

**VIRGINIA CITY COUNCIL
AGENDA
SEPTEMBER 10, 2013 – 6:30 P.M.**

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PROCLAMATION**
5. **MEDALS OF HONOR**
6. **PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
7. **CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
 - 7.1 Approval/correction of minutes of Regular Meeting held August 27, 2013.
 - 7.2 Adoption of Finance Resolution No. 13-016 – Schedule of Bills.
 - 7.3 Approve Temporary On-Sale Liquor License for the Holy Spirit Church for September 28, 2013.
 - 7.4 Approve renewal of 2 AM Liquor License for QCSP, Inc., d/b/a Queen City Sports Palace, 523 Chestnut Street.
8. **APPEARANCES (Limited to 10 minutes)**
9. **UNFINISHED BUSINESS**
10. **DISCUSSION ITEMS**
 - 10.1 Resignation from Connie Christensen from the Virginia Economic Development Association.
 - 10.2 Communication from Carly Gobats, Owner of the 218 Bar, requesting permission to rent the City owned lot at 216 Chestnut Street on September 28, 2013, for their annual barbeque fundraiser.
 - 10.3 Communication from the Planning and Zoning Commission submitting recommendation from meeting held on September 3, 2013:
 - a. Approve 280 sq. ft. variance to the required 1,000 sq. ft. for an accessory building to allow Craig Aluni, 1216 20th Street South, to build a new 1,280 sq. ft. garage.
11. **COMMITTEE REPORTS**
 - 11.1 Finance Committee-of-the-Whole (September 3, 2013)
 - a. Mineview in the Sky.
 - b. Travel request, Dan L'Allier, Fire Chief, Minnesota State Fire Chief's Annual Conference, October 16-19, 2013, Rochester, MN.
 - c. Travel request, Matt Kelley, Police Department, FTO Basic Certification, October 7-11, 2013, Roseville MN.
 - d. Travel request, Cheryl Weappa, Assessor's Office, Minnesota Assessment Administration, October 6-10, 2013, Plymouth, MN.
 - e. Revisions to Virginia-Eveleth Economic Development Authority's joint power agreement.
 - f. Professional Service Agreement – Tennis Pro.
 - g. Travel request, Dawn Heisel, Library, Minnesota Library Association Conference, October 9-11, 2013, St. Cloud, MN.
 - h. Travel request, Susan Hoppe, Library, Minnesota Library Association Conference, October 9-11, 2013, St. Cloud, MN.

- 11.2 Street/Alley/Public Safety Committee (September 3, 2013)
 - a. Ordinance to address Synthetic or Alternative Drugs.
 - b. Parking issue – Chestnut Street.
- 11.3 Street/Alley/Public Safety Committee (September 4, 2013)
 - a. Ordinance to address loitering, soliciting and panhandling.

12. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS

13. ADJOURN TO TUESDAY, SEPTEMBER 24, 2013, AT 6:30 P.M., COUNCIL CHAMBERS

72

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.
[Report].Invoice Number = {<->} "1222466" (AND) {<->} "12109576"
[Report].Invoice Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Ameripride Services							
5913	Ameripride Services	3500500177	Laundry Service - Michael's	08/22/2013	88.57	.00	
5913	Ameripride Services	3500500208	Laundry Service - Ambulance	08/22/2013	49.07	.00	
5913	Ameripride Services	3500502982	Laundry Service - Michael's	08/29/2013	143.78	.00	
Total Ameripride Services:					281.42	.00	
ANSWERLIVE LLC							
5283	ANSWERLIVE LLC	130805177101	Holiday Services - City Hall	09/01/2013	5.00	5.00	09/03/2013
Total ANSWERLIVE LLC:					5.00	5.00	
ARROW AUTO SUPPLY CO INC							
41	ARROW AUTO SUPPLY CO INC	001-049832	Equipment Maintenance - Public Works	08/30/2013	293.12	.00	
Total ARROW AUTO SUPPLY CO INC:					293.12	.00	
ASPEN MILLS							
4918	ASPEN MILLS	138480	Miscellaneous Supplies - Ambulance	08/20/2013	42.33	.00	
Total ASPEN MILLS:					42.33	.00	
Aysta Water Inc							
6397	Aysta Water Inc	1994	Coffee, Coffee Mate, Water - Fire	08/28/2013	195.45	.00	
6397	Aysta Water Inc	24712	Water - City Hall	08/13/2013	5.75	.00	
6397	Aysta Water Inc	T1969	Coffee Room Supplies - City Hall	08/27/2013	12.72	.00	
Total Aysta Water Inc:					213.92	.00	
Babbitt Ambulance Service							
6625	Babbitt Ambulance Service	VFD.1312428	Ambulance Refund	08/26/2013	300.00	.00	
Total Babbitt Ambulance Service:					300.00	.00	
BAKER & TAYLOR INC							
2157	BAKER & TAYLOR INC	2028448098	Adult Books - Library	08/12/2013	10.98	.00	
2157	BAKER & TAYLOR INC	2028448099	Adult Books - Library	08/12/2013	74.16	.00	
2157	BAKER & TAYLOR INC	2028448100	Adult Books - Library	08/12/2013	372.95	.00	
2157	BAKER & TAYLOR INC	2028448101	Adult Books - Library	08/12/2013	27.68	.00	
Total BAKER & TAYLOR INC:					485.77	.00	
BISS LOCK INC							
4186	BISS LOCK INC	10586	Miscellaneous Supplies - Public Works	08/23/2013	128.25	.00	
4186	BISS LOCK INC	10594	Miscellaneous Supplies - Public Works	08/26/2013	68.40	.00	
Total BISS LOCK INC:					196.65	.00	
Bound Tree Medical LLC							
6149	Bound Tree Medical LLC	81180218	Soft Supplies - Ambulance	08/21/2013	529.46	.00	
6149	Bound Tree Medical LLC	81181491	Soft Supplies - Ambulance	08/22/2013	231.94	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6149	Bound Tree Medical LLC	81181491	Medical Supplies - Ambulance	08/22/2013	712.98	.00	
6149	Bound Tree Medical LLC	81181492	Medical Supplies - Ambulance	08/22/2013	39.15	.00	
6149	Bound Tree Medical LLC	81181492	Soft Supplies - Ambulance	08/22/2013	6.51	.00	
6149	Bound Tree Medical LLC	81185729	Soft Supplies - Ambulance	08/27/2013	58.90	.00	
Total Bound Tree Medical LLC:					1,578.94	.00	
C & B WAREHOUSE DISTRIBUTING							
4442	C & B WAREHOUSE DISTRIBUT	11022	2000 Gallons Diesel Fuel - Public Work	08/31/2013	7,548.90	.00	
Total C & B WAREHOUSE DISTRIBUTING:					7,548.90	.00	
Checco, Paul							
6364	Checco, Paul	08.31.2013	Management Services - Michael's	08/31/2013	1,458.33	.00	
Total Checco, Paul:					1,458.33	.00	
CHRISTENSEN PARTS SERVICE INC							
84	CHRISTENSEN PARTS SERVIC	184400	Equipment Parts - Golf Course	07/09/2013	70.93	.00	
84	CHRISTENSEN PARTS SERVIC	184404	Equipment Parts - Golf Course	07/09/2013	114.62	.00	
84	CHRISTENSEN PARTS SERVIC	185470	Equipment Parts - Golf Course	07/17/2013	8.53	.00	
84	CHRISTENSEN PARTS SERVIC	186464	Equipment Parts - Golf Course	07/25/2013	22.75	.00	
84	CHRISTENSEN PARTS SERVIC	187068	Equipment Parts - Public Works	07/31/2013	240.21	.00	
84	CHRISTENSEN PARTS SERVIC	189214	Equipment Parts - Public Works	08/20/2013	8.53	.00	
84	CHRISTENSEN PARTS SERVIC	189222	Equipment Parts - Public Works	08/20/2013	262.01	.00	
84	CHRISTENSEN PARTS SERVIC	189298	Equipment Parts - Public Works	08/20/2013	10.36	.00	
84	CHRISTENSEN PARTS SERVIC	189343	Equipment Parts - Public Works	08/21/2013	127.27	.00	
84	CHRISTENSEN PARTS SERVIC	189661	Equipment Parts - Public Works	08/23/2013	35.20	.00	
84	CHRISTENSEN PARTS SERVIC	190263	Equipment Parts - Public Works	08/29/2013	125.24	.00	
84	CHRISTENSEN PARTS SERVIC	190322	Equipment Parts - Public Works	08/29/2013	57.50	.00	
84	CHRISTENSEN PARTS SERVIC	190335	Equipment Maintenance - Fire	08/29/2013	37.38	.00	
Total CHRISTENSEN PARTS SERVICE INC:					1,120.53	.00	
CITY OF EVELETH							
431	CITY OF EVELETH	OCTOBER 201	Retiree Insurance - Police	09/03/2013	670.50	.00	
431	CITY OF EVELETH	SEPTEMBER 2	Retiree Insurance - Police	09/03/2013	670.50	.00	
Total CITY OF EVELETH:					1,341.00	.00	
COCA-COLA BOTTLING COMPANY OF							
87	COCA-COLA BOTTLING COMPA	101818	Pop - Golf Course	08/22/2013	285.00	.00	
87	COCA-COLA BOTTLING COMPA	101842	Pop - Golf Course	08/26/2013	85.50	.00	
87	COCA-COLA BOTTLING COMPA	101879	Pop - Golf Course	08/29/2013	171.00	.00	
87	COCA-COLA BOTTLING COMPA	501354	Pop - Michael's	08/21/2013	70.00	.00	
87	COCA-COLA BOTTLING COMPA	501395	Pop - Michael's	08/28/2013	107.00	.00	
Total COCA-COLA BOTTLING COMPANY OF:					718.50	.00	
COLOSIMO, PATCHIN, KEARNEY & BRUNFELT LT							
627	COLOSIMO, PATCHIN, KEARNE	23019	Criminal Prosecutions - City Attorney	08/30/2013	4,217.50	.00	
Total COLOSIMO, PATCHIN, KEARNEY & BRUNFELT LT:					4,217.50	.00	
DCR COMMUNICATIONS INC							
3093	DCR COMMUNICATIONS INC	9797	Programming Changes - Fire	08/23/2013	30.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total DCR COMMUNICATIONS INC:					30.00	.00	
DEPARTMENT OF PUBLIC UTILITIES							
251	DEPARTMENT OF PUBLIC UTILI	08.30.2013	Utilities - Traffic Signals	08/30/2013	221.92	.00	
251	DEPARTMENT OF PUBLIC UTILI	08.30.2013	Utilities - Recreation	08/30/2013	6,766.94	.00	
251	DEPARTMENT OF PUBLIC UTILI	08.30.2013	Utilities - Park	08/30/2013	112.32	.00	
251	DEPARTMENT OF PUBLIC UTILI	08.30.2013	Utilities - Tennis for All	08/30/2013	727.11	.00	
251	DEPARTMENT OF PUBLIC UTILI	08.30.2013	Utilities - Lift Stations	08/30/2013	412.98	.00	
Total DEPARTMENT OF PUBLIC UTILITIES:					8,241.27	.00	
DEPARTMENT OF PUBLIC UTILITIES-MERCHANDI							
364	DEPARTMENT OF PUBLIC UTILI	34615	Billing Services - Garbage	09/01/2013	1,000.00	.00	
364	DEPARTMENT OF PUBLIC UTILI	34615	Billing Services - Sewer	09/01/2013	1,000.00	.00	
Total DEPARTMENT OF PUBLIC UTILITIES-MERCHANDI:					2,000.00	.00	
ENGINEERS' CLUB OF NORTHERN MINNESOTA							
480	ENGINEERS' CLUB OF NORTHE	2013	Membership Dues - City Administration	08/30/2013	20.00	20.00	09/03/2013
Total ENGINEERS' CLUB OF NORTHERN MINNESOTA:					20.00	20.00	
FALKOWSKI'S SUPER MARKET							
2703	FALKOWSKI'S SUPER MARKET	01.30.2013	Food - Michael's	01/30/2013	3.39	.00	
2703	FALKOWSKI'S SUPER MARKET	04.03.2013	Food - Michael's	04/03/2013	1.98	.00	
2703	FALKOWSKI'S SUPER MARKET	04.17.2013	Food - Michael's	04/17/2013	1.69	.00	
2703	FALKOWSKI'S SUPER MARKET	05.15.2013	Food - Michael's	05/15/2013	18.96	.00	
2703	FALKOWSKI'S SUPER MARKET	08.19.2013	Food - Michael's	08/19/2013	11.56	.00	
Total FALKOWSKI'S SUPER MARKET:					37.58	.00	
FASTENAL COMPANY							
2586	FASTENAL COMPANY	MNVIR190624	Miscellaneous Supplies - Public Works	08/19/2013	36.06	.00	
2586	FASTENAL COMPANY	MNVIR190665	Miscellaneous Supplies - Public Works	08/20/2013	11.76	.00	
2586	FASTENAL COMPANY	MNVIR190691	Miscellaneous Supplies - Public Works	08/21/2013	499.52	.00	
2586	FASTENAL COMPANY	MNVIR190807	Miscellaneous Supplies - Public Works	08/26/2013	355.33	.00	
2586	FASTENAL COMPANY	MNVIR190812	Miscellaneous Supplies - Public Works	08/26/2013	15.98	.00	
2586	FASTENAL COMPANY	MNVIR190954	Miscellaneous Supplies - Public Works	08/30/2013	52.58	.00	
Total FASTENAL COMPANY:					971.23	.00	
FINGEROOS, STEPHEN							
4559	FINGEROOS, STEPHEN	08.31.2013	Management Services - Golf Course	08/31/2013	1,666.67	.00	
Total FINGEROOS, STEPHEN:					1,666.67	.00	
FISHING WEBMASTER LLC							
5893	FISHING WEBMASTER LLC	2144 2013	Website Annual Hosting - Police	07/19/2013	360.00	.00	
Total FISHING WEBMASTER LLC:					360.00	.00	
FRABONI'S WHOLESALE DIST INC							
4368	FRABONI'S WHOLESALE DIST I	521688	Food - Michael's	08/30/2013	204.11	.00	
Total FRABONI'S WHOLESALE DIST INC:					204.11	.00	

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GILBERT BLACKTOP							
1835	GILBERT BLACKTOP	147911	Asphalt Patch - Public Works	08/21/2013	2,784.00	.00	
Total GILBERT BLACKTOP:					2,784.00	.00	
GRANDE ACE HARDWARE							
132	GRANDE ACE HARDWARE	086877	Tools - Public Works	08/20/2013	6.40	.00	
132	GRANDE ACE HARDWARE	086918	Miscellaneous Supplies - Public Works	08/21/2013	36.33	.00	
132	GRANDE ACE HARDWARE	086919	Miscellaneous Supplies - Public Works	08/21/2013	1.36	.00	
132	GRANDE ACE HARDWARE	086936	Miscellaneous Supplies - City Hall	08/21/2013	44.81	.00	
132	GRANDE ACE HARDWARE	086975	Miscellaneous Supplies - Public Works	08/22/2013	25.60	.00	
132	GRANDE ACE HARDWARE	087018	Tools - Public Works	08/23/2013	10.88	.00	
132	GRANDE ACE HARDWARE	087069	Miscellaneous Supplies - Public Works	08/26/2013	8.28	.00	
132	GRANDE ACE HARDWARE	087078	Building Maintenance Supplies - Recre	08/26/2013	42.70	.00	
132	GRANDE ACE HARDWARE	087105	Miscellaneous Supplies - Recreation	08/27/2013	2.98	.00	
132	GRANDE ACE HARDWARE	087160	Miscellaneous Supplies - Recreation	08/28/2013	1.54	.00	
132	GRANDE ACE HARDWARE	087181	Miscellaneous Supplies - Public Works	08/28/2013	30.27	.00	
132	GRANDE ACE HARDWARE	087291	Equipment Maintenance - Fire	08/31/2013	14.89	.00	
132	GRANDE ACE HARDWARE	087317	Miscellaneous Supplies - Recreation	09/03/2013	13.88	.00	
Total GRANDE ACE HARDWARE:					239.92	.00	
GUARDIAN PEST SOLUTIONS INC							
135	GUARDIAN PEST SOLUTIONS I	1321616	Pest Control - City Hall	09/03/2013	36.66	.00	
135	GUARDIAN PEST SOLUTIONS I	1321617	Pest Control - Youth Center	09/03/2013	42.43	.00	
Total GUARDIAN PEST SOLUTIONS INC:					79.09	.00	
HOMETOWN FOCUS.US							
5081	HOMETOWN FOCUS.US	16395-3	Advertising - Golf Course	08/16/2013	64.00	.00	
Total HOMETOWN FOCUS.US:					64.00	.00	
HUMAN DEVELOPMENT CENTER							
5070	HUMAN DEVELOPMENT CENTE	04144	Psychological Evaluation - Police	08/28/2013	250.00	.00	
5070	HUMAN DEVELOPMENT CENTE	04144	MMPI Testing - Police	08/28/2013	126.00	.00	
Total HUMAN DEVELOPMENT CENTER:					376.00	.00	
INTER CITY OIL CO							
146	INTER CITY OIL CO	95283	Fuel - Park	08/28/2013	965.61	.00	
146	INTER CITY OIL CO	95284	Fuel - Park	08/28/2013	1,353.34	.00	
Total INTER CITY OIL CO:					2,318.95	.00	
International Association of Fire Chiefs							
6623	International Association of Fire C	97383	Membership Dues - Fire	08/28/2013	234.00	.00	
Total International Association of Fire Chiefs:					234.00	.00	
INTERSTATE POWER SYSTEMS INC							
3307	INTERSTATE POWER SYSTEM	R006008254:0	Equipment Repair - Public Works	08/22/2013	168.42	.00	
Total INTERSTATE POWER SYSTEMS INC:					168.42	.00	
KAMAN INDUSTRIAL TECHNOLOGIES							
156	KAMAN INDUSTRIAL TECHNOL	P464758	Equipment Parts - Public Works	08/20/2013	328.22	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total KAMAN INDUSTRIAL TECHNOLOGIES:					328.22	.00	
LUNDGREN MOTORS INC							
358	LUNDGREN MOTORS INC	47998	Equipment Parts - Public Works	08/22/2013	11.64	.00	
358	LUNDGREN MOTORS INC	48067	Equipment Parts - Public Works	08/28/2013	156.59	.00	
358	LUNDGREN MOTORS INC	48082	Equipment Parts - Public Works	08/29/2013	13.39	.00	
358	LUNDGREN MOTORS INC	48096	Equipment Parts - Public Works	08/30/2013	283.05	.00	
358	LUNDGREN MOTORS INC	8994	2014 Ford Explorer - Police	08/28/2013	27,663.43	.00	
Total LUNDGREN MOTORS INC:					28,128.10	.00	
M & T Fire and Safety Inc							
6532	M & T Fire and Safety Inc	95691	Super Vac Demo Unit - Fire	08/30/2013	2,217.66	.00	
Total M & T Fire and Safety Inc:					2,217.66	.00	
MACQUEEN EQUIPMENT INC							
380	MACQUEEN EQUIPMENT INC	2134932	Equipment Parts - Public Works	08/20/2013	616.59	.00	
380	MACQUEEN EQUIPMENT INC	2135171	Equipment Parts - Public Works	08/22/2013	1,205.71	.00	
Total MACQUEEN EQUIPMENT INC:					1,822.30	.00	
MailFinance							
6313	MailFinance	N4145077	Postage Machine Rental - City Clerk	08/12/2013	194.55	.00	
Total MailFinance:					194.55	.00	
MCKEE, BARB							
572	MCKEE, BARB	07.26.2013	Figure Skating Supplies - Recreation	07/26/2013	557.98	.00	
Total MCKEE, BARB:					557.98	.00	
METRO SALES INC							
4759	METRO SALES INC	545130	Copier Rental - Fire	08/16/2013	335.85	.00	
Total METRO SALES INC:					335.85	.00	
MINNESOTA BOARD OF FIREFIGHTER TRAINING							
6110	MINNESOTA BOARD OF FIREFI	CERISE	License - Fire	07/16/2013	75.00	.00	
Total MINNESOTA BOARD OF FIREFIGHTER TRAINING:					75.00	.00	
Minnesota Department of Labor & Industry							
398	Minnesota Department of Labor &	17589137440	Building Permit Surcharge	08/29/2013	646.28	.00	
Total Minnesota Department of Labor & Industry:					646.28	.00	
MOTOROLA SOLUTIONS INC							
193	MOTOROLA SOLUTIONS INC	13972711	Radio Units - Public Works	08/19/2013	19,955.64	.00	
Total MOTOROLA SOLUTIONS INC:					19,955.64	.00	
NARDINI FIRE EQUIPMENT CO INC							
2953	NARDINI FIRE EQUIPMENT CO I	439039	Equipment Maintenance - Michael's	08/26/2013	368.02	.00	
Total NARDINI FIRE EQUIPMENT CO INC:					368.02	.00	

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NIKE USA INC							
2494	NIKE USA INC	948807250	Pro Shop Inventory - Golf Course	03/15/2013	3,481.88	.00	
Total NIKE USA INC:					3,481.88	.00	
NORRI DISTRIBUTING CO INC							
3728	NORRI DISTRIBUTING CO INC	436120	Beer - Golf Course	08/23/2013	93.75	.00	
3728	NORRI DISTRIBUTING CO INC	436122	Beer - Michael's	08/23/2013	198.20	.00	
Total NORRI DISTRIBUTING CO INC:					291.95	.00	
NORTHEAST TECHNICAL SERVICES INC							
203	NORTHEAST TECHNICAL SERV	09.01.2013	Professional Services - Ken Waschke A	09/01/2013	9,670.79	.00	
Total NORTHEAST TECHNICAL SERVICES INC:					9,670.79	.00	
OLSON POWER & EQUIPMENT INC							
2764	OLSON POWER & EQUIPMENT	98763	Equipment Parts - Park	08/14/2013	58.83	.00	
Total OLSON POWER & EQUIPMENT INC:					58.83	.00	
PERFORM ART							
6398	PERFORM ART	971	Miscellaneous Supplies - Recreation	08/17/2013	1,167.14	.00	
Total PERFORM ART:					1,167.14	.00	
PERPICH TV & MUSIC INC							
232	PERPICH TV & MUSIC INC	10078493	Miscellaneous Supplies - Recreation	08/28/2013	149.60	.00	
Total PERPICH TV & MUSIC INC:					149.60	.00	
POHAKI INCORPORATED							
242	POHAKI INCORPORATED	188324	Building Maintenance Supplies - Park	08/23/2013	25.49	.00	
242	POHAKI INCORPORATED	188330	Tools - Public Works	08/23/2013	23.07	.00	
242	POHAKI INCORPORATED	188406	Miscellaneous Supplies - Public Works	08/27/2013	72.14	.00	
242	POHAKI INCORPORATED	188426	Building Maintenance Supplies - Recre	08/28/2013	29.69	.00	
242	POHAKI INCORPORATED	188455	Miscellaneous Supplies - Public Works	08/29/2013	32.47	.00	
Total POHAKI INCORPORATED:					182.86	.00	
POSTUDENSEK'S NORTH STAR WHOLESALERS							
247	POSTUDENSEK'S NORTH STAR	77875	Concession Supplies - Golf Course	08/19/2013	84.00	.00	
247	POSTUDENSEK'S NORTH STAR	77906	Concession Supplies - Golf Course	08/26/2013	111.50	.00	
Total POSTUDENSEK'S NORTH STAR WHOLESALERS:					195.50	.00	
PRUDENTIAL INSURANCE COMPANY OF AMERICA							
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Administrati	09/01/2013	98.13	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Clerk	09/01/2013	31.78	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Finance	09/01/2013	44.37	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Assessor	09/01/2013	58.19	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Attorney	09/01/2013	45.24	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Hall	09/01/2013	20.19	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Police	09/01/2013	484.99	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Fire/Ambulance	09/01/2013	528.42	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Public Works	09/01/2013	244.49	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Mechanics	09/01/2013	92.17	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - City Engineer	09/01/2013	71.55	.00	

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5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Recreation	09/01/2013	30.85	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Park	09/01/2013	126.50	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Library	09/01/2013	173.62	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Garbage	09/01/2013	101.68	.00	
5885	PRUDENTIAL INSURANCE COM	02603 296283	Long-Term Disability - Sewer	09/01/2013	43.53	.00	
Total PRUDENTIAL INSURANCE COMPANY OF AMERICA:					2,195.70	.00	
R & R SPECIALTIES OF WISCONSIN INC							
399	R & R SPECIALTIES OF WISCO	0052721-IN	Equipment Parts - Recreation	08/20/2013	503.79	.00	
Total R & R SPECIALTIES OF WISCONSIN INC:					503.79	.00	
RANGE AUTO PARTS COMPANY INC							
258	RANGE AUTO PARTS COMPAN	8666	Equipment Parts - Public Works	08/21/2013	71.67	.00	
258	RANGE AUTO PARTS COMPAN	8668	Equipment Parts - Public Works	08/22/2013	42.56	.00	
258	RANGE AUTO PARTS COMPAN	8670	Equipment Parts - Public Works	08/23/2013	73.74	.00	
Total RANGE AUTO PARTS COMPANY INC:					187.97	.00	
RANGE OFFICE SUPPLY							
261	RANGE OFFICE SUPPLY	234462	Office Supplies - Public Works	04/15/2013	14.51	.00	
261	RANGE OFFICE SUPPLY	236274	Office Supplies - Park	08/22/2013	152.29	.00	
261	RANGE OFFICE SUPPLY	236275	Office Supplies - Fire	08/22/2013	30.76	.00	
261	RANGE OFFICE SUPPLY	236355	Office Supplies - Finance	08/28/2013	22.41	.00	
261	RANGE OFFICE SUPPLY	236374	Office Supplies - Park	08/29/2013	129.28	.00	
Total RANGE OFFICE SUPPLY:					349.25	.00	
Range Paging Inc							
2513	Range Paging Inc	105362	Semi-Annual Pager Service - Public Wo	09/01/2013	64.13	.00	
2513	Range Paging Inc	105363	Semi-Annual Pager Service - Sewer	09/01/2013	64.13	.00	
2513	Range Paging Inc	105364	Semi-Annual Pager Service - Public Wo	09/01/2013	64.13	.00	
2513	Range Paging Inc	105365	Semi-Annual Pager Service - Sewer	09/01/2013	64.13	.00	
Total Range Paging Inc:					256.52	.00	
RANGE PAPER							
263	RANGE PAPER	17069	Restaurant Supplies - Michael's	08/20/2013	45.93	.00	
263	RANGE PAPER	99165	Miscellaneous Supplies - Public Works	09/03/2013	31.14	.00	
Total RANGE PAPER:					77.07	.00	
RIP2SHREDZ							
6222	RIP2SHREDZ	2481	On-Site Document Destruction - Ambul	08/27/2013	35.00	.00	
6222	RIP2SHREDZ	2482	On-Site Document Destruction - City Att	08/27/2013	35.00	.00	
Total RIP2SHREDZ:					70.00	.00	
SARANEN'S INC							
278	SARANEN'S INC	172673	Shop Supplies - Public Works	08/30/2013	111.57	.00	
Total SARANEN'S INC:					111.57	.00	
SEPPI BROTHERS CONCRETE PRODUCTS							
281	SEPPI BROTHERS CONCRETE	68996	14.50 Yards Cement - Public Works	08/28/2013	1,607.81	.00	
281	SEPPI BROTHERS CONCRETE	91821	Street Maintenance Materials - Public	08/16/2013	389.56	.00	
281	SEPPI BROTHERS CONCRETE	92222	Street Maintenance Materials - Public	08/13/2013	18.08	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
281	SEPPI BROTHERS CONCRETE	92229	Street Maintenance Materials - Public	08/14/2013	133.19	.00	
281	SEPPI BROTHERS CONCRETE	92235	Street Maintenance Materials - Public	08/14/2013	18.08	.00	
281	SEPPI BROTHERS CONCRETE	92247	Street Maintenance Materials - Public	08/15/2013	52.63	.00	
281	SEPPI BROTHERS CONCRETE	92260	Street Maintenance Materials - Public	08/15/2013	52.63	.00	
281	SEPPI BROTHERS CONCRETE	92308	Street Maintenance Materials - Public	08/20/2013	18.08	.00	
281	SEPPI BROTHERS CONCRETE	92320	Street Maintenance Materials - Public	08/21/2013	36.17	.00	
Total SEPPI BROTHERS CONCRETE PRODUCTS:					2,326.23	.00	
SHARP GUY SHARPENING							
5928	SHARP GUY SHARPENING	05.23.2013	Equipment Parts - Recreation	05/23/2013	240.00	.00	
Total SHARP GUY SHARPENING:					240.00	.00	
SHORT ELLIOT HENDRICKSON INC							
3719	SHORT ELLIOT HENDRICKSON	271426	Construction Administration - WWTF Im	08/12/2013	40,403.16	.00	
3719	SHORT ELLIOT HENDRICKSON	271427	Wage Compliance Review - WWTF Imp	08/12/2013	1,000.00	.00	
3719	SHORT ELLIOT HENDRICKSON	271430	Construction Engineering - WWTF Impr	08/12/2013	19,872.61	.00	
Total SHORT ELLIOT HENDRICKSON INC:					61,275.77	.00	
SKUBIC BROS INTERNATIONAL							
287	SKUBIC BROS INTERNATIONAL	253482	Equipment Parts - Public Works	08/22/2013	10.60	.00	
287	SKUBIC BROS INTERNATIONAL	253541	Equipment Parts - Public Works	08/26/2013	245.17	.00	
287	SKUBIC BROS INTERNATIONAL	253649	Equipment Parts - Public Works	08/29/2013	110.42	.00	
287	SKUBIC BROS INTERNATIONAL	34632	Equipment Maintenance - Garbage	08/30/2013	84.15	.00	
Total SKUBIC BROS INTERNATIONAL:					450.34	.00	
SOUTHERN WINE AND SPIRITS OF MINNESOTA							
6445	SOUTHERN WINE AND SPIRITS	1068058	Wine - Michael's	08/22/2013	196.00	.00	
Total SOUTHERN WINE AND SPIRITS OF MINNESOTA:					196.00	.00	
SPORT SYSTEMS UNLIMITED CORP							
6158	SPORT SYSTEMS UNLIMITED C	0037720-IN	Miscellaneous Supplies - Recreation	08/20/2013	135.74	.00	
Total SPORT SYSTEMS UNLIMITED CORP:					135.74	.00	
ST LOUIS COUNTY ATTORNEY'S OFFICE							
6050	ST LOUIS COUNTY ATTORNEY'	11222466	Administrative Forfeiture - Police Forfeit	07/05/2013	279.33	.00	
6050	ST LOUIS COUNTY ATTORNEY'	12109576	Administrative Forfeitures - Police Forfe	06/27/2013	742.16	.00	
Total ST LOUIS COUNTY ATTORNEY'S OFFICE:					1,021.49	.00	
St Louis County Auditor							
5859	St Louis County Auditor	2013	Homestead Services - City Assessor	08/30/2013	2,591.00	.00	
Total St Louis County Auditor:					2,591.00	.00	
ST LOUIS COUNTY AUDITOR							
293	ST LOUIS COUNTY AUDITOR	3RD QUARTE	Solid Waste Management Service Char	09/15/2013	62,898.68	.00	
Total ST LOUIS COUNTY AUDITOR:					62,898.68	.00	
STARKOVICH DISTRIBUTING CO							
3732	STARKOVICH DISTRIBUTING C	263319	Beer - Michael's	08/23/2013	164.90	.00	
3732	STARKOVICH DISTRIBUTING C	263320	Beer - Golf Course	08/23/2013	194.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3732	STARKOVICH DISTRIBUTING C	9850	Beer - Michael's	08/26/2013	91.50	.00	
Total STARKOVICH DISTRIBUTING CO:					450.90	.00	
SUNNY HILL DISTRIBUTORS INC							
3751	SUNNY HILL DISTRIBUTORS IN	264512	Beer - Golf Course	08/23/2013	133.35	.00	
3751	SUNNY HILL DISTRIBUTORS IN	264513	Beer - Michael's	08/23/2013	232.90	.00	
3751	SUNNY HILL DISTRIBUTORS IN	264804	Beer - Michael's	08/30/2013	152.40	.00	
3751	SUNNY HILL DISTRIBUTORS IN	289932	Liquor - Michael's	08/23/2013	789.38	.00	
3751	SUNNY HILL DISTRIBUTORS IN	289934	Liquor - Golf Course	08/23/2013	110.49	.00	
3751	SUNNY HILL DISTRIBUTORS IN	290170	Liquor - Michael's	08/30/2013	273.40	.00	
Total SUNNY HILL DISTRIBUTORS INC:					1,691.92	.00	
Super One North							
6544	Super One North	08.18.2013	Miscellaneous Supplies - Fire	08/18/2013	21.86	.00	
6544	Super One North	08.18.2013	Miscellaneous Supplies - Fire	08/18/2013	3.89	.00	
Total Super One North:					25.75	.00	
SYSCO MINNESOTA							
1899	SYSCO MINNESOTA	307310505	Food & Supplies - Michael's	07/31/2013	45.79-	.00	
1899	SYSCO MINNESOTA	308010184	Food & Supplies - Michael's	08/01/2013	887.79	.00	
1899	SYSCO MINNESOTA	308020070	Food & Supplies - Michael's	08/02/2013	46.68-	.00	
1899	SYSCO MINNESOTA	308020271	Food & Supplies - Michael's	08/02/2013	691.10	.00	
1899	SYSCO MINNESOTA	308050123	Food & Supplies - Michael's	08/05/2013	760.50	.00	
1899	SYSCO MINNESOTA	308060253	Food & Supplies - Michael's	08/06/2013	1,278.71	.00	
1899	SYSCO MINNESOTA	308061693	Food & Supplies - Michael's	08/06/2013	30.41	.00	
1899	SYSCO MINNESOTA	308080228	Food & Supplies - Michael's	08/08/2013	828.70	.00	
1899	SYSCO MINNESOTA	308080229	Food & Supplies - Michael's	08/08/2013	56.84	.00	
1899	SYSCO MINNESOTA	308090685	Food & Supplies - Michael's	08/09/2013	1,159.09	.00	
1899	SYSCO MINNESOTA	308091996	Food & Supplies - Michael's	08/09/2013	7.47	.00	
1899	SYSCO MINNESOTA	308120140	Food & Supplies - Michael's	08/12/2013	94.44	.00	
1899	SYSCO MINNESOTA	308120141	Food & Supplies - Michael's	08/12/2013	1,392.11	.00	
1899	SYSCO MINNESOTA	308130358	Food & Supplies - Michael's	08/13/2013	1,122.88	.00	
1899	SYSCO MINNESOTA	308150203	Food & Supplies - Michael's	08/15/2013	19.75	.00	
1899	SYSCO MINNESOTA	308150222	Food & Supplies - Michael's	08/15/2013	774.61	.00	
1899	SYSCO MINNESOTA	308151728	Food & Supplies - Michael's	08/15/2013	40.07	.00	
1899	SYSCO MINNESOTA	308160212	Food & Supplies - Michael's	08/16/2013	1,079.89	.00	
1899	SYSCO MINNESOTA	308160213	Food & Supplies - Michael's	08/16/2013	195.75	.00	
1899	SYSCO MINNESOTA	308190128	Food & Supplies - Michael's	08/19/2013	825.71	.00	
1899	SYSCO MINNESOTA	308200316	Food & Supplies - Michael's	08/20/2013	806.65	.00	
1899	SYSCO MINNESOTA	308220282	Food & Supplies - Michael's	08/22/2013	739.90	.00	
1899	SYSCO MINNESOTA	308230097	Food & Supplies - Michael's	08/23/2013	1,194.52	.00	
1899	SYSCO MINNESOTA	308230098	Food & Supplies - Michael's	08/23/2013	101.52	.00	
1899	SYSCO MINNESOTA	308260216	Food & Supplies - Michael's	08/26/2013	745.18	.00	
1899	SYSCO MINNESOTA	308270104	Food & Supplies - Michael's	08/27/2013	1,326.56	.00	
1899	SYSCO MINNESOTA	308290225	Food & Supplies - Michael's	08/29/2013	526.86	.00	
1899	SYSCO MINNESOTA	308300191	Food & Supplies - Michael's	08/30/2013	888.38	.00	
1899	SYSCO MINNESOTA	309031312	Food & Supplies - Michael's	09/03/2013	845.76	.00	
Total SYSCO MINNESOTA:					18,328.68	.00	
TACONITE TIRE SERVICE INC							
303	TACONITE TIRE SERVICE INC	1-65664	Tire Repair - Public Works	08/26/2013	523.51	.00	
303	TACONITE TIRE SERVICE INC	1-65726	Tires - Garbage	08/29/2013	687.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total TACONITE TIRE SERVICE INC:					1,211.09	.00	
TAYLOR MADE GOLF COMPANY INC							
2569	TAYLOR MADE GOLF COMPAN	21129850	Pro Shop Inventory - Golf Course	08/14/2013	68.73	.00	
2569	TAYLOR MADE GOLF COMPAN	21134420	Pro Shop Inventory - Golf Course	08/15/2013	19.73	.00	
Total TAYLOR MADE GOLF COMPANY INC:					88.46	.00	
THYSSENKRUPP ELEVATOR CORP							
2660	THYSSENKRUPP ELEVATOR C	3000587212	Elevator Maintenance - Miners	06/01/2013	407.50	.00	
Total THYSSENKRUPP ELEVATOR CORP:					407.50	.00	
TNC Industries Inc							
6401	TNC Industries Inc	31326	Miscellaneous Supplies - Fire Hall	08/15/2013	1,449.45	.00	
Total TNC Industries Inc:					1,449.45	.00	
TRITEC OF MINNESOTA INC							
3772	TRITEC OF MINNESOTA INC	024471	Equipment Parts - Public Works	08/15/2013	551.48	.00	
3772	TRITEC OF MINNESOTA INC	024475	Building Maintenance Supplies - Park	08/22/2013	367.65	.00	
Total TRITEC OF MINNESOTA INC:					919.13	.00	
ULTRA-CHEM INC							
6549	ULTRA-CHEM INC	1090541	Equipment Parts - Michael's	08/14/2013	187.56	.00	
Total ULTRA-CHEM INC:					187.56	.00	
United Electric							
309	United Electric	602041	Equipment Parts - Ambulance	08/23/2013	56.05	.00	
Total United Electric:					56.05	.00	
VERIZON WIRELESS							
5023	VERIZON WIRELESS	9709833094	Air Cards - Police	08/13/2013	104.14	.00	
5023	VERIZON WIRELESS	9709833094	Air Cards - Ambulance	08/13/2013	574.48	.00	
5023	VERIZON WIRELESS	9710050416	Cell Phones - Ambulance	08/18/2013	391.22	.00	
Total VERIZON WIRELESS:					1,069.84	.00	
W P & R S MARS CO							
4691	W P & R S MARS CO	1141957	Minor Equipment - Fire	08/20/2013	58.77	.00	
4691	W P & R S MARS CO	1143047	Minor Equipment - Fire	08/26/2013	55.01	.00	
Total W P & R S MARS CO:					113.78	.00	
Wessels Sherman							
6624	Wessels Sherman	BUTORAC	Registration Fee - City Attorney	08/30/2013	100.00	.00	
Total Wessels Sherman:					100.00	.00	
ZEE MEDICAL SERVICE							
911	ZEE MEDICAL SERVICE	110637751	Medical Supplies - Park	08/26/2013	52.99	.00	
911	ZEE MEDICAL SERVICE	110637758	Medical Supplies - Public Works	08/27/2013	156.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ZEE MEDICAL SERVICE:					209.36	.00	
Grand Totals:					270,621.89	25.00	
			Wire Transfers/Electronic Withdrawals		21,644.38		
			Manual Checks		25.00		
			Schedule of Bills		270,596.89		
			Subtotal		292,266.27		
			Payroll		246,379.80		
			Grand Total		538,646.07		

Dated: _____

Finance Committee Chairperson: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].Invoice Number = {<} "1222466" {AND} {<} "12109576"

[Report].Invoice Number = {OR} {IS NULL}

WIRE TRANSFERS/ELECTRONIC WITHDRAWALS:

Date	Vendor	Purpose	Amount
8/30/2013	Frandsen Bank & Trust	ACH Per Item Fee	8.20
8/30/2013	Frandsen Bank & Trust	ACH File Fee	10.00
9/3/2013	Bankcard	Credit Card Fees - Velosum	160.26
9/3/2013	Merchant Service	Credit Card Fees - Golf Course	823.97
9/3/2013	Merchant Service	Credit Card Fees - Michael's	1,665.02
9/3/2013	US Bank Autopay	Landfill Fees	18,476.93
9/5/2013	Neopost	Postage	500.00
TOTAL WIRE TRANSFERS/ELECTRONIC WITHDRAWALS			<u>21,644.38</u>

MANUAL CHECKS:

Date	Vendor	Purpose	Amount	Check #
9/3/2013	Answerive LLC	Holiday Services - City Hall	5.00	29952
9/3/2013	Engineers' Club of Northern Minnesota	Membership Dues - City Administration	20.00	29953
TOTAL MANUAL CHECKS			<u>25.00</u>	
SCHEDULE OF BILLS			270,596.89	
SUBTOTAL			<u>292,266.27</u>	
Payroll Period Ending 08/31/2013			246,379.80	
TOTAL PAYROLL			<u>246,379.80</u>	
GRAND TOTAL			<u>538,646.07</u>	



Renewal Application for Optional Liquor 2AM

7.4

License Type: 2AM-100K

Expires On: September 24, 2013

ID Number: 12668

DBA

QCSP Inc.
Queen City Sports Palace
523 Chestnut St
Virginia MN 55792

Business Phone: 2187493031

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to : AGED, 444 Cedar St., Suite 133, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____
(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature M. Toleda, Pres. QCSP Date 9/6/13
(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (Required): _____

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

93% OFF-SALE / 7% ON-SALE

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 133, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
www.dps.state.mn.us



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



703

**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Holy Spirit Church</i>		DATE ORGANIZED	TAX EXEMPT NUMBER	
STREET ADDRESS <i>306 2nd St. S.</i>		CITY <i>Virginia</i>	STATE <i>MN</i>	ZIP CODE <i>55792</i>
NAME OF PERSON MAKING APPLICATION <i>Jodi Phelps</i>		BUSINESS PHONE <i>(218) 741-6344</i>	HOME PHONE <i>(</i>	
DATES LIQUOR WILL BE SOLD <i>9/28/13</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input checked="" type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Fr. John O'Donnell</i>		ADDRESS <i>306 2nd St. S., Virginia MN 55792</i>		
ORGANIZATION OFFICER'S NAME		ADDRESS		
ORGANIZATION OFFICER'S NAME		ADDRESS		
Location license will be used. If an outdoor area, describe <i>Holy Spirit Social Hall</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>no</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>Yes Catholic Mutual</i>				

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY *Virginia / St Louis* DATE APPROVED _____

CITY FEE AMOUNT *\$250* LICENSE DATES _____

DATE FEE PAID *9.5.13*

SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____ APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

10.2

September 3, 2013

Dear Virginia City Council Members,

My name is Carly Gobats, owner of The 218 bar in Virginia, and I am requesting to rent the empty lot located at 216 Chestnut Street. We will once again be hosting our annual BBQ Cook Off fundraiser, and this year the proceeds will be going to The Friends Brad, which offer scholarships to young musicians on their way to collage.

We will be responsible for the lot, including insurance during the event and maintenance.

Thank you for your consideration.

Carly Gobats

Owner 218 Bar

10-3

ENGINEERING DEPARTMENT

(218) 748-7500

TO: Honorable Mayor Louis Russo
and City Council

FROM: Chairperson Bruce Kniivila
Planning and Zoning Commission

DATE: September 4, 2013

SUBJECT: Variance for Casey Aluni – 1216 20th Street South:

It is the recommendation of the Planning and Zoning Commission to approve the variance for Casey Aluni – 1216 20th Street South.

- 1.) A 200 sq. ft. variance to the required 1,000 sq. ft. for an accessory building in order to build a new 1,200 sq. ft. garage.

Casey Aluni was present to speak to the Commission regarding his variance and requested his variance be modified. Aluni explained he misjudged the size of the garage he thought he needed and after reviewing his plans requested his variance be modified to 1,280 sq. ft.

Moved by Kauppi and supported by Bird to modify the variance request to approve a 280 sq. ft. variance to the required 1,000 sq. ft. for an accessory building in order to build a new 1,280 sq. ft. garage. MOTION CARRIED.

BASIS OF DECISION

- **Applicant has a Substantially Larger Lot**
- **No Neighbor Response**
- **No Line of Sight Traffic Issues Created**

Your favorable consideration will be appreciated. If you have any questions, please feel free to contact us.

11.1

FINANCE COMMITTEE-OF-THE-WHOLE
Tuesday, September 3, 2013, -9:00 AM
Council Chambers, City Hall

Present: Councillors Sipola, Cuffe, Littlewolf, Baribeau, Baranzelli, Ralston,
Mayor Russo-7

Absent: None

Also Present: Sherry Erickson, Finance/HR Director; Wendy Summers, Finance; John
Tourville, City Operations Director; Tom Butorac, City Attorney; Kris
Johnson, Attorney's Office. Bill Hennis, Engineering; Rick Puhsek, City
Assessor; Nancy Maxwell, Library Director; Bernie Collins, Chamber of
Commerce; Paul Christenson and Erik Appelwick, People Services Inc.

Bernie Collins, from the Chamber of Commerce requested - approval to keep access to the Mineview in the Sky open to the public even though the Visitor's Center is closed. The Chamber is financially unable to manage the Center and is looking to see if another entity will take this on in the future year. Questions arose pertaining to the actual ownership of the building and the equipment that is on the property. The City Attorney is directed to find out the actual name on the titleholder to the lease that is held with RGGGS. The City of Virginia has allocated \$11,700 in 2014 budget to operate Mineview in the Sky.

a. **Moved by Sipola and supported by Russo to allow the Chamber of Commerce to open the Mine View in the Sky for visitors as long as they set the hours and correlate their times with the Police Department.**

Paul Christensen and Erik Appelwick, from PeopleService presented the Finance Committee with an Operations & Maintenance Report for 2013. This informational report will be distributed to the Engineering department on a monthly basis.

b. **Moved by Ralston and supported by Sipola to allow the Fire Chief to attend the Minnesota State Fire Chief's Annual Conference on October 16-19, 2013, at the Mayo Civic Center-Rochester, MN.**

c. **Moved by Littlewolf and supported by Cuffe to approve the travel request for Police Officer Matt Kelley to attend FTO Basic Certification on October 7-11, 2013, in Roseville MN.**

d. **Moved by Sipola and supported by Littlewolf to deny the travel request for Cheryl Weappa to attend the Minnesota Assessment Administration, October 6-10, 2013 in Plymouth, MN due to this certification not being due until the year of 2019.**

e. **Moved by Cuffe and supported by Baranzelli to remove the Revision to Virginia-Eveleth Economic Development Authority's joint power agreement from the agenda until the City of Eveleth comes back to the City of Virginia with more information.**

f. **Moved by Ralston and supported by Russo to table the Professional Service Agreement for a Tennis Pro until a candidate is selected.**

g. **Moved by Russo and supported by Cuffe to approve the travel request for Dawn Heisel to attend the Minnesota Library Association Conference on October 9-11, 2013 in St. Cloud, MN.**

h. **Moved by Russo and supported by Cuffe to approve the travel request for Susan Hoppe to attend the Minnesota Library Association Conference on October 9-11, 2013 in St. Cloud, MN.**

Extensive discussion took place regarding the Ambulance Ad Hoc Committee. Councilor Sipola reported that there is an extensive amount of information that they must go through in regards to how the ambulance service is being run as a business. A few of the main concerns that are currently being addressed are HIPAA compliance policy, whether to operate under the General Fund, Special Revenue Fund or an Enterprise Fund. Finance staff, Councilors Sipola and Baribeau, City Administrator will meet with Financial Advisor, Paul Steinman from Springsted to review accounting options and bring back a recommendation to the Council.

The Human Society Contract will be addressed closer to the beginning of the New Year.

Meeting adjourned at 10:45

Minutes by: Kris Johnson, Administrative Assistant.

11-2

STREET/ALLEY/PUBLIC SAFETY COMMITTEE
Tuesday, September 3, 2013, -11:00 AM
Council Chambers, City Hall

Present: Councillors Sipola, Cuffe, Littlewolf, Baribeau, Baranzelli, Ralston,
Mayor Russo-7

Absent: None

Also Present: John Tourville, City Operations Director; Tom Butorac, City Attorney;
Kris Johnson, Attorney's Office. Bill Hennis, Engineering;

Meeting was called to order at by Councillor Baribeau at 11:00 A.M.

a. **Moved by Russo and Supported by Ralston to direct the City Attorney to streamline the Sale, Possession, Transfer, Manufacture of Synthetic or Alternative Drugs Ordinance that the City of Proctor has to fit the City of Virginia. Motion Carried.**

Sherri Kinkel from Ben Franklin came forward with a request to have the 2 hour parking sign moved from the front of her building down towards the planter. Discussion was held regarding the parking issues that are happening on Chestnut Street and how this is affecting local businesses.

b. **Moved by Ralston and supported by Louis to move the Chestnut Street Parking signage to the next Street/Alley/Public Safety Meeting Agenda that will be held in two weeks after Councillor Baribeau has had a chance to bring the Public Works Director down to determine what changes could be made.**

Sherri Kinkel from Ben Franklin and Mia Biondich from Silver Lake Floral should be notified about this meeting.

Discussion was held in regards to the licensing requirements of bars in order to remain open until 2:00 A.M. and on Sundays. Directive for the Police Department to review the Liquor License privileges for all of the bars and enforce the set privileges.

Meeting was adjourned at 11:48

Minutes prepared by: Kris Johnson, Administrative Assistant

**STREET/ALLEY/PUBLIC SAFETY SPECIAL MEETING
Wednesday, September 4, 2013, -6:30 PM
Miners Memorial, Virginia MN**

- Present: Councillors Sipola, Cuffe, Littlewolf, Baribeau, Baranzelli, Ralston, Mayor Russo-7
- Absent: None
- Also Present: Tom Butorac, City Attorney; Dennis Benz, Police Chief; John Bachman, Park and Recreation Director; Kris Johnson, Attorney's Office. Bill Hennis, Engineering; Dan L'Allier , Fire Chief, Bernie Collins, Chamber of Commerce.
- Citizens Present: See Exhibit A

Meeting was called to order by Charlie Baribeau at 6:32 P.M.

Official meeting of Street and Alley Public Safety Meeting on the issue of loitering, soliciting, and pan handling that is unwanted. The City of Virginia will be developing an ordinance to address these issues.

The current issues we are seeing in the City of Virginia:

- Loitering in front of local businesses
- Panhandling in town
- Citizens being followed
- Vandalism, graffiti, public nuisance
- Sleeping in public

Why the increase in this activity in the last few years?

- Unemployment rates in the area
- Typically this behavior is a result of another underlying issue such as drug use, mental health issues, and or poverty
- Increase in crimes from individuals from out of town partly due to the City of Virginia being the hub for work, shopping, schools and health care
- It is a different world we live in today

Why is it so import to report these matters to the Police Department?

- Police Officers need to know who is doing this and where this is taking place.
- Officers being able to share this information at shift change
- Having the police department aware of areas in town that need additional enforcement.
- Additional information may surface when officers find these individuals as to they may be involved in other activities, some outstanding warrants; any information is helpful when officers are trying to build a case.
- The more we report, the more knowledge the police department has to help the community
- To reach our goal of having these occurrences lessen we will need to work together.
- Continue to report the acts that make you feel uncomfortable even if nothing illegal has been done
- Police can assist in getting these individuals to move along if they are loitering

The best way to contact the Police Department!

- The best way is to CALL 911- So an officer can be dispatched to that area.
- You can also visit www.virginiamn.us to access the email and phone numbers of the Police Department, City Staff, and City Councillors.
- When calling you are able to remain anonymous, but the police department finds it much more helpful if you leave your information so the officer is able to contact you to gather important information such as the description of the person.

How will having a City Ordinance help our town?

- An enforceable City Ordinance will be specific as to what is not allowed
- Currently we follow the state statues to use as an overview to follow for nuisances
- This will enforce action against those whom are participating in these activities
- A City Ordinance will help us reach our goal to help citizens feel safe and be comfortable to be in town.
- Feel free to contact the City Attorney, City Council Members or the Police Chief if you have any additional ideas that would help us in creating an enforceable City Ordinance.

Other ways we can help decrease this activity in our city?

- Clean up the alleyways, continue the demolition program for abandoned, broken down homes
- Clean up the graffiti and continue enforcing the blight ordinance
- Have increased police presence in areas that are having the most activity
- Don't wait for an ordinance to be put into place; if you feel uncomfortable then you need to report this immediately.

a. **Moved by Ralston and supported by Russo to direct the City Attorney to create an ordinance which will be reviewed by the Committee Members and then submitted to the City Council for approval. Motion carried.**

The meeting was adjourned at 7:33 P.M.