

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, August 22, 2017

The regular meeting of the City Council in the City of Virginia, Minnesota was called to order by Mayor Cuffe, Jr. at 6:30 p.m. in the Council Chambers, City Hall.

Present: Councillor Littlewolf, Baranzelli, Johnson, Jorgensen, Paulsen, Baribeau
Mayor Cuffe, Jr. (7)

Absent: None

Mayor Cuffe, Jr. led the Pledge of Allegiance

Moved by Councillor Baranzelli, supported by Councillor Paulsen to approve the consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held August 8, 2017.
2. Adoption of Finance Resolution No. 17016 schedule of Bills.
3. Approve exempt permit application for Quad Cities Rotary Club to conduct a raffle October 26, 2017 at the Coates Plaza Hotel.
4. Approve Travel Requests:
 - a. Police Chief, Nicole Mattson and City Clerk Pamela LaBine to attend the Communication Skills for Women on September 12, 2017 in Duluth, MN cost of \$49/each.
 - b. Mike Ruedbusch to attend the Ambulance Leadership Course on October 5, 2017 in Mahnommen, MN cost of \$100.
 - c. Chief Allen Lewis and Kevin Poffs to attend the Lessons Learned Smoke Explosion, October 18-21, 2017 in Rochester, MN cost of \$825.
 - d. Steve Estey and Gavin Nichols to attend Sex Crimes Training on October 4-6, 2017 in Brainerd, MN cost of \$850.
 - e. Steve Estey and Joe Broneak to attend the TZD Training on October 25-27, 2017 in St. Paul, MN cost of \$70.

Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve new On-Sale Liquor

License, Sunday License, Off-Sale Intoxicating Liquor license and 2 AM Liquor License for Kay Kor, Inc. D/B/A Mel's Sportspage & Snickers Pizza contingent upon submission of all required paperwork.

Motion Carried.

APPEARANCES

Mr. Dennis Lindberg was present to discuss issues he has had with the steam heat and the fee that was charged to chain off the meter. Councillor Baribeau suggested Mr. Lindberg attend the VPUC meeting on August 28, 2017 to discuss the problem.

UNFINISHED BUSINESS

Moved by Councillor Littlewolf, supported by Councillor Jorgensen to adopt Resolution 17106 approving the sale and transfer of City property parcel No. 090-0190-0041 to Range Wood in the amount of \$4,000. Resolution adopted unanimously.

City Administrator See-Benes noted that there are items on the transfer of City property to the VCCU that need to be finalized on the legal description and recommends to table the Resolution.

Moved by Councillor Baribeau, supported by Councillor Johnson to table the adoption of the Resolution approving the transfer of City property to VCCU. Motion Carried.

DISCUSSION ITEMS

Moved by Councillor Johnson, supported by Councillor Baribeau to adopt Resolution 17107 accepting \$6,090 in donations for the Police Department Canine Unit in the City of Virginia. Resolution adopted unanimously.

Moved by Councillor Jorgensen, supported by Councillor Johnson to adopt Resolution 17108 accepting various of donations for the National Night Out in the City of Virginia. Resolution adopted unanimously.

COMMITTEE REPORTS

COW meeting held on August 15, 2017:

Moved by Councillor Johnson, supported by Councillor Baribeau to appoint Mrs. Joann Sipola to the vacant Library Commission position term ending on February 1, 2020. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to appoint Mr. James Weber to the vacant Housing Redevelopment Authority position term ending on November 22, 2019. Motion Carried.

City Administrator See-Benes noted that Jeff Lackner was present to negotiate a land deal with the City to purchase vacant property on 16th Street North.

Moved by Councillor Johnson, supported by Councillor Baribeau to authorize City staff to work with the property owner to obtain more information about vacant property located at 16th street North for potential purchase by City. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Paulsen to approve City staff to work with Mr. Weidner on the demolition of the property located at 402 3rd Avenue North and for the City to act as the Fiscal Agent for the IRRRB Demolition Grant. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Johnson to allow the Public Works and the Engineering Departments to work together to assign parking on both sides of 4th Street North. Motion Carried.

Moved by Councillor Paulsen, supported by Councillor Baribeau direct City staff to review and follow the existing policy in place in respect to tree cutting. Motion Carried.

Councillor Jorgensen noted that Parks & Recreation Commission will be discussing developing a tree maintenance policy that would include a tree arborist or evaluate the trees at their next meeting.

Moved by Councillor Littlewolf, supported by Councillor Johnson to approve the position description of the Designated Building Official and post the position in the MAPE union. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Jorgensen to approve placement of the time capsule in the pedestrian plaza at the Hwy 53 Bridge on Friday, September 29, 2017 with time to be determined. Motion Carried.

City Administrator See-Benes reviewed the discussion on the location of the charging station, it would need to be near three-phase power and it was suggested to place on City property. Councillor Jorgensen was concerned on the location that was recommended as the area did have some flooding issues last week. It was suggested to table the approval of the location and to refer back to the Virginia Public Utility for review.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to table approval of the location of the charging station until the VPUC can review.

Ayes: Councillor Baribeau, Baranzelli, Jorgensen, Paulsen, Littlewolf (5)

Nay: Mayor Cuffe, Jr., Councillor Johnson (2)

Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to deny the request for reimbursement for garbage fees at 105 1st Street North as per City policy. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Paulsen to approve the proposal for Professional Planning and Coordination Services with Hundrieser Consulting, LLC in the amount of \$5,000 to update the City Emergency Operations Plan. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Baribeau to approve the preliminary Plat of Progress Park as presented for the VEEDA Board. Motion Carried.

Mayor Cuffe, Jr. read Resolution 17109 for the general public.

Moved by Councillor Jorgensen, supported by Councillor Baribeau to adopt Resolution 17109 to approve sending a formal request to IRRRB to amend the existing IRRRB loan on 1402 and 1404 Progress Parkway. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve the Resolution 17110 Authorizing the Special Appropriation Infrastructure Application for the Miners Memorial Complex project. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Paulsen to approve moving forward with the RFP for Construction Manager at Risk for the Miner's Memorial Building Project. Motion Carried.

City Administrator See-Benes noted that there was an appearance at the Committee of the Whole meeting by Chief Lewis who discussed the grant that was received by the City in the amount of \$66,331.48 for

training reimbursements.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

Councillor Johnson thanked the Human Rights Commission and other organizations that helped with the welcome picnic for Mesaba Community College.

Councillor Jorgensen was happy to announce that the Brewfest was a very successful event. Over 900 people attended. Councillor Jorgensen thanked all of the volunteers that helped as well as the Olcott Park Fountain Committee.

Councillor Littlewolf acknowledged Councillor Jorgensen's efforts in helping with the Brewfest. On September 7, 2017 from 12 p.m. to 1 p.m. at the library will be Writers in Conversation: featuring William Kent Kruger and Dannielle Sosin.

City Administrator See-Benes update on the Bridge Days bus tour. There were 385 people on the tour to the Hwy 53 Bridge. See-Benes noted that it was very impressive.

Finance Director Sherry Erickson is working with the City Administrator on the budget and will present at a later date.

See-Benes gave an update on the time capsule. Parks & Recreation workers helped to remove the small casket that was buried in the ground by City Hall. Within the casket was a stainless steel time capsule with signatures engraved on the cover of the people that were at the 1967 burying of the capsule. The Public Access channel will be airing this for the general public. See-Benes gave a synopsis of the items that were included in the capsule. Councillor Jorgensen made a comparison of the opening of the time capsule as to a solar eclipse. Mayor Cuffe, Jr. read the letter from J. Edward Pearsol who was the Mayor in 1967.

Councillor Baranzelli-thanked the people that helped with the Fuzzy Dice Cruise. Everyone did a great job on the organization of the event and it was a great success.

A Public Hearing will be held at 5:30 p.m. on August 30, 2017 regarding the Vacation of the 300 Block of 1st street South.

The meeting was adjourned at 7:28 p.m. to Tuesday, September 12, 2017 at 6:30 p.m. in the Council Chambers.