





City of Virginia
Engineering Department

327 1st Street South
Virginia MN 55792

 (218) 748-7500

 Information@virginiamn.us

VACANT BUILDING REGISTRATION APPLICATION

BUSINESS INFORMATION:

Business Name _____

Business Owner Name _____

Building Address _____

City _____ State _____ Zip _____

24 Hour Phone Number _____ Email _____

BUILDING OWNER INFORMATION:

Building Owner Name (if different from Business Owner) _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

RESPONSIBLE PARTY INFORMATION:

Responsible Party Name: _____

Responsible Party Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

DESCRIBE THE FUTURE PLAN FOR THE PROPERTY INCLUDING INTENDED USE, RENOVATION, DEMOLITION, ETC.

Attach Additional Pages (if Necessary):

MAINTENANCE OF BUILDING

Identify the means and timetable for addressing all maintenance and nuisance-related items identified in the application. Any repairs, improvements or alterations to the property shall comply with building code provisions and applicable city regulations. Attach Additional Pages (if Necessary):

UTILITY STATUS

Steam: On Off Disconnected N/A Water: On Off Disconnected N/A
Natural Gas: On Off Disconnected N/A Electric: On Off Disconnected N/A
Propane: On Off Disconnected N/A Sewer: Disconnected N/A
Other: _____ On Off Disconnected N/A

PLAN CHANGES

City Code, Chapter 18, Section 18.03 states that if the property plan or timetable for the vacant building is revised in any way for any purpose, the revisions shall meet the approval of the compliance official.

By initialing here, I am expressing my understanding of City Code, Chapter 18, Section 18.03.

Property Owner Initial Here: _____

DEMOLITION REQUIREMENT

City Code, Chapter 18, Section 18.03, Subd. 2, states that if a building has remained vacant for a period of 365 consecutive days, and the compliance official has not approved an alternative schedule in the property plan, the city may declare the building to be a nuisance and direct the owner to demolish the building and restore the grounds. If the owner does not demolish the building and thereby eliminate the nuisance conditions, the city may commence abatement and cost recovery proceedings for the abatement of the violation in accordance with Virginia City Code, Chapter 17, Subsection 17.11 and Minnesota Statutes, section 429.101.

By initialing here, I am expressing my understanding of City Code, Chapter 18, Section 18.03, Subd. 2. _____

The undersigned hereby represents upon all of the penalties of law for the purpose of inducing the City of Virginia to take the action herein requested, that all statements herein and attached are true and that all work herein mentioned will be done in accordance with the Ordinances of the City of Virginia and the laws of the State of Minnesota. Undersigned also understands that all documents provided to the City may be considered public data, per Minnesota Government Data Practices Act.

Signature of Applicant

Date