

VIRGINIA CITY COUNCIL

COUNCIL PROCEEDINGS

CITY OF VIRGINIA, MINNESOTA, August 8, 2017

The regular meeting of the City Council in the City of Virginia, Minnesota was called to order by Mayor Cuffe, Jr. at 6:30 p.m. in the Council Chambers, City Hall.

Present: Councillor Littlewolf, Baranzelli, Johnson, Jorgensen, Mayor Cuffe, Jr. (5)

Absent: Councillor Paulsen, Baribeau (2)

Mayor Cuffe, Jr. led the Pledge of Allegiance

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve the consent agenda as follows:

1. Approval/correction of minutes of Regular Meeting held July 11, 2017 and the Public Hearing and Special Meeting held August 1, 2017.
2. Adoption of Finance Resolution No. 17-014 and 17-015 schedule of Bills.
3. Approve travel request for City Administrator Britt See-Benes to attend the MCFOA Advanced Academy in Owatonna, MN on September 20-22, 2017 at a cost of \$785.99
4. Approve travel request for City Administrator, Britt See-Benes; Administrative Assistant, Kris Johnson; and Finance Director, Sherry Erickson to attend the MCFOA meeting in Orr, MN on August 11, 2017 at a cost of \$145.64
5. Approve temporary liquor application for the Lyric Center for September 16, 2017.
6. Approve pay estimate #1 for the 2017 Road Surface Reconditioning Project to KGM Contractors in the amount of \$137,387.48
7. Approve sale of surplus equipment.

Motion Carried.

DISCUSSION ITEMS

City Administrator See-Benes noted that approval was made for any vendor requesting a Transient

Merchants license during the car show would be \$75.00

Moved by Councillor Littlewolf, supported by Councillor Johnson to approve the request from Selah Reid, Aszendrops, to reduce the annual Transient Merchant Fee to \$75.00 to serve food at the Brewfest.

Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt Resolution 17097 to approve the lease agreement with MailFinance for a Neopost postage meter at a cost of \$78.88 per month for 63 months. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the request from the Human Rights Commission to waive the rental fee for the Lions Club at Olcott Park to hold a picnic for the Mesaba Range College Students on August 20, 2017. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Baranzelli to award the high bid for the 1990 International 5 yd. Dump Truck to Justin Altobell in the amount of \$4,701. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the temporary construction easement with MnDOT for the Hwy 53 Construction Project in the area of the Pepelnjak Southside Park. Motion Carried.

Approve variances, as recommended by the Planning and Zoning Commission at regular meeting held August 2, 2017:

A.) To consider the following variance request from Rockstep Virginia LLC to construct additional on-site advertising at 1401 12th Avenue South, Virginia, MN

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve a 551 square foot addition to the previous approved variance of 2942 square feet of signage allowed in an B-1 Central Business District in order to construct one on-site advertising structure of 192 square feet, increasing the total square footage to 3,493 square feet. Motion Carried.

Ms. Tammy Sauter, 12th street South resident was present to discuss the request from Robert and Dawn Thomas regarding installation of an ATM. Ms. Sauter is not against the ATM installation but against the re-zoning of the area. It is a congested area and there are a lot of children in the area. The residents do not want

to see the area become a Business Zone. The Council is in consensus not to allow the change from Residential to Business.

Moved by Councillor Jorgensen, supported by Councillor Littlewolf to *deny the approval* of the following Amendment to the zoning map for Robert and Dawn Thomas, 1201 to 1203 13th Street S., Virginia, Minnesota Legally describe as Lots 36 & 37, Block 16, Williams Addition to Virginia, to change zoning from the existing R-2 1-4 family Residential to B-2 Community Business District, Virginia, MN. Motion Carried.

City Administrator See-Benes noted that the invoices for the Olcott Park Fountain need to be approved as we are beginning to expend funds towards the fountain. The process for approving invoices is first by the City Council, then the Olcott Fountain Committee and then Virginia Foundation Board.

Moved by Councillor Jorgensen, supported by Councillor Littlewolf to approve the Nelson Collie Electric invoice in the amount of \$6,842.79 contingent upon approval of the Olcott Fountain Restoration Committee and the Virginia Foundation Board. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Baranzelli to approve the Landscape Structures D/B/A Commercial Aquatic Engineering invoice for Olcott Park Fountain in the amount of \$53,910 contingent upon the contingent upon approval of the Olcott Fountain Restoration Committee and the Virginia Foundation Board. Motion Carried.

COMMITTEE REPORTS

COW meeting held August 1, 2017:

Moved by Councillor Johnson, supported by Councillor Jorgensen to table the request for residential only parking on the 200 block of 6th Street South for further information. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Jorgensen to install resident parking only signs on the 1100 block of 17th Street South as per the direction of Engineer Bill Hennis and to send a letter to Super One to notify their employees about parking in the Super One parking lot. Motion Carried.

Jorgensen would like some type of sticker to be placed in vehicles to identify who can park there. Councillor Johnson requested a letter be sent to the residents and to notify them if they have issues regarding

parking to contact the Police Department.

City Administrator See-Benes noted that staff has reviewed the laws and procedure for street vacation and to forgo approval of the closure/vacation at the August 22, 2017 Council meeting.

Moved by Councillor Jorgensen, supported by Councillor Johnson to adopt Resolution 17096 to hold a Public Hearing on the vacation of the 300 block of 1st Street South on August 30, 2017 beginning at 5:30 p.m. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Jorgensen to adopt Resolution 17105 for the first right of refusal with Big Dreams Little People Learning Center, LLC for parcel No. 090-0180-00433 located on 8th Street South and allow City staff to work on a Development Agreement. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the in kind services by the City of Virginia for the creation of a Mesabi Trail Bridge Overlook along the Mesabi Trail approximately 1,000 feet south of East Chestnut Street, services would include: clearing brush, deadfall and debris; fill and grading; building an earthen mound; creating a gravel trail. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Littlewolf to adopt Resolution 17098 approving for the quote from Lenci Enterprises for the 1st phase of the Olcott Fountain Restoration Project for a total bid of \$311,000(Base bid of \$328,000 and deduct alternate of \$17,000). Resolution adopted unanimously.

Moved by Councillor Baranzelli, supported by Councillor Littlewolf to refer discussion on the parking issues and current ordinances for calendar parking to the Street/Alley Committee for review. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the Purchase Agreement for the sale and transfer of .970 acres of City property Parcel No. 090-0180-01615 (former

Midway School lot) to the First Apostolic Lutheran Congregation for \$10,000 with the final Resolution to be considered at the City Council meeting to be held on August 22, 2017. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Jorgensen to approve the Development and Purchase Agreement for the sale and transfer of 32 acres of City property parcel No. 090-0190-00140 located at Southern Drive, to Range Wood for \$4,000 with the final Resolution to be considered at the City Council meeting to be held on August 22, 2017. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve the Purchase Agreement for the sale and transfer of City property to the VCCU in the amount of \$1.00 with the final Resolution to be considered at the City Council meeting to be held on August 22, 2017. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Littlewolf to approve tree cutting and removal of dead and diseased trees at the Children's Memorial Park. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Jorgensen to approve to change the direction of traffic in Olcott Park which would exclude the North loop in the spring of 2018. Motion Carried.

City Administrator See-Benes noted that \$25,000 was budgeted for the park and the quote was less than the budgeted amount. Councillor Johnson would like to use the extra money to purchase picnic tables for the area.

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt Resolution 17099 approving the purchase of the playground equipment for Ridgewood Park from Midwest Playscapes in the amount of \$20,674.65. Resolution adopted unanimously.

City Administrator See-Benes noted that the land has gone tax forfeit and the County would like to verify that the City would not be using it as a park.

Moved by Councillor Jorgensen, supported by Councillor Johnson to approve the County to prepare the non-conservation Parcel Code No. 090-140-01640 and Parcel Code No. 090-0140-00130 for auction. Motion Carried.

Moved by Councillor Baranzelli, supported by Councillor Johnson to adopt Resolution 17100 approving the purchase of two portable ventilators for the Ambulance Service from Zoll Equipment at a cost of \$21,321. This is a budgeted item. Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baranzelli to table the Contract with Expert T Billing (Advantage Billing Concepts) for further information. Motion Carried.

Moved by Councillor Jorgensen, supported by Councillor Baranzelli to adopt Resolution 17101 approving a three-year proposal, \$8,500 per year beginning in 2018, from Pyrotechnic Display, Inc. for the City fireworks display. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Littlewolf to review changing the date of the fireworks display to coincide with the Land of the Loon festivities. Motion Carried.

Councillor Johnson noted that it is just for review and they would like to get public input on making the change and to conduct a survey of the residents.

Moved by Councillor Johnson, supported by Councillor Jorgensen to adopt Resolution 17102 accepting the quote from Ulland Brothers, Inc. to recycle bituminous and concrete material and the cost to be split with the VPUC. Resolution adopted unanimously

Moved by Councillor Johnson, supported by Councillor Baranzelli to adopt Resolution 17103 approving the quote from Arrowhead Radio & Security for the Milestone VMS software & installation, cost of \$21,281 Resolution adopted unanimously.

Moved by Councillor Johnson, supported by Councillor Baranzelli to approve the verbiage for the

bridge plaques with a left justification for placement in the pedestrian plazas on the Highway 53 bridge. Motion Carried.

Moved by Councillor Johnson, supported by Councillor Littlewolf to adopt Resolution 17104 regarding the grand opening of the State Capital and allow anyone to attend. Resolution adopted unanimously.

Mayor Cuffe, Jr. noted that the Jerich and Associates contract expires September 30, 2017 and would like approval from the Council for City staff to review the contract.

Moved by Councillor Johnson, supported by Councillor Jorgensen to allow City staff to review the Jerich and Associates contract and present to Council for approval. Motion Carried.

COMMISSION LIAISON/DEPARTMENT HEAD REPORTS:

Mayor Cuffe, Jr. received notification from Jerich and Associates that there will be a legislative group arriving tomorrow morning and touring the Hwy 53 Project. They will be at the Eveleth office at approximately 10:30 a.m. and will tour the project area at 11:45 a.m.

City Administrator See-Benes updated on the events taking place regarding the time capsule:

The time capsule will be dug up on Wednesday, August 9th at 9:00 a.m. The time capsule celebration will be Wednesday, August 16th at 6:00 p.m. at the Olcott Park. Mr. Mike Johnson, son of Adolph Johnson who was the Chairperson on the 1967 Committee; present at the ceremony will be Dennis Anderson, from Virginia, WDIO-TV, who was a reporter at the event in 1967; Charlotte Sims-Olein, Miss Minnesota 1967-1968; Scott Phillips, a relative of Dr. Cleo Brunetti. Dr. Brunetti had developed items that were placed in the capsule; Dick Tracy wrist watch, printed circuit amplifier, three stage printed circuit amplifier and other items. There are letters to loved ones in the capsule so if you have a letter come to the park and pick it up.

Meeting adjourned at 7:16 p.m. to Tuesday, August 22, 2017 at 6:30 p.m. in the Council Chambers.