



CITY OF VIRGINIA, MINNESOTA

APPLICATION FOR PERMIT FOR INSTALLATION OF UTILITIES, DRIVEWAYS, CROSSWALKS, OR FOR PLACING OF OBSTRUCTIONS ON CITY PROPERTY

NAME OF APPLICANT:		DATE	
APPLICANT ADDRESS:			
NATURE OF WORK:			
PHONE		FAX	
		E-MAIL	

TYPE OF SURFACE TO BE DISTURBED: (Check Type)			
<input type="checkbox"/> Gravel	<input type="checkbox"/> Bituminous	<input type="checkbox"/> Concrete	<input type="checkbox"/> Turf

LOCATION OF WORK	
SIZE AND KIND OF PIPE	
DEPTH FROM SURFACE	
NUMBER AND SIZE OF EXCAVATIONS	
METHOD OF INSTALLATION OR CONSTRUCTION	

DATE WORK TO START ON OR AFTER	
APPROXIMATE TIME NECESSARY TO COMPLETE WORK	

WILL DETOURING TRAFFIC BE NECESSARY?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, Describe Rerouting:		

I, We the undersigned, herewith accept the terms and conditions of the regulations as laid down by the City of Virginia, Minnesota, and agree to fully comply therewith to the satisfaction of the City of Virginia.

Witness: _____ Signature: _____

AUTHORIZATION OF PERMIT

In consideration of their agreement to comply in all respects with the regulations of the City of Virginia covering such operation, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special precautions required as hereby stated. It is expressly understood that this permit is conditioned upon replacement or restoration of the City property to its original or to a satisfactory condition.

All legal requirements as shown on the attached sheet are to be complied with.

PLEASE NOTE: ATTACHMENT A DETAILS FURTHER CONDITIONS THAT MUST BE ADHERED TO BY APPLICANT.

APPROVED: City of Virginia, Minnesota

BY: _____ DATE: _____

PERTINENT REGULATIONS RELATING TO UTILITY PERMITS

SAFETY

1. Flags, flares and barricades shall be erected to protect traffic and persons.
2. Traffic to be allowed to pass and to be protected at all times.
 - a. If it is not possible to allow traffic to pass at a suitable visibility in all directions.
3. Barricades to be erected in a manner, which will provide suitable visibility in all directions.
4. If blasting is necessary, precautions must be exercised.
5. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.
6. No guys or stays to be attached to trees on highway right-of-way.
7. Underground construction must be so constructed as not to harm or unnecessarily destroy the boulevard trees, root growth of sightly or ornamental trees.

STREET AND ALLEYS

1. Installation of pipe under concrete or high type bituminous pavement to be done by jacking or boring where feasible.
2. When trenching across surfaced roads, material excavated must be piled separately
3. All back-filling in paved or unpaved streets or alleys must be placed in 6" layers and thoroughly tamped and material must be flush and even with original surface when finally in place.
4. If pavement or roadway is damaged, same shall be restored to original condition.
5. Concrete pavement to be replaced according to specifications.
6. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base) same shall be restored to its original condition.
7. No pole anchors, anchors, braces, or other construction to be put on streets or alleys, except by permit authorization.
8. No driving over sidewalks or curbs where damage will occur.
9. When an installation is made by jacking or boring a pipe or casing of larger dimension must be used to encase the service pipe, where required.

LIMITATIONS

1. No lugs shall be used on equipment traversing road which will damage the road surface.
2. Roadside should be cleared up after work is completed.
3. If drains are installed, they must be of sufficient size in order that overflow and damage to property will not occur.
4. No work shall be done which will create a nuisance.
5. After work on a project is completed said persons doing such work must notify the City Engineer that such work has been completed and ready for final inspection and acceptance by the City of Virginia, Minnesota.

LIABILITY

The applicant further agrees to be bound by the terms of this application and permit and to assume all liability for and save the City of Virginia and its Employees harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done under this application and permit.