

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGININA, MINNESOTA, August 23, 2016

The regular meeting of the City Council of the City of Virginia, Minnesota, was called to order by Mayor Cuffe Jr. at 6:30 P.M. in the Council Chambers, City Hall.

ROLL CALL:

Present: Councillors Littlewolf, Baribeau, McReynolds, Sipola, Jorgensen, Baranzelli, Mayor Cuffe, Jr. (7)

Absent: none

Mayor Cuffe, Jr. led the Pledge of Allegiance.

Fire Chief Allen Lewis and Fire Marshal Chris Clark introduced the Fire Explorer students and gave a synopsis of what the program is about. The students have helped with city events. They work from donations and are in the process of raising funds to go to the state competitions. Donations can be sent to Fire Explorers, Post 4390 at the Virginia Fire Station.

CONSENT AGENDA:

Moved by Councillor Sipola, supported by Councillor Baranzelli to approve the consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held July 19, 2016.
2. Adoption of Finance Resolution No. 16-016 Schedule of Bills.
3. Approve temporary on sale liquor permit application for Iron Range Labor Assembly for September 5, 2016.
4. Approve exempt raffle permit for Quad Cities Rotary Club to conduct a raffle at the Coates Hotel on October 13, 2016.
5. Adopt resolution 16642 to apply and accept funds if approved from the IRRRB Residential Redevelopment Grant Program to demolition of seven properties.
6. Approve final Pay Estimate 4, for the Olcott Greenhouse Restroom Project to Lenci Enterprises in the amount of \$1,923.00
7. Approve final Pay Estimate 6 for the City Hall Exterior Stair Repair to Lenci Enterprises in the amount of \$13,542.25
8. Approve Sherry Erickson to attend the AHRA annual conference at Fortune Bay, September 15, 2016, cost of \$140.00.

Motion Carried and Resolution adopted unanimously.

UNFINISHED BUSINESS:

Moved by Councillor Sipola, supported by Councillor Baranzelli to adopt ordinance regarding Public Protection Crimes and Offenses first reading, with final adoption at the September 13, 2016 Council Meeting.

Motion Carried.

DISCUSSION ITEMS:

Moved by Councillor Littlewolf, supported by Councillor McReynolds to adopt Resolution 16643 to implement the 2015 Minnesota State Fire Code. Resolution adopted unanimously.

Moved by Councillor Sipola, supported by Councillor Littlewolf to approve the Mayor to sign the Zambelli Fireworks opt out memo. Motion Carried.

Moved by Councillor Sipola, supported by Councillor Jorgensen to allow City staff to research a new company to do the Fireworks display. Motion Carried.

Moved by Councillor Sipola, supported by Councillor McReynolds to rescind Resolution 16111. Motion Carried.

Moved by Councillor McReynolds, supported Councillor Sipola to establish a new resolution 16644 with the correction in the type of deed needed. Change from Quit Claim deed to a Warranty Deed. Resolution adopted unanimously.

COMMITTEE REPORTS:

COW Finance Meeting from August 16, 2016:

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve invoice from Lisa Kvas in the amount of \$1,360.00 from the Olcott Fountain Fund. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor McReynolds to authorize the Community Foundation to open an account for small purchases with a beginning balance of \$1,000.00. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve invoice for 2017 CGMC dues \$14,242.00. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve a 2017 voluntary assessment invoice to CGMC for \$3,000.00.

Ayes- Councillors Jorgensen, Sipola, Baranzelli, Baribeau, Littlewolf, McReynolds (6)
Nay: Mayor Cuffe, Jr. (1)
Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Littlewolf to adopt Resolution 16645 approving the quote for \$14,340.00 from Floor to Ceiling for the Miner's Memorial Building flooring in the

figure skating room. Resolution adopted unanimously.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to allow the City Administrator to review the EDA Business Subsidy policy and discuss recommendations at the next Finance Meeting. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor McReynolds to allow the Mayor to sign the application for the Federal Grant for the Eveleth-Virginia Municipal Airport to conduct a master plan study for terminal area and design hangar area taxi lane rehabilitation. Motion Carried.

Moved by Councillor Baribeau, supported by Councillor Baranzelli to allow the City Administrator and Finance Director to meet and discuss the 2017 budget and bring recommendations to the Council. Motion Carried.

There was a short discussion by Councillor Sipola on how the budget process should occur.

Moved by Councillor Baribeau, supported by Councillor Jorgensen to approve transfer of City property for \$5,000 to R&H Properties of Virginia, LLC. with the final resolution considered at the September 13, 2016 Council Meeting. Motion Carried.

The property is not be platted and may not be transferred until plat completed.

Moved by Councillor Baribeau, supported by Councillor McReynolds to change the Committee meetings to 8:30 a.m. on the 1st and 3rd Wednesday of the month beginning in September. Motion Carried.

COW Building and Grounds from August 16, 2016:

Moved by Councillor Littlewolf, supported by Councillor McReynolds to compile current fine schedules into one document and bring to the next Finance Committee meeting for discussion. Motion Carried.

Moved by Councillor Littlewolf, supported by Councillor McReynolds to allow City Administrator and staff to review the Property Maintenance Code and discuss any changes at the next Finance Committee meeting. Motion Carried.

Moved by Councillor Littlewolf, supported by Councillor Baranzelli to enact the Property Maintenance and Preservation Code of the City of Virginia 15 days after publication, enforceable January 1, 2017. Motion Carried.

Moved by Councillor Littlewolf, supported by Councillor McReynolds to allow the City Administrator to establish criteria and research information for a future Rental Code and registry discussion. Motion Carried.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS:

Councillor Baribeau updated on the MNDOT Coffee and Conversation meeting held August 4, 2016. There will be one-way traffic on the southbound lane until October. Midway entrances will remain open during the winter. The project is 42% complete and there has been 197,245 man hours in the project as of August 4, 2016. They caution the public to keep out of the area for safety purposes. The next meeting is September 1, 2016 at 10:00 a.m.

Councillor Littlewolf reminded everyone about the IRPS picnic operetta at 2:00 p.m. at Olcott Park on Saturday, August 27, 2016.

Mayor Cuffe, Jr. has a meeting with Pat Houston for an update on the Hwy 53 project.

Mayor Cuffe, Jr. informed the Council of an upcoming Town Hall meeting on Wednesday, September 14, 2016 at 6:00 p.m. in the council chambers.

Meeting adjourned at 7:25 p.m. to Tuesday, September 13, at 6:30 p.m. in the Council Chambers.

Larry Cuffe, Jr., Mayor

Pamela LaBine, City Clerk