in place in respect to tree cutting.
- g.** Approve the position description of the Designated Building Official and post the position in the MAPE union.
- h.** Approve placement of the time capsule in the pedestrian plaza at the Hwy 53 Bridge on Friday, September 29, 2017 with time to be determined.
- i.** Approve placement of the Electric Car Charging Station at City Center Park.
- j.** Deny the request for reimbursement for garbage fees at 105 1<sup>st</sup> Street North as per policy
- k.** Approve the proposal for Professional Planning and Coordination Services with Hundrieser Consulting, LLC in the amount of \$5,000 to update the City Emergency Operations Plan.
- l.** Approve the preliminary Plat of Progress Park as presented for the VEEDA Board.
- m.** Approve sending a formal request to IRRRB to amend the existing IRRRB loan on 1402 and 1404 Progress Parkway
- n.** Approve the Resolution Authorizing the Special Appropriation Infrastructure Application for the Miners Memorial Complex project
- o.** Approve moving forward with the RFP for Construction Manager at Risk for the Miner's Memorial Building Project.

**10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**

**11. Adjourn to Tuesday, September 12, 2017 at 6:30 p.m.in the Council Chambers**