

## CITY OF VIRGINIA DEMOLITION CHECKLIST

*The forms listed below, along with a picture showing the item(s) to be demolished, must be provided to the Engineering Department, 327 1<sup>st</sup> Street South, Virginia, MN 55792.*

***Incomplete applications will not be processed.***

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**PAGE 3      ACCEPTABLE MATERIALS TO KEEP ON DEMOLITION SITE**  
This list tells you what you can keep at the demolition site and what must be removed. This is yours to keep for a reference.

**PAGE 4      LIST OF REGISTERED ASBESTOS INSPECTORS AND ABATEMENT CONTRACTORS**  
The building to be demolished must be inspected for asbestos and any asbestos must be removed before IRR will demolish it. If you are hiring your own contractor for demolition, contact the Engineering Department regarding asbestos.

You may use any licensed inspector or abatement contractor. The inspection and abatement are what usually take the longest to complete.

**PAGE 5      DEMOLITION/WASTE REMOVAL VENDORS**  
If you are having your building demolished by IRR, you can disregard this form. If you are having building privately demolished, you may choose any vendor.

**PAGE 6      CITY OF VIRGINIA DEMOLITION PERMIT APPLICATION**

**PAGE 7      IRON RANGE RESOURCES COMMUNITY REDEVELOPMENT PROGRAM RELEASE FORM**

Please sign in the appropriate places and return to our office prior to demolition.

**PAGE 8      CITY OF VIRGINIA RELEASE OF LIABILITY**

Please sign in the appropriate places and return to our office prior to demolition.

**PAGE 9      UTILITY DISCONNECT AND ASBESTOS INSPECTION FORM**

Once all utilities are disconnected, you must contact BOTH the Public Works Department at (218) 748-7515 and the Department of Public Utilities at (218) 748-7540 to have them verify disconnection and sign this form. Once signed by both Departments, please have the form returned to our office.

This form IS required to be completed IN FULL before demolition begins.

**PAGE 10      MPCA NOTIFICATION OF INTENT TO PERFORM A DEMOLITION  
(FOR COMMERCIAL AND RESIDENTIAL WITH FIVE OR MORE UNITS ONLY)**

Please fill out the Building Owner and Building Information sections. (The asbestos inspector will fill out the rest of the form.) Please return this form to our office.

PLEASE NOTE: We must notify the MPCA ten (10) days before any demolition.

# CITY OF VIRGINIA

## COSTS ASSOCIATED WITH DEMOLITION USING IRON RANGE RESOURCES DEMO PROGRAM

**1. TIPPING FEES**

The Tipping Fees are what the demolition landfill charges us to dump the demolition debris. As of 1/29/08, the costs were as follows:

- Demolition Material  
(all asbestos containing material tested by Licensed Asbestos Inspector and removed by Licensed Abatement Contractor, if applicable) .....\$8.00/yard
  
- Asbestos Containing Demolition Material – No Asbestos Removed  
(all burnt houses will be treated as Asbestos containing material as there is no way to determine if it does not contain asbestos) .....\$31.00/yard

**2. FILL MATERIAL**

Once your structure is demolished, we will need to fill in the hole that is left with fill material. At this time, the City of Virginia is expecting to use sand at a cost of \$6.25 per cubic yard.

The City of Virginia is requiring each applicant who wishes to use the IRR program to submit a 100% payment bond or a certified check in the amount of \$8000.00 to cover cost of disposal of demo material, inspections for hazardous waste by 3<sup>rd</sup> party vendor, actual demolition and utility disconnects. Any monies spent by the applicant for the demolition will be reimbursed from this deposit. Any monies not used in conjunction with demolition will be returned to applicant. Any costs that exceed the deposit will be invoiced to the property owner.

Please note that you are not required to use the IRR program for your demolition. You may use any demolition contractor. The City does, however, require that a demolition permit be issued anytime a structure is demolished – no matter who does the work.

**IRRR Community Redevelopment  
DEMOLITION**

<b>ACCEPTABLE MATERIALS LEFT IN PLACE</b>	
ASPHALT (BITUMINOUS CONCRETE)	PLASTIC BUILDING MATERIALS
BRICKS	PLUMBING PIPES
CARPETING (SMALL BITS ATTACHED TO WOOD)	PORCELAIN TOILETS, SINKS, TUBS
CERAMIC FLOOR OR WALL TILES (NON ASBESTOS ONLY)	ROCK
CONCRETE	ROLLED ROOFING MATERIAL
DRYWALL/SHEETROCK/LASTER	SHINGLES
ELECTRIC GUIDE WIRES	SIDING (NON ASBESTOS)
HOUSEHOLD WIRING	WINDOWS AND WINDOW GLASS
INSULATION (NON-ASBESTOS, FIBERGLASS, STYROFOAM, ZONALITE, ETC)	WOOD PALLETS AND SPOOLS
MASONRY	WOOD WALLS FROM BUILDINGS
METAL – SMALL AMOUNTS IF ATTACHED TO ACCEPTABLE ITEMS	WOODEN CABINETS
NON- TREATED LUMBER	WOODEN FURNITURE (IF PART OF DEMOLISHED BUILDING)

**IRRR Community Redevelopment  
DEMOLITION**

<b>NON- ACCEPTABLE MATERIALS (THESE ITEMS <u>MUST</u> BE REMOVED BEFORE DEMOLITION)</b>	
ADHESIVES, CAULKING TUBES	HAZARDOUS WASTES (INCLUDING DRIED PAINT PAILS)
ASBESTOS	LIQUIDS (ANY)
APPLIANCES	MATTRESSES
ASHES	LARGE METAL ITEMS
BARRELS, BOTTLES & BUCKETS	PAINT, PAINT BRUSHES, AND ROLLERS
BATTERIES	PAPER PRODUCTS (INCLUDING WRAPPING FOR SHINGLES AND CEMENT BAGS)
BEVERAGE CANS, LUNCH & GARBAGE BAGS	PLASTIC (NOT RELATED TO BUILDING MATERIAL OR CONSTRUCTION SUCH AS FENCING TARPS, SHRINK WRAP AND SINGLE WRAPPING)
CARDBOARD, CARDBOARD TUBES, OR OTHER PACKAGING MATERIALS	SATELLITE DISHES
CARPET & FOAM BACKING (IT MUST BE ATTACHED TO BUILDING PARTS TO BE ACCEPTABLE)	TAR AND ADHESIVE PAILS/BUCKETES
CAST IRON TUBS OR SINKS	TIRES
CLOTHING & OTHER TEXTILE FABRICS	TREATED WOOD (GREEN OR BROWN) AND RAILROAD TIES (CREOSOTED WOOD)
CONTAMINATED SOIL	UPHOLSTRED FURNITURE AND FOAM CUSHIONS
FLOOR DRY	WASTE OIL AND OIL CONTAINERS
FLUORESCENT TUBES	YARD WASTE, TREE LIMBS, BRUSH
HOUSEHOLD GARBAGE	

## REGISTERED ASEBSTOS INSPECTOR

NAME	ADDRESS	TELEPHONE NO.	REGISTRATION NO.
David Rice	MacNeil Environmental P.O. Box 229 Coleraine, MN 55722	1-800-642-6730	AI2294
Robert Swanfeld	Swan & Associates, Inc. 4525 Airport Approach Rd Duluth, MN 55811	(218) 722-2208	AI2798
Douglas A. Fossell	Northeast Technical Services, Inc. 516 Chestnut Street Virginia, MN 55792	(218) 741-4290	I3050

## REGISTERED ABATEMENT CONTRACTORS

NAME	ADDRESS	TELEPHONE NO.	REGISTRATION NO.
Dick Neumann	ACCT, Inc. 7290 Morris Thomas Rd. Cloquet, MN 55720	(218) 879-2241	
Rob Mickelson	SI of Duluth 204 3 <sup>rd</sup> Avenue Proctor, MN 55810	(218)624-0698	
Joseph A.Cuffe	General Abatement Inc. 130 E 16 <sup>th</sup> Street Hibbing, MN 55746	(218) 263-9485	AC563
Rick Grivette	EnviroBate Northland 4172 Thunderchief Lane Hermantown, MN 55811	(218) 729-6901	472

*The information on this page is for informational purposes only. The City of Virginia does not make guarantees, expressed or implied, for services delivered by the companies listed above.*

*You may use any Registered Asbestos Inspector to determine if there is asbestos or any Registered Abatement Contractor for the removal of asbestos.*

# DEMOLITION & CONSTRUCTION WASTE DUMPSTERS\*\*

**Waste Management .....(800) 777-8408**  
**Eddies Range Roll-Off ..... 749-2783**  
**General Waste.....(888) 779-3366**

Any demolition dumpsters placed onto City streets and/or avenues within City limits must comply with the Calendar Parking regulations.

Additionally, dumpsters must not be placed on City right-of-ways (sidewalks, boulevards, and/or alleys) without prior approval from the City Engineering Department.

If you have any questions, please feel free to contact the Engineering Department at (218) 748-7500.

**\*\*IF YOU ARE USING IRR FOR YOUR DEMOLITION,  
PLEASE DISREGARD THIS PAGE**

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# City of Virginia DEMOLITION Permit Application

Engineering Department

327 First Street South, Virginia, MN 55792

Phone (218) 748 -7500

Fax (218) 749 -3580

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

Receipt No. \_\_\_\_\_

<b>SITE</b>	Address of Structure		
	Type of Structure(s) to be Demolished/Structure Used As		
	Length	Width	Height
<b>OWNER</b>	Owner		Contact Person
	Owner Address		Phone
	City, State, Zip		Fax No.
<b>CONTR.</b>	Contractor	License No.	Contact Person
	Contractor Address		Phone No.
	City, State, Zip		Fax No.
<b>DISPOSAL FIRM</b>	Name of Hauler		Contact Person
	Hauler's Address		Phone No
	City, State, Zip		Fax No.
<b>APPLICANT</b>	<b>Permit Applicant is</b> <input type="checkbox"/> Owner <input type="checkbox"/> Hauler <input type="checkbox"/> Contractor <input type="checkbox"/> Other; Specify _____		
	Applicant Name		Applicant Phone No.
	Applicant Address		Applicant Fax No.
<b>PROJECT DESCRIPTION</b>	<b>PLEASE DESCRIBE HOW AND WHERE DEMOLITION WILL BE DISPOSED OF:</b> (use back of sheet if more room is needed)		
			<b>ESTIMATED \$ VALUE OF DEMOLITION</b>

**Details or comments** \_\_\_\_\_

I hereby certify that I have read and examined this application and know the same to be true and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

<b>CHECKLIST</b>	<b>DATE RECEIVED BY ENG. DEPT</b>		
		State Surcharge (minimum 50 cents)	\$ _____
		Permit Fee	\$ _____
		Plan Inspection Fee	\$ _____
<b>UTILITY DISCONNECT FORM</b>		County Rec. Fee (if applicable, \$25.00)	\$ _____
<b>CITY OF VIRGINIA RELEASE</b>		City Rec. Fee (if applicable, \$5.00)	\$ _____
<b>MPCA NOTIFICATION</b>			
<b>MPCA NOTIFIED BY OWNER ON</b> _____		<b>TOTAL</b>	\$ _____
<b>OTHER</b>			

**IRON RANGE RESOURCES**  
**Residential Community Redevelopment**

**Release of Liability**

I/we, the undersigned, hereby release Iron Range Resources from any and all claims or liabilities which may arise or occur out of any activities conducted by Iron Range Resources arising out of demolition, destruction, and removal of any structures located on the following described property:

\_\_\_\_\_  
Address of Structure to be Demolished

\_\_\_\_\_  
City, State, Zipcode

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**CITY OF VIRGINIA  
RELEASE OF LIABILITY**

I/We, the undersigned, hereby release the CITY OF VIRGINIA, Minnesota from any and all claims or liabilities which may arise or occur out of any activities conducted by the CITY OF VIRGINIA arising out of demolition, destruction, and removal of any structures located on the following described property:

\_\_\_\_\_  
Address of Structure to be Demolished

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# UTILITIES DISCONNECTION & ASBESTOS INSPECTION FORM

IT WILL BE THE RESPONSIBILITY OF THE PROPERTY OWNER TO HAVE THEIR BUILDING INSPECTED FOR ASBESTOS MATERIALS & HAVE THE FOLLOWING UTILITIES DISCONNECTED PRIOR TO ANY BUILDING DEMOLITION.

YOU MUST CONTACT EACH DEPARTMENT TO SCHEDULE AN INSPECTION. AFTER INSPECTIONS AND DISCONNECTS HAVE TAKEN PLACE, THE APPROPRIATE REPRESENTATIVE MUST SIGN THIS FORM.

**Owner's Name:** \_\_\_\_\_

**Owner's Address:** \_\_\_\_\_

**Type of structure(s):** \_\_\_\_\_

**Address of structure(s):** \_\_\_\_\_

## DEPT. OF PUBLIC UTILITIES

*CONTACT DPU AT (218) 748-7540*

### STEAM

(Owner disconnects & inspected by the Public Utilities)

\_\_\_\_\_  
SIGNATURE OF INSPECTOR P.U.

### GAS

(Public Utilities disconnects and charges the Owner)

\_\_\_\_\_  
SIGNATURE OF INSPECTOR P.U.

### WATER

(Owner disconnects & inspected by the Public Utilities)

\_\_\_\_\_  
SIGNATURE OF INSPECTOR P.U.

### ELECTRICITY

(Public Utilities will disconnect at no charge)

\_\_\_\_\_  
SIGNATURE OF INSPECTOR P.U.

## PUBLIC WORKS DEPARTMENT

*CONTACT SEWER CREW AT (218) 748-7515*

### SEWER

(Owner disconnects & inspected by the Public Works)

\_\_\_\_\_  
SIGNATURE OF INSPECTOR P.W.

## ASBESTOS INSPECTION

REMEDIAL MEASURES AS DETERMINED BY A REGISTERED ASBESTOS INSPECTOR MUST BE COMPLETED BEFORE ANY DEMOLITION WORK MAY PROCEED.

\_\_\_\_\_  
(Inspector's Signature)

\_\_\_\_\_  
(Registration Number)

Inspector's Comments:

\_\_\_\_\_  
\_\_\_\_\_

Please return this form to the City Engineer's Office, (218) 748-7500, once all utilities have been disconnected and this form has been signed by the proper inspectors.



Minnesota  
Pollution  
Control  
Agency

# Minnesota Pollution Control Agency Notification of Intent to Perform a Demolition

Type of Notification:     Original     Amended     Project Cancellation

## Demolition Contractor:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_

## Building Information:

Building Name: \_\_\_\_\_  
Address/Location: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
County: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
Age of Bldg. (years): \_\_\_\_\_ Size of Bldg. (sq. ft.): \_\_\_\_\_  
Number of Floors Including Basement Level(s): \_\_\_\_\_  
Present Use of Bldg.: \_\_\_\_\_  
Prior Use of Bldg.: \_\_\_\_\_

## Building Owner:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_

## **Dates when demolition or intentional burning will Begin \_\_\_\_\_ & End \_\_\_\_\_**

Notification must be postmarked or received ten (10) WORKING days before demolition begins. \*See item #5 for emergency demolitions. Both Beginning and Ending dates should be amended in writing as necessary to reflect current project dates.

**If there is >260 linear feet or >160 square feet of Regulated Asbestos-Containing Material (RACM) in the building to be demolished, it must be removed by a licensed asbestos contractor prior to demolition. The State of MN- Notice of Intent to Perform an Asbestos Abatement Project must be used to notify for the asbestos removal.**

**Is nonfriable ACM present in the structure to be demolished ?                     YES     NO**

If YES complete items 1-9. If NO complete items 3-9.

1. If ACM will be left in place for the demolition indicate the amount of Category I and/or Category II nonfriable ACM left in place.

Categ. I \_\_\_\_\_ Linear Feet  
\_\_\_\_\_ Square Feet  
\_\_\_\_\_ Cubic Feet

Categ. II \_\_\_\_\_ Linear Feet  
\_\_\_\_\_ Square Feet  
\_\_\_\_\_ Cubic Feet

Category I nonfriable ACM means asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than one percent asbestos.

**\*Category I nonfriable ACM is not allowed to remain in place for demolition if it is in poor condition.**

Category II nonfriable ACM means any material, excluding Category I nonfriable ACM, containing more than one percent Asbestos that, when dry, cannot be crumbled, pulverized, or reduced to a powder by hand pressure.

**\*Category II nonfriable ACM is not allowed to remain in place for demolition if it has a high probability of becoming crumbled, pulverized, or reduced to a powder during demolition, transport, or disposal. (ex Transite, cement, slate roofing)**

2. **Description & Location of ACM remaining in place (including floor # and room #):** \_\_\_\_\_

3. Company and/or individual that conducted the building inspection and the procedure used to determine the presence or absence of ACM (including analytic method): *\*Prior to demolition all buildings must be inspected by an U. S. Environmental Protection Agency ( EPA ) accredited inspector.*

\_\_\_\_\_

4. Description of planned demolition and the specific method(s) that will be used: \_\_\_\_\_

\_\_\_\_\_

5. If the demolition was ordered by a government agency, please identify the agency and attach a copy of the order:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Authority: \_\_\_\_\_

Date of Order (M/D/Y): \_\_\_\_\_ Date Ordered to Begin (M/D/Y): \_\_\_\_\_

\* Notification for an emergency demolition must be submitted as early as possible before demolition begins, but not later than the following working day. A demolition is considered an emergency ONLY when the facility has been deemed structurally unsound and in danger of imminent collapse. If the structurally unsound building is known to contain any regulated ACM or is suspected to contain any regulated ACM, special procedures MUST be followed. If you are unaware of the special procedures, instructions/regulations can be obtained by contacting the MPCA at the address or phone number listed below.

6. Description of procedure to be followed in the event that unexpected RACM is found or Cat. II nonfriable ACM becomes crumbled, pulverized or reduced to powder:

\_\_\_\_\_

**7. Demolition Waste Transporter(s) Information:**

Transporter Name: \_\_\_\_\_

Transporter Contact: \_\_\_\_\_

Transporter Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**8. Demolition Waste Disposal Information:**

Landfill Name: \_\_\_\_\_

Owner/Operator: \_\_\_\_\_

Address/Location: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

9. I certify that the above information is correct and I am a bonafide representative of the demolition contractor or building owner and have authority to enter into agreements for my employer.

Signature of Contractor/Owner \_\_\_\_\_

Date \_\_\_\_\_

Send to: Minnesota Pollution Control Agency Regional Environmental Management Division 520 Lafayette Road North St. Paul, MN 55155-4194	For questions call: 651-296-6300 1-800-657-3864 FAX: 651-215-1593
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**PCB Removal Information** Polychlorinated biphenyls (PCBs) must be removed from the building prior to demolition. PCBs may be found in light ballasts, small capacitors found in old appliances, and transformer oils. For questions call the MPCA Hazardous Waste (HW) business assistance unit at 1-800-646-6247.

**Mercury Removal Information** Mercury containing material must be removed from the building prior to demolition. Mercury containing materials may include fluorescent, metal halide, high pressure sodium, neon, mercury vapor lamps, mercury switches, thermostat probes, manometers, and gages. For questions call the MPCA HW business assistance unit at 1-800-646-6247.

**Refrigerants/CFCs/HCFCs Recovery Information** A certified technician must recover refrigerants from refrigeration equipment and systems in the building prior to demolition. For questions call the CFC program at 1-800-646-6247.

**Lead Paint Inspection and Removal** Any loose paint on a structure must be analyzed to determine if it is lead based paint. Any loose (flaking, chipping, crumbling) lead based paint on a structure must be scraped off and disposed of properly. Lead based aint adhered to the substrate may be disposed of as general demolition debris. For questions call the Lead program at 1-800-646-6247.