

**VIRGINIA CITY COUNCIL  
AGENDA  
JUNE 25, 2013 – 6:30 P.M.**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC FORUM (Limited to 5 minutes per Council protocol)**
- 5. CONSENT AGENDA** (Note: Motion will be to approve the Consent Agenda as listed.)  
The following items will be enacted by one motion unless a Councillor or Citizen of the City of Virginia requests that the item be considered separately:
  - 5.1 Approval/correction of minutes of Regular Meeting held June 11, 2013.
  - 5.2 Adoption of Finance Resolution No. 13-012 – Schedule of Bills.
  - 5.3 Approve Application and Permit for a Temporary On-Sale Liquor License for Benedictine Health System Foundation, d/b/a St. Michael's Foundation, for September 19, 2013, at the Miners Memorial Building.
- 6. APPEARANCES (Limited to 10 minutes)**
- 7. UNFINISHED BUSINESS**
  - 7.1 Sale of Lot 1, Block 2, Fairview Second Addition, to Becca Maki and Garrett Lamppa. (If approved, adopt Resolution.)
- 8. DISCUSSION ITEMS**
- 9. COMMITTEE REPORTS**
  - 9.1 Finance Committee-of-the-Whole (June 11, 2013)
    - a. Designation of City of Virginia's December 31, 2012, General Fund Balances. (If approved, adopt Resolution.)
    - b. Formation of Ad Hoc Committee to review outstanding accounts for ambulance service.
    - c. Proposal to perform debt collection for delinquent ambulance billings.
    - d. Instruct Advantage Billings to hold referrals to collection agency for ambulance billings.
    - e. Resolution No. 13094, in support of EA2 option to relocate Highway 53.
    - f. Alleviate standing water issue - 1200 block, 20<sup>th</sup> Street South.
    - g. Changes to contact with Rice Lake Construction for C.P. 7-11 – Wastewater Treatment Plant Improvement Project.
    - h. Elevator and roof issues – Virginia Public Library.
  - 9.2 Buildings and Grounds Committee (June 25, 2013)
    - a. Blight issue.
    - b. Set meeting for 9 AM on Tuesday, August 27, 2013, to continue discussions on a Housing, Property Maintenance and Rental Code.
- 10. COMMISSION LIAISON/DEPARTMENT HEAD REPORTS**
- 11. ADJOURN TO TUESDAY, JULY 16, 2013, AT 6:30 P.M., COUNCIL CHAMBERS**

**BUILDING AND GROUNDS COMMITTEE**  
**Tuesday, June 25, 2013- 9:00 AM**  
**Council Chambers, City Hall**

**Present:** Councillors Sipola, Littlewolf, Baranzelli  
**Absent:** None

**Also Present:** Sherry Erickson, Finance/HR Director; Dan L'Allier, Fire Chief; Dennis Benz, Police Chief; John Tourville, City Operations Director; Tom Butorac, City Attorney; Kris Johnson, Attorney's Office; Laurence Cuffe, Councillor; Mike Ralston, Councillor; Charlie Baribeau, Councillor; Louis Russo, Mayor; Marcia Kauppi, Citizen; Doug Aysta, Aysta Properties Inc.; Todd Toman, Taconite Land Investments LLC.; Dennis Lindberg, Lindberg Properties; Matt Pueringer, M&M Ely LLC; Dana Hiltunen, HRA; Rick Puhek, City Assessor;

The meeting was called to order by Littlewolf at 9:08 A.M.

The first item discussed was the request from Jennifer and Eric Smith to have a commitment from the City of Virginia to provide the demolition of a neighboring blight house if they purchase it.

*a.* Moved by Sipola and supported by Baranzelli to recommend that the property of 1035 7<sup>th</sup> Avenue North be moved to the top of the list of priority for the demolition program contingent upon Mr. and Mrs. Smith obtaining ownership, having it inspected, completing the abatement and having the utilities removed first. Motion Carried.

The following information was discussed regarding a proposed rental code:

- Dana Hiltunen/HRA felt the entire Quad Cities area could benefit with future funding on rental properties if a rental code was in place.
- Lisa Vance appeared to review issues with the duplex she rents located 726 11<sup>th</sup> Street North which passed a HQS section 8 inspections in prior years.
- Todd Toman and Dennis Lindberg whom each own rental units in the City of Virginia state that they already have to follow guidelines in order to pass inspections for the section 8 program and for financing.
- Fire Chief Dan L'Allier stated that the rental code would give the city more control in regards to enforcement.
- It would be beneficial for public safety to have landlords post their owner information and contact information on the outside of the building.
- Tenants of rental units need to be responsible and reliable. Many tenants leave the properties without notice, leaving behind belongings and extensive damage to the rental property.
- Todd Toman pointed out that the State of Minnesota currently has several laws that protect the tenant and landlords have to follow privacy laws that would prohibit sharing information regarding unfavorable renters to other landlords.
- Next agenda will include prioritizing the sections of the proposed rental code.

*b.* Moved by Sipola and supported by Baranzelli to set the next Building and Grounds Committee Meeting for Tuesday August 27<sup>th</sup>, at 9:00 AM. Motion Carried.