

VIRGINIA ECONOMIC DEVELOPMENT AUTHORITY
THURSDAY, October 4, 2018 – 8:00 A.M.
Council Chambers (Second Floor), Virginia City Hall

Present: Patrick, Jorgensen, Baranzelli, Bartovich, Smith, Nystrom, Tuttle

Absent: None

I. Minutes Approval (September 6, 2018)

Moved by Smith, supported by Bartovich to approve the minutes of the September 6, 2018 VEDA meeting with the addition of loans to the motion regarding the 2019 budget. Motion Carried.

II. Finance Reports

1. Check Register-Reviewed the bills for approval:

118 Chestnut Street: Utilities	\$86.50
Rapid Rooter	\$420.00
Property Taxes	\$243.00

Moved by Jorgensen, supported by Baranzelli to approve payment of all invoices for 118 Chestnut Street for a total amount of \$749.50. Motion Carried.

It was noted that Aszendrops is four months behind in their loan payment.

2. Budget Appropriation Report-

Jorgensen informed the VEDA members that the City council did approve to be the fiscal agent for the demolition of the Thunderbird Mall and LaCocina

Moved by Jorgensen, supported by Bartovich to receive and file the financial reports. Motion Carried.

III. President's Report

Emily Lehti attended the meeting and discussed her purchase of the former Herberger's building on Chestnut Street. Lehti presented information on the renovations that need to be done in the building. Lehti is requesting a VEDA grant of \$5,000. Jorgensen informed Lehti there is an out of pocket expense of \$7,500 to qualify for the VEDA grant and also noted that there are other grant options available for renovation of the building.

Moved by Jorgensen, supported by Nystrom to approve a \$5,000 VEDA grant request for Emily Lehti for the building located at 330 Chestnut Street, grant number 2018-5. Motion Carried.

IV. New Business

1. Jorgensen gave an update on the Lakeview place renovation and costs of the renovation.

Moved by Jorgensen, supported by Bartovich to approve payment of the VEDA Grant for \$5,000 to Lakeview Place, LLC for installation of energy efficient windows. Motion Carried.

Jorgensen gave an update on the Vertex Company expansion. The City will be the fiscal agent on the loan for up to \$50,000. This will be held by the City for future requests on the revolving loan fund. The City is applying for the loan on behalf of Vertex. A public hearing will be conducted as well as implementing a Development Agreement.

Moved by Jorgensen, supported by Bartovich to approve moving forward with the non-recourse loan to Vertex, Inc., development agreement and allow VEDA to act as the fiscal agent. Motion Carried.

Patrick and Jorgensen will be meeting with City Administrator See-Benes to discuss the implementation of a distribution center on West Chestnut with Pan of Gold Bread Company.

V. Old Business/Updates

The Joint Powers and Bylaws for VEEDA and Progress Park were available for review by the commission. It was decided a joint meeting should be held with Eveleth to discuss the bylaws changing. There is a request to accept proposals for a Professional Services Representative for Progress Park.

Moved by Jorgensen, supported by Bartovich to approve the request for a Professional Services Representative for the Progress Park Business Park and to amend the Joint Powers Agreement to have two commercial properties located in the industrial park. Motion Carried.

The group reviewed the draft proposal for the RFP on seeking a firm to assist with the establishment for a downtown redevelopment program.

Moved by Jorgensen, supported by Baranzelli to approve the draft of the Request for Proposals for the downtown redevelopment program work plan. Motion Carried.

Further discussion ensued on the renovations that have been done at 118 Chestnut. The City Public Works crew did work on the floor. It was suggested to put a for sale sign on the building. An application has been submitted for gas utilities. There is plumbing work that will need to be completed before the floor leveling is done.

VI. Information & Other – FYI

VII. Adjourned at 8:45 a.m. to next meeting at 8:00 a.m. to November 1, 2018